DATE: June 5, 2018

DEPARTMENT HEAD: Jason Pena, Justice of the Peace

DEPARTMENT NAME: Justice of the Peace, Pct. 5/Plc 1

ACCOUNT NUMBER: 8-1100-412-00-069-001-0-XXX

Contact Person: Melanie M. Guzman **Ph#:** EXT 1502

2018
Intradepartmental Transfer

AI-65078/CC 6-5-18

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
631	Bottled Water	810	Dues & Memberships	75.00
660	Furn. & Equip.Cntlrd	610	General Supplies	500.00
			TOTAL	**575.00**

REASON:
To fund dues & memberships and office supplies expenses.

DEPARTMENT HEAD SIGNATURE

DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK