

THE STATE OF TEXAS §
§
COUNTY OF HIDALGO §

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made effective the 19th day of June 2018 by and between **HIDALGO COUNTY, TEXAS, acting by and thru Urban County Program** (“County”) and **Hinojosa Engineering, Inc.**, of Mission, a Texas Corporation (“Engineer”).

WITNESSETH:

WHEREAS, the County is vested with the responsibility of providing “**Engineering Services**” for projects with **HIDALGO COUNTY URBAN COUNTY PROGRAM**,

WHEREAS, the County has determined that the services of a professional engineering company is necessary to carry out the required services;

WHEREAS, pursuant to Texas Government Code Chapter 2254.002, (the “Texas Professional Services Procurement Act”), the County requested Statements of Qualifications (SOQ’s) from professional engineers to assist the County by providing the services;

WHEREAS, County has selected the “Engineer” from the “Pool” of pre-qualified Engineering from response to the Statement of Qualifications (SOQ’s) to provide the engineering services for the **City of Granjeno - 2017 Parks, Recreational Facilities Project**.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, County and Engineer do mutually agree as follows:

1. **Scope of Services.** The County will provide to Engineer the services described in **Exhibit “A”** attached hereto and entitled “Services to be performed by County.” Engineer agrees to provide to County with the work described in Exhibit “B”, Services to be performed by the Engineer (“the Services”).

2. **Non-Exclusive Services of Engineer.** Hidalgo County reserves the right to request these services from other sources other than the Engineer and shall not be in violation of any terms or conditions of this Agreement.

3. Term. This Agreement is for a period of **one (1) year**, effective **June 19, 2018** and will expire **June 19, 2019** or unless sooner terminated as provided herein. The Engineer will not begin to work or incur costs until authorized in writing by the County with each "Work Authorization" particularly described in Exhibit "D".

4. Compensation. As consideration for rendering the Services provided for in this Agreement, the County agrees to pay the Engineer the amounts specified in Exhibit "C" attached hereto payable against written invoice submitted by Engineer. The maximum amount payable under this Agreement shall not exceed the amount for each work authorization unless an amendment is executed as provided hereinafter. The Engineer shall submit periodic requests for payment within (30) thirty days after completion of each Work Authorization. The request for payment shall be made using forms acceptable to the County and shall show the total amount earned to the date of submission and the amount due and payable as of the date of the current billing. Upon receipt of said request for payment, County shall submit a requisition for payment for said Services in the customary manner provided for payments utilized by Hidalgo County, Texas. Engineer agrees to separately account for the receipt and/or expenditure of funds received pursuant to this Agreement and to keep accurate books and records of all such receipts and/or expenditures. All payments to Engineer shall be mailed to the address shown in numbered paragraph 24 herein.

5. Inspection of Work. The County has the right at all reasonable times to inspect or otherwise evaluate the work performed hereunder and the premises in which it is being performed. If any inspection or evaluation is made on the premises of the Engineer, or of a subcontractor, the Engineer shall provide and require its subcontractor to provide all reasonable facilities and assistance for the safety and convenience of the inspectors in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay their work.

6. Amendments. If it becomes necessary at any time during this Agreement to change the scope of Services, the Agreement period, the maximum amount payable, the complexity, or the character of this Agreement, an amendment shall be executed by use of a (Supplemental Agreement Form) more particularly described in Exhibit "E" within the agreement. The County retains the right to reject any such amendment proposed by the Engineer. Any such amendments shall be made in writing, agreed to by all parties hereto, and duly executed before the end of the Agreement as specified. If the County finds it necessary to require changes in completed work because of errors made by the Engineer, the County shall require the Engineer to correct the work at no cost to the County and without amendment to the Agreement. If the changes are made at the request of the County and are not due to errors of the Engineer, the County will reimburse the

Engineer for the additional work at the same rate of pay established in Exhibit "C," "Engineer's Rates." If payment for the additional work will cause the maximum amount payable under this Agreement to be exhausted, an amendment shall be proposed in accordance with all State procurement laws.

7. Reporting. The Engineer shall promptly advise the County in writing of events which have a significant impact upon the Agreement, including:

- a. Problems, delays, or adverse conditions which will materially affect the ability to meet time schedules and goals, or preclude the attainment of project work units by established time periods. This disclosure shall be accompanied by a statement of the action taken, or contemplated and any County or, if Federal Funds are involved, Federal assistance needed to resolve the situation.
- b. Favorable developments or events which enable meeting time schedules and goals to be met sooner than anticipated or which are producing more work units than originally projected.

8. Ownership of Documents. Upon completion or termination of this Agreement, all documents prepared by the Engineer or furnished to the Engineer by the County shall be delivered to and become the property of the County. All sketches, photographs, calculations, and other data prepared under this Agreement shall be made available, upon request, to the County without restriction or limitation on their further use. The Engineer may, at its own expense, have copies made of the documents or any other data furnished to the County under this Agreement.

9. Suspension of Work. Should County desire to suspend the work under this Agreement, but not terminate this Agreement, the County shall provide thirty (30) calendar days verbal notification to Engineer, followed by written confirmation from the County to Engineer to that effect. The thirty-day notice may be waived as agreed in writing by both the County and Engineer to that effect. The work under this Agreement may be reinstated and resumed in full force and effect within sixty (60) days of receipt of written notice from the County to the Engineer. The sixty-day notice may be waived as agreed in writing by both the County and Engineer. If the County suspends the work, the Termination Date as identified above is not affected and this Agreement will terminate on the date specified.

10. Progress and Coordination. The Engineer shall, from time to time during the progress of the work, confer with the County. The Engineer shall prepare and present such information as may be pertinent and necessary, or as may be requested by the County, in order to evaluate features of the Engineer's services and work.

At the request of the County or the Engineer, conferences shall be provided at the Engineer's office, the offices of the County, or at other locations designated by the County. These conferences shall also include evaluation of the Engineer's services and work when requested by the County.

All applicable study reports shall be submitted in preliminary form for approval by the County before the final report is issued. The County's comments regarding the Engineer's preliminary report will be addressed by the Engineer in the final report.

If funds by other agencies or entities are to be used for the development of the project under this Agreement, the Engineer's Services and work will be subject to periodic review and approval by other agencies or entities, including those of the city, county, state and/or federal agencies.

Should it be determined that the progress in the production of the Engineer's Services and work does not satisfy the requirements of the approved Work Authorization as provided by Exhibit "D", attached hereto, the County shall review the approved Work Authorization with the Engineer to determine the corrective action needed by either the County or the Engineer.

The Engineer shall promptly advise the County in writing of events which have a significant impact upon the progress of the Engineer's Services and work and the approved Work Schedule, including:

- a. problems, delays, adverse conditions which will materially affect the ability to attain Agreement objectives, prevent the meeting of time schedules and goals, or preclude the timely completion and submittal of Project deliverables by the Engineer within established time periods; this disclosure will be accompanied by a statement by the Engineer of recommended or immediate action taken, or contemplated, and any Owner or other agency or entity assistance needed to resolve the situation; and
- b. favorable developments or events which enable meeting the Work Schedule goals sooner than anticipated.

11. Independent Contractor. Engineer must comply with all applicable Hidalgo County policies and with any applicable federal, state or local laws, regulations, orders or ordinances applicable to the Services provided by Engineer under this Agreement. Notwithstanding the foregoing sentence, Engineer represents and maintains that it is an Independent Contractor and is not an employee of Hidalgo County, Texas or any agency thereof, and represents and warrants that it does not desire or request any fringe benefits provided to employees of Hidalgo County, Texas, and/or any

agency thereof, including, but not limited to benefits associated with Hidalgo County's civil service program. Engineer agrees to be responsible for any federal income tax, withholding or social security tax liability that might arise from payments received hereunder.

12. Subcontracting and Assignment. The Engineer shall not assign subconsultant or transfer the Engineer's interest in this Agreement without the prior written consent of the County. The Engineer shall bind every subconsultant by written agreement to observe all the terms of this Agreement to the extent that they may be applicable to each subconsultant. No subcontractor relieves the Engineer of any responsibilities under this Agreement.

13. Voluntary Termination. County may terminate this Agreement at any time for any reason or no reason at all upon giving thirty (30) days prior written notice to the Engineer.

14. Insurance. Engineer agrees to provide liability insurance covering its activities in providing the Services for County in an amount not less than the minimum amounts prescribed by the Texas Tort Claims Act, §100.001, et seq., Texas Civil Practices and Remedies Code, and shall furnish County a certificate issued by the insurer that such insurance is in full force and effect.

15. Payment of Franchise Tax. The Engineer hereby certifies that the Engineer is not delinquent in Texas franchise tax payments, or that the Engineer is exempt from, or not subject to, such tax. A false statement concerning corporation's franchise tax status shall constitute grounds for termination of the Agreement at the sole option of the County.

16. No Assignment. Except as otherwise herein provided, Engineer may not assign the obligations or rights under this Agreement to any person without the prior written consent of County.

17. Conflict. Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, ordinance or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to Agreement, the latter shall prevail, but in such event the affected provision or provisions of this Agreement shall be modified only to the extent necessary to bring them the legal requirements and only during the time such conflict exists.

18. Termination by County. If Engineer fails to deliver quality Services, fails to achieve the defined goals, outcomes, strategies and outputs required by County, or if Engineer fails to comply with any conditions in this

Agreement, then County shall have the right to terminate this Agreement upon the giving of ten (10) days prior written notice to Engineer.

19. No Waiver. No waiver by County of any breach of any provision of this Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

20. Entire Agreement. This Agreement contains the entire agreement between the parties hereto, and each party acknowledges that neither has made (either directly or through any agent or representative) any representations or agreements in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by County and Engineer, and not otherwise.

21. Venue. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the parties created hereunder are performable in Hidalgo County, Texas. The parties hereby consent to personal jurisdiction in Hidalgo County, Texas.

22. Hold Harmless. In the event Engineer should cause, either directly or indirectly, damage, loss, destruction, liability, or claims against the other party as a result of intentional conduct, negligence or otherwise, Engineer shall hold harmless and indemnify County from any and all obligations, liabilities, cause of action, lawsuits, damages, and assessments, including legal fees, etc., that from the Engineer's intentional actions or negligence. This indemnification clause shall survive this Agreement and be enforceable as a separate agreement in the event its survival and enforcement becomes necessary.

23. Attorney's Fees. In the unlikely event that a dispute occurs which is litigated, or a cause of action in law or equity is filed concerning the operation, construction, interpretation, or enforcement of this Agreement, the losing party shall bear the cost of the attorney's fees incurred by the prevailing party and any and all costs applicable thereto, including, but not limited to, court costs, deposition fees, expert witness fees, out-of-pocket expenses and travel expenses which are incurred by the prevailing party.

24. Notices. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communications required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, or (ii) sent by a registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth below, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

If to County: **Hidalgo County Urban County**
Attn: Diana R. Serna, UCP Director
427 East Duranta Avenue, Suite 107
Alamo, Texas 78516

If to Engineer: **Hinojosa Engineering, Inc.**
Attn: Ricardo Hinojosa, P.E.
108 W. 18th Street,
Mission, Texas 78572

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addresses or, if mailed at such time as it is deposited in the United States mail.

25. Executions of Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out the terms of this Agreement.

26. Binding Agreement. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Agreement.

27. Gender. All pronouns used in this Agreement shall include the other gender, whether used in the masculine, feminine or neutral gender, and the singular shall include the plural whenever and as often as may be appropriate.

28. Authority. The execution and performance of this Agreement by County and Engineer have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of County and Engineer in accordance with its terms.

29. Professional Seal. All documents and data furnished by the Engineer to the County shall bear Professional seal of a licensed Engineer employed by the Engineer.

30. Commitment of Current Revenues Only. In the event that, during any term hereof, the Commissioners Court does not appropriate sufficient funds to meet the obligations of County under this Agreement, County may terminate this Agreement upon ninety (90) days written notice to the Engineer. County agrees, however, to use reasonable efforts to secure funds necessary for the continued performance of this Agreement. The parties intend this

provision to be a continuing right to terminate this Agreement at the expiration of each budget period of County pursuant to the provisions of Tex. Loc. Govt. Code Ann. ' 271.903 (Vernon Supp. 1996).

31. Immunities. Nothing in this Agreement is intended to and County does not hereby waive, release or relinquish any right to assert any of the defenses County enjoys by virtue of the state or federal constitution, laws, rules or regulations, and any sovereign, official or qualified immunity available to County as to any claim or action of any person, entity, or individual against County.

XECUTED as of the day and year first written above.

HIDALGO COUNTY

By: _____
Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo Jr., County Clerk

Approved by Commissioners' Court on: June 19, 2018.

ENGINEER:
Hinojosa Engineering, Inc.

By: _____

Printed Name Ricardo Hinojosa, P.E.

Title: President / Owner

APPROVED AS TO FORM:

Atlas, Hall & Rodriguez, L.L.P.

By: _____
Stephen L. Crain, Attorney

On this: _____

ATTACHMENTS:

- EXHIBIT A** -Scope of Services to be provided by the County
- EXHIBIT B** -Scope of Services to be provided by the Engineer
- EXHIBIT C** -Engineer's Rates
- EXHIBIT D** -Work Authorization Form
- EXHIBIT E** -Supplemental Agreement Form
- EXHIBIT F** -Certificates of Insurance

EXHIBIT A

-Scope of Services to be provided by the County

The following provides an outline of the services to be provided by the Owner in the development of Projects (as defined and more particularly identified in Exhibit "A" attached to this Agreement).

General:

The Owner will provide to the Engineer the following:

- 1) Provide the authorization to proceed with services through coordination with the project consulting and design Engineer.
- 2) Payment for work performed by the Engineer and accepted by the Owner in accordance with Article 3 of this Agreement.
- 3) Assistance to the Engineer, as necessary, to obtain the required data and information from other local, regional, State and Federal agencies the Engineer cannot easily obtain.
- 4) Provide any available relevant data the Owner may have on file concerning the projects.
- 5) Provide timely review and decisions in response to the Engineer's request for information and/or required submittals and deliverables, in order for the Engineer to maintain the agreed upon work schedule prepared in accordance with Exhibit "A" attached to this Agreement.
- 6) Attend and participate in progress meetings as required and as coordinated and conducted by Engineer.
- 7) Provide the authorization to proceed with services on project by project basis through consulting design and construction Engineer.

EXHIBIT “B”

Scope of Services to be provided by the Engineer

(Description of Services)

Hinojosa Engineering, Inc. will provide Engineering services that consist of continued development and construction of Granjeno Park – Phase III.

Scope of Work

- Parking Lot Improvements
 - Asphalt
 - Striping
 - Lighting
 - Rework
 - Sidewalk
 - Curb and Gutter
- Veterans Memorial Area
- Park Improvements
 - Canopies (BBQ and Playground Areas)
 - Playground Equipment
 - Basketball Court Pavilion
 - Batting Cage



HINOJOSA ENGINEERING, INC. Structural Engineering • Civil Engineering
REGISTRATION No. F-908 EXP. DATE 09-30-2018

"Exhibit C"

Urban County Program
Guadalupe V. Garcia
UCP Coordinator II
427 E. Duranta Ave.
Alamo, Texas 78516

June 06, 2018

Re: City of Granjeno Park Improvements Phase III.

Hinojosa Engineering, Inc., accept the offer for the Civil Engineering Services \$45,060.00 (Forty Five Thousand Sixty Dollars), and Surveying Services \$9,390.00 (Nine Thousand Three Hundred Ninety Dollars), best and final offer fee of \$54,450.00 (Fifty Four Thousand Four Hundred Fifty Dollars).

Hinojosa Engineering, Inc. would like to thank you for considering our firm for this important project.

If you should have any questions, please do not hesitate to contact my office at (956)581-0143.

Respectfully Submitted,
Hinojosa Engineering, Inc.

Ricardo Hinojosa, P.E.
President

EXHIBIT "C"

Hinojosa Engineering, Inc. Structural Engineering • Civil Engineering

HOURLY RATES

Granjeno Park Improvements for the Phase III Project

1. Principal	\$180.00/HR.
2. Project Manager	\$150.00/HR.
3. Engineer	\$140.00/HR.
4. EIT Engineer/Intern	\$125.00/HR.
5. CADD Technician	\$75.00/HR.
6. Survey Crew	\$100.00/HR.
7. Clerical	\$55.00/HR.

EXHIBIT "C"

WORK SCHEDULE

Project – Granjeno Park Improvements for the Phase III Project

Client – City of Granjeno

Project # - 18-120

<u>Task</u>	<u>Estimate Schedule</u>
1. Preliminary Investigation Report	June 25, 2018
2. 100% Final Investigation Report	June 25, 2018
3. Schematic Design	June 29, 2018
4. Design Development	July 06, 2018
5. Construction Document 30%	July 13, 2018
6. Construction Document 60%	July 18, 2018
7. Construction Document 100%	July 23, 2018
8. Advertisement for Bid	July 25, 2018
9. Bid Closed	To be established by Owner
10. Review Bids and present to County Commission	To be established by Owner
11. Pre Construction Meeting	To be established by Owner
12. Construction Phase	To be established by Owner

EXHIBIT D

WORK AUTHORIZATION NO. 1

HIDALGO COUNTY Professional Engineer Services

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, action herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**," and, **Hinojosa Engineering, Inc.** professional engineers of **Mission**, Texas, hereinafter called "**Engineer**".

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the "engineering services" to provide **professional engineering services**.

The scope of services to be provided by the **Owner** is identified in **EXHIBIT "A" – Scope of Services to be provided by the Owner** attached hereto.

The scope of services to be provided by the **Engineer** is identified in **EXHIBIT "B" – Scope of Services to be provided by the Engineer** attached hereto.

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is \$_____. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT "D"**.

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article/Part/Section _____ of the Agreement.

PART 4. FUNDING

WORK AUTHORIZATION NO. 1 shall be funded through funding source:

ACCOUNT NO. _____

PURCHASE ORDER NUMBER: _____ (**MUST BE INCLUDED AFTER CC APPROVAL**)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of scopes of the work authorization**.

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties' responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and Confirmation by Hidalgo County Urban County Program, Diana Serna (Director) as to content and detail of this **Work Authorization No. 1**.

**HIDALGO COUNTY
URBAN COUNTY PROGRAM**

BY: _____
DIANA R. SERNA, UCP DIRECTOR

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on _____ as indicated below and effective as of ____ day of _____, 20____.


ATTEST:

**THE OWNER:
HIDALGO COUNTY**

Arturo Guajardo, Jr., County Clerk

By: Ramon Garcia, County Judge

THE ENGINEER:



By: Ricardo Hinojosa, P.E., President

EXHIBIT E
-Supplemental Agreement Form

THE STATE OF TEXAS §
 §
COUNTY OF HIDALGO §

SUPPLEMENTAL AGREEMENT NO. _____
TO AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES

THIS SUPPLEMENTAL AGREEMENT is made pursuant to the terms and conditions of paragraph 5 of the Agreement made by and between **HIDALGO COUNTY**, acting herein by and through the **Commissioner's Court**, hereinafter called the "**Owner**", and _____ Professional Engineers of, _____, Texas, hereinafter called the "**Engineer**".

WITNESSETH

WHEREAS, the **Owner** and the **Engineer** executed the **Agreement** on the _____ day of _____ 20____ concerning Engineering for **Professional Engineering Services** hereinafter referred to as the ("**Project**") and,

WHEREAS, Paragraph ____ of the **Agreement**, (paragraph title), establishes _____; and,

WHEREAS, it has become necessary to amend the Agreement to _____

A. AGREEMENT

NOW THEREFORE, premises considered, the **Owner** and the **Engineer** agree that said **Agreement** is amended as follows:

I. Paragraph ____ of the **Agreement**, (paragraph title), is revised to

All other provisions are unchanged and remain in full force and effect.

IN WITNESS WHEREOF, the Engineer and the Owner have caused this Supplemental Agreement to the Agreement for Professional Services to be executed as of the _____ day of _____, 20__.

THE ENGINEER:
HINOJOSA ENGINEERING, INC.

THE OWNER:
HIDALGO COUNTY

By: Ricardo Hinojosa, P.E., President

By: Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo Jr., County Clerk

LIST OF ATTACHMENTS

(as required)



"Exhibit F"

Policy Number:

Date Entered: 6/12/2018

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/8/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	Davis Insurance Agency 2030 E. Griffin Parkway Mission, Texas 78572	CONTACT NAME: Wm. Carl Davis PHONE (A/C, No, Ext): (956) 581-9838 E-MAIL: davisinsuranceagency@yahoo.com ADDRESS:	FAX (A/C, No): (956) 519-1524
	INSURED	INSURER(S) AFFORDING COVERAGE	
	Hinojosa Engineering, Inc. 108 W. 18th St. Mission, TX 78572	INSURER A: TRUCK INSURANCE EXCHANGE	NAIC # 21709
		INSURER B: FARMERS INSURANCE EXCHANGE	21652
		INSURER C: MID-CENTURY INSURANCE COMPANY	21687
		INSURER D: TEXAS MUTUAL INSURANCE COMPANY	
		INSURER E: ADMIRAL INSURANCE COMPANY	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	606639679	12/6/2017	12/06/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$75,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$1,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	60663-84-14	11/29/2017	11/29/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			606639688	12/06/2017	12/06/2018	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below			0001296035	10/23/2017	10/23/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
E	Professional Liability			E0000036793	03/15/2018	03/15/2019	Claims Made \$1,000,000 Claims Made-Agg \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Hidalgo County Urban County Program
427 E. Duranta Ave. Suite 107
Alamo, TX. 78516

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Wm. Carl Davis

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ACORD 25 (2016/03)

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Work Authorization #1

HIDALGO COUNTY Professional Engineering Services

THIS WORK AUTHORIZATION is made pursuant to the terms and conditions of Section I.A. of the Agreement made by and between **HIDALGO COUNTY**, acting by and through the **Hidalgo County Urban County Program**, hereinafter called the “**Owner**,” and, **Hinojosa Engineering, Inc.** professional engineers of **Mission**, Texas, hereinafter called “**Engineer**”.

PART 1. SCOPE OF WORK

The purpose of this Work Authorization is for the “engineering services” to provide **professional engineering services for City of Granjeno 2017 Parks, Recreaional Facilities.**

PART 2. ESTIMATED COST

The estimated cost for services under this Work Authorization is **\$54,450.00**. This amount is based upon the costs outlined in the Estimated **Cost Proposal** attached hereto as **EXHIBIT “A”**.

PART 3. PAYMENT

Compensation and payment to the Engineer for the services established under this Work Authorization shall be made in accordance with Article/Part/Section **4** of the Agreement.

PART 4. FUNDING

This Work Authorization No. **1** shall be funded through funding source:

Account No. **5017-30-0306-5000-3000-UCP-GVG**

Purchase Order Number _____ (**MUST BE INCLUDED AFTER CC APPROVAL**)

PART 5. PERIOD OF SERVICE

This Work Authorization shall become effective on the date of final acceptance of the parties hereto, and terminate **upon completion of scope of the work authorization.**

PART 6. RESPONSIBILITIES AND OBLIGATIONS

This Authorization does not waive the parties’ responsibilities and obligations provided under the **Agreement**.

PART 7. ACKNOWLEDGEMENT AND CONFIRMATION

Acknowledgement and Confirmation by Hidalgo County Urban County Program, Diana Serna (Director) as to content and detail of this **Work Authorization No. 1**.

**HIDALGO COUNTY
URBAN COUNTY PROGRAM**

BY: _____
Diana R. Serna, Director

PART 8. ACCEPTANCE AND APPROVAL

This Work Authorization is hereby accepted, approved by Hidalgo County Commissioners' Court on 19th Day of June, 2018 as indicated below and effective as of 19th Day of June, 2018.

**THE ENGINEER:
HINOJOSA ENGINEERING, INC.**

**THE OWNER:
HIDALGO COUNTY**

By: Ricardo Hinojosa, P.E President/Owner

By: Ramon Garcia, County Judge

ATTEST:

Arturo Guajardo Jr., County Clerk

**APPROVED AS TO FORM:
Atlas, Hall & Rodriguez, L.L.P.**

By: _____
On: _____

Exhibit A: Cost Proposal : (Best & Final Offer Letter & Cost Breakdown)



HINOJOSA ENGINEERING, INC. Structural Engineering • Civil Engineering
REGISTRATION No. F-908 EXP. DATE 09-30-2018

"Exhibit A"

Urban County Program
Guadalupe V. Garcia
UCP Coordinator II
427 E. Duranta Ave.
Alamo, Texas 78516

June 06, 2018


Re: City of Granjeno Park Improvements Phase III.

Hinojosa Engineering, Inc., accept the offer for the Civil Engineering Services \$45,060.00 (Forty Five Thousand Sixty Dollars), and Surveying Services \$9,390.00 (Nine Thousand Three Hundred Ninety Dollars), best and final offer fee of \$54,450.00 (Fifty Four Thousand Four Hundred Fifty Dollars).

Hinojosa Engineering, Inc. would like to thank you for considering our firm for this important project.

If you should have any questions, please do not hesitate to contact my office at (956)581-0143.

Respectfully Submitted,
Hinojosa Engineering, Inc.



Ricardo Hinojosa, P.E.
President

" Exhibit A "

Engineer's Estimate of Probable Costs					Date: June 11, 2018	
Prepared For: City of Granjeno, Granjeno Park Improvements Phase III						
EXERPLAY BUYBOARD						
ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	=	UNIT TOTAL
Shades						
1	36'x36' Shade structure, 12' Entry, 4 Posts (Delivered and Installed)	1	EA	\$23,009.00	=	\$23,009.00
2	20'x26' with 12' Entry Shade Structure Interlocking with 20'x36' with 15' Entry (Delivered and Installed)	1	EA	\$23,940.00	=	\$23,940.00
3	12'x12' Metal structure, 10' Entry, 4 Posts (Delivered and Installed)	4	EA	\$4,990.00	=	\$19,960.00
					Subtotal	= \$66,909.00
Playground Equipment						
1	Bobble Rider, Single Direct Bury	1	EA	\$995.00	=	\$995.00
2	Bobble Rider, Double Direct Bury	2	EA	\$1,720.00	=	\$3,440.00
3	Flexiturf Poured-in-Place 4" Thickness	5,200	SF	\$14.00	=	\$72,800.00
4	Handicap Swings	2	EA	\$3,000.00	=	\$6,000.00
					Subtotal	= \$83,235.00
Benches and Tables						
1	Picnic Table w/ Seats Set	3	EA	\$1,500.00	=	\$4,500.00
					Subtotal	= \$4,500.00
					TOTAL BUYBOARD	= \$154,644.00
Parking Lot Improvements						
1	2" HMAC Pavement Overlay	5,685	SY	\$9.00	=	\$51,165.00
2	Full Section Rework (Portion of Parking Lot)	2,969	SY	\$20.00	=	\$59,380.00
3	Curb and Gutter (Portion of Parking Lot)	1,617	LF	\$10.00	=	\$16,170.00
4	Milling	2,716	SY	\$2.50	=	\$6,790.00
5	Striping	2,141	LF	\$2.00	=	\$4,282.00
6	Sidewalk (Portion of Parking Lot)	506	LF	\$15.00	=	\$7,590.00
7	Lighting	2	EA	\$16,750.00	=	\$33,500.00
					Subtotal	= \$178,877.00
Veterans Memorial						
1	Flagpoles	1	EA	\$1,250.00	=	\$1,250.00
2	Benches	2	EA	\$1,000.00	=	\$2,000.00
3	Foundation	1	LS	\$15,000.00	=	\$15,000.00
4	Plaque	6	EA	\$1,500.00	=	\$9,000.00
					Subtotal	= \$27,250.00
Basketball Pavilion						
1	Pavilion	1	LS	\$64,700.00	=	\$64,700.00
2	Piers	10	EA	\$3,000.00	=	\$30,000.00
3	Crane Mobilization	1	LS	\$3,500.00	=	\$3,500.00
					Subtotal	= \$98,200.00
Baseball Batting Cage						
1	Commercial batting cage, 12'x14'x55'	1	LS	\$7,500.00	=	\$7,500.00
					Subtotal	= \$7,500.00
Mobilization						
1	Site Preparation/Mobilization	1	LS	\$3,000.00	=	\$3,000.00
					Subtotal	= \$3,000.00
					TOTAL CONSTRUCTION COSTS	= \$314,827.00
Engineering and Surveying						
1	Engineering Services	1	LS	\$45,060.00	=	\$45,060.00
2	Surveying Services	1	LS	\$9,390.00	=	\$9,390.00
					Subtotal	= \$54,450.00
Material Testing						
1	Material Testing Services	1	LS	\$6,500.00	=	\$6,500.00
					Subtotal	= \$6,500.00
					ENGINEERING & TESTING FEES	= \$60,950.00
Advertisement						
1	Advertisement Fees	1	LS	\$1,500.00	=	\$1,500.00
					PROJECT TOTAL	= \$531,921.00

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties.
Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.

OFFICE USE ONLY CERTIFICATION OF FILING

Certificate Number:
2018-362165

Date Filed:
06/01/2018

Date Acknowledged:
06/12/2018

1 Name of business entity filing form, and the city, state and country of the business entity's place of business.

Hinojosa Engineering, Inc.
Mission, TX United States

2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed.

Hidalgo County Urban County Program

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.

Granjeno Park Imp. Phase III
Engineering Services

4	Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
			Controlling	Intermediary
	Hinojosa Engineering, Inc.	Mission, TX United States	X	

5 Check only if there is NO Interested Party.

6 UNSWORN DECLARATION

My name is _____, and my date of birth is _____.

My address is _____, _____, _____, _____, _____.
(street) (city) (state) (zip code) (country)

I declare under penalty of perjury that the foregoing is true and correct.

Executed in _____ County, State of _____, on the _____ day of _____, 20____.
(month) (year)

Signature of authorized agent of contracting business entity
(Declarant)

CERTIFICATE OF INTERESTED PARTIES

FORM 1295

1 of 1

Complete Nos. 1 - 4 and 6 if there are interested parties. Complete Nos. 1, 2, 3, 5, and 6 if there are no interested parties.	OFFICE USE ONLY CERTIFICATION OF FILING
1 Name of business entity filing form, and the city, state and country of the business entity's place of business. Hinojosa Engineering, Inc. Mission, TX United States	Certificate Number: 2018-362165
2 Name of governmental entity or state agency that is a party to the contract for which the form is being filed. Hidalgo County Urban County Program	Date Filed: 06/01/2018
Date Acknowledged:	

3 Provide the identification number used by the governmental entity or state agency to track or identify the contract, and provide a description of the services, goods, or other property to be provided under the contract.
 Granjeno Park Imp. Phase III
 Engineering Services

4 Name of Interested Party	City, State, Country (place of business)	Nature of interest (check applicable)	
		Controlling	Intermediary
Hinojosa Engineering, Inc.	Mission, TX United States	X	

5 Check only if there is NO Interested Party.

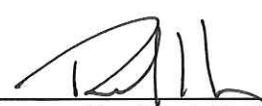
6 UNSWORN DECLARATION

My name is Ricardo Hinojosa, and my date of birth is 2-21-58.

My address is 108 W. 18th St. (street), Mission (city), TX (state), 78572 (zip code), US (country).

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Hidalgo County, State of Texas, on the 6 day of June, 2018.
(month) (year)



 Signature of authorized agent of contracting business entity (Declarant)

Zimbra

guadalupe.garcia@co.hidalgo.tx.us

RE: Granjeno contract approval request

From : Steve Crain <scrain@atlashall.com>

Tue, Jun 12, 2018 03:30 PM

Subject : RE: Granjeno contract approval request**To :** 'guadalupe garcia' <guadalupe.garcia@co.hidalgo.tx.us>

Hi Lupita:

As per our conversation regarding the accord insurance certificate any auto coverage will suffice for Exhibit F as per Mr. Crain.

Thank you,

Marynel Trevino-Rodriguez, Secretary for
Stephen L. Crain & J. Joseph Vale
ATLAS, HALL & RODRIGUEZ, LLP
818 Pecan Blvd. (78501)
P. O. Box 3725
McAllen, Texas 78502
Direct Telephone Number (956) 632-8221
Office Telephone Number (956) 682-5501
Facsimile Number (956) 686-6109
Website address: www.atlashall.com

E-MAIL NOTICE -- This transmission may be: (1) subject to the Attorney-Client Privilege, (2) an attorney work product, or (3) strictly confidential. If you are not the intended recipient of this message, you may not disclose, print, copy or disseminate this information. If you have received this in error, please reply and notify the sender (only) and delete the message.

This communication does not reflect an intention by the sender or the sender's client to conduct a transaction or make any agreement by electronic means. Nothing in this message or in any attachment shall satisfy the requirements for a writing, or constitute a contract or electronic signature under the Electronic Signatures in Global and National Commerce Act, any version of the Uniform Electronic Transaction Act or any other statute governing electronic transactions.

-----Original Message-----

From: guadalupe garcia <guadalupe.garcia@co.hidalgo.tx.us>

Sent: Tuesday, June 12, 2018 1:16 PM

To: scrain <scrain@atlashall.com>
Subject: Granjeno contract approval request

Mr. Crain:


Here you go again, I also added the revised exhibit f- insurance certificate.
Thanks
Lupita

----- Forwarded Message -----

From: Ricoh4503@ucp.co.hidalgo.tx.us
To: "Guadalupe Garcia" <guadalupe.garcia@co.hidalgo.tx.us>
Sent: Tuesday, June 12, 2018 1:15:29 PM
Subject: Message from "RNP002673B8224A"

This E-mail was sent from "RNP002673B8224A" (MP C4503).

Scan Date: 06.12.2018 13:15:28 (-0500)
Queries to: Ricoh4503@ucp.co.hidalgo.tx.us

From : guadalupe garcia <guadalupe.garcia@co.hidalgo.tx.us> Tue, Jun 12, 2018 01:15 PM
Subject : Granjeno contract approval request  1 attachment
To : scrain <scrain@atlashall.com>

Mr. Crain:

Here you go again, I also added the revised exhibit f- insurance certificate.
Thanks
Lupita


----- Forwarded Message -----

From: Ricoh4503@ucp.co.hidalgo.tx.us
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Queries to: Ricoh4503@ucp.co.hidalgo.tx.us

 **grajeno.pdf**
5 MB

From : Ricoh4503@ucp.co.hidalgo.tx.us Tue, Jun 12, 2018 01:15 PM
Subject : Message from "RNP002673B8224A"  1 attachment
To : Guadalupe Garcia <guadalupe.garcia@co.hidalgo.tx.us>

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5 MB
