

AI-58261

Purchasing Department 10. V.

**CC CONSENT**

Meeting Date: 02/06/2017

Submitted For: Marty Salazar, PURCHASING DEPT.

Submitted By: Lisa Vela, PURCHASING DEPT.

Department: PURCHASING DEPT.

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Information

**CAPTION**

Pct 4 CRC - San Carlos (1100):

Approval to enter into a 48 month capital lease agreement for one copier with Ricoh USA/GE Ricoh USA through State of Texas DIR Contract #TSO-3041.

**BACKGROUND**

Requisition # 313126 Copier model: MP2554SP

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Fiscal Impact

FISCAL YEAR: 2017

ACCT. #: 7-1100-466-00-124-077-0-XXX

FUNDS AVAILABLE Y/N?: Y MATCHING FUNDS Y/N?: N

**BUDGETARY IMPACT:**

Funds available as of 2/2/17. Req#313126

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Attachments

Backup

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**Form Review**

<b>Inbox</b>	<b>Reviewed By</b>	<b>Date</b>
Purchasing - Internal	Marty Salazar	02/01/2017 11:01 AM
Budget & Management	Veronica Ortiz	02/01/2017 11:06 AM
Merlen P. Munoz	Merlen P. Munoz	02/02/2017 11:30 AM
Final Approval	Monica Salinas	02/02/2017 06:32 PM
Form Started By: Lisa Vela		Started On: 01/27/2017 11:53 AM
Final Approval Date: 02/02/2017		