# HIDALGO COUNTY, TEXAS
## ASSET TRANSFER FORM

| | DEPARTMENT NAME | LOCATION |
|---|---|---|
| TRANSFER TO: | Surplus - Sell Through HCCC | 9999 |
| TRANSFER FROM: | Hidalgo County Sheriff's Office | 280-000 |

TF# _____

**CONTACT INFORMATION:**

NAME (PRINT Lt. David Friedlein | PHONE. 956-393-6082 | FAX NO.: 956-393-6021 | E-MAIL: david.friedlein@hidalgoso.org

**SAFETY DIVISION (FOR SURPLUS OF VEHICLES):**
INITIAL BY STAFF: DATE:

**ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY**
(NO FAXES OR E-MAILED DOCUMENTS WILL BE ACCEPTED)

| | DESCRIPTION OF ITEM | INVENTORY TAG NO. | SERIAL NO./ VIN | CURRENT CONDITION |
|---|---|---|---|---|
| 1 | Sig Sauer P220 Hand Gun | 38708 | G330238 | G |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |

**FIXED ASSET DIVISION USE ONLY**

| PALLET INFO. | ALIO LOC # | FUND NO. | COST | P/U | LOC |
|---|---|---|---|---|---|
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| | FROM | TO |
|---|---|---|
| DEPT. | | |
| AMOUNT | $ | $ |

JUSTIFICATION FOR TRANSFER: Sheriff's Office Lt. Tomas Garza Retirement Purchase

*Note: Condition of items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken*

**PLEASE USE BLUE INK TO SIGN**

| | PRINT NAME | SIGNATURE | DATE |
|---|---|---|---|
| The transfer is hereby approved by the Purchasing Agent | *MARTHA L. SALAZAR* | | |
| Contact Person transferring item(s) out | Lt. David Friedlein | 43581 | 4/12/2018 |
| Person receiving Item(s) | | | |
| Reviewed & Processed by FA Division | | | |

**TO BE INITIALLED BY CONTACT PERSON WHEN ITEMS ARE REMOVED FROM THE PREMISES.**

DATE _____ INITIAL _____

EFFECTIVE DATE 03/01/13

**PLEASE SUBMIT ORIGINAL TO THE PURCHASING DEPT. ATTN: FIXED ASSET DIVISION**
**HIDALGO COUNTY ADMINISTRATION BUILDING - 2812 S. BUSINESS 281, EDINBURG, TX 78539**