

HIDALGO COUNTY, TEXAS  
ASSET TRANSFER FORM

TRANSFER TO: _____ TRANSFER FROM: _____ NAME (PRINT Medardo Villarreal) _____	DEPARTMENT NAME <b>Surplus for Trade IN</b> Fire Marshal CONTACT INFORMATION: FAX NO.: _____
LOCATION 1601 300 TR# _____	ORIGINAL SIGNED DOCUMENT TO BE ACCEPTED ONLY (NO FAXES OR E-MAILED DOCUMENTS WILL BE ACCEPTED)
SAFETY DIVISION (FOR SURPLUS OF VEHICLES): INITIAL BY STATE: _____ DATE: _____	
E-MAIL: medardo.villarreal@co.hidalgo.tx.us	

1	DESCRIPTION OF ITEM	INVENTORY TAG NO.	SERIAL NO./ VIN	CURRENT CONDITION
1	SIG- SAUER P-220		G360066	
2	SIG- SAUER P-220		G383136	
3	SIG- SAUER P-220		G360065	
4	SIG- SAUER P-220		37A001142	
5	SIG- SAUER P-220	52284	37A007063	
6	SIG- SAUER P-220		37A013913	
7	SIG- SAUER P-220	52283	37A007506	
8	SIG- SAUER P-220		G360728	
9	SIG- SAUER P-220		G383142	
10				

Note: Condition of Items: (G) = Good working condition, (F) = Fair condition, and (B) = Broken

PLEASE USE BLUE INK TO SIGN

The transfer is hereby approved  
by the Purchasing Agent  
**MARTHA L. SALAZAR**

Contact Person Transferring item(s) out PRINT NAME: <u>Sulema Carrizos</u> SIGNATURE:  DATE: <u>12/18/18</u>	Person receiving Item(s) PRINT NAME: _____ SIGNATURE: _____ DATE: _____
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Reviewed & Processed by FA  
Division

PLEASE SUBMIT ORIGINAL TO THE PURCHASING DEPT. ATTN: FIXED ASSET DIVISION  
HIDALGO COUNTY ADMINISTRATION BUILDING - 2812 S. BUSINESS 281, EDINBURG, TX 78539

AMOUNT \$	DEPT.	FROM	TO	P/U	LOC

TO BE INITIALED BY CONTACT PERSON  
WHEN ITEMS ARE REMOVED FROM THE  
PREMISES.

DATE \_\_\_\_\_ INITIAL \_\_\_\_\_

EFFECTIVE DATE 03/01/13