



Hidalgo County Purchasing Department  
2812 S. Business Highway 281  
New Administration Building  
Edinburg, Texas 78539  
(956) 318-2626/ Fax: (956) 318-2629

## MEMORANDUM

**TO:** Eduardo "Eddie" Olivarez, Director  
Mike Escaname, Budget Manager  
Josie Escalante  
Hidalgo County Health Department  
via email: [eddie.olivarez@hchd.org](mailto:eddie.olivarez@hchd.org)  
via email: [mike.escaname@hchd.org](mailto:mike.escaname@hchd.org)  
via email: [josie.escalante@hchd.org](mailto:josie.escalante@hchd.org)  
**TERM: 06/25/17 - 06/24/18**

**FROM:** Martha L. Salazar, CPPB/Purchasing Agent  
Heidi Garcia Ortiz, Buyer III  
Hidalgo County Purchasing Department

**DATE:** March 21, 2018

**RE:** ANNUAL AUTOMATIC RENEWAL - E-17-171-05-30 (C-07-225-05-08)  
MOU-Prenatal Health Care Services of Inmates

Please be advised that I will be placing the following contract for approval of extension on the next Commissioner's Court agenda:

Contract Nos.	Awarded Vendors	Title of Project	Extension Options Commencement/Expiration
E-17-171-05-30 (C-07-225-05-08)	MOU-Between Hidalgo County Health Department And Hidalgo County Sheriff's Office	Prenatal Health Care Services for Inmates	Exercising the additional one (1) year term to extend (as stated in the current MOU to renew on an annual basis)

Therefore, we hereby request that your department respond if you wish to continue to extend/renew these services.

**As provided under the current Memorandum of Understanding (MOU), Hidalgo County Commissioners' Court has the option to exercise the automatic additional one (1) year periods on an annual basis as stated on page 2, #7 of the MOU.**

Please acknowledge receipt and approval to exercise this "option" for the contract specified by signing below & returning to the Purchasing Department via facsimile to (956) 292-7612 or via e-mail to [Heidi.ortiz@co.hidalgo.tx.us](mailto:Heidi.ortiz@co.hidalgo.tx.us) in order to proceed with the placement of approval on the next Commissioner's Court Agenda.

Authorized Signature:   
Hidalgo County Health Department

Date: 4-18-18

Thank you for your prompt attention and cooperation to this important matter. Should you require further assistance, please do not hesitate to contact me at (956) 292-7000 x-4877.

xc: File