

TABULATION

HIDALGO COUNTY
“General Printing Services & Related Supplies”
BID NO: 2018-089-05-30-YSI

A) 92ND JUDICIAL DISTRICT COURT						
ITEM	DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA	
1.	BUSINESS CARDS	3½”x2”, 80# linen card stock-natural black (raised) Lettering, w/Gold foil raised Seal , Single sided print, landscape layout	500 per order			109.90 BX
2.	ENVELOPES W/LOGO	Size: 9½ x4¼”,#10 linen-Natural Standard Envelopes, black ink (raised) Print and Gold (foil) seal 500 per box 24 lb	2 boxes of 500			123.00 BX
3.	LETTERHEAD PAPER	8.5”x11”, #24 linen-natural, one sided print, black (raised) ink print , seal gold (foil), 500 sheets per ream 24 lb 25 % Cotton	1,000			.189 EA
4.	ORDER OF RELEASE/ ORDER OF COMMITMENT	8.5”x11” Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page only front and back print, 2 nd and 3 rd page front only, Top Glue Bind	2,000/3 part			

B) 139TH JUDICIAL DISTRICT COURT						
--	--	--	--	--	--	--

ITEM	DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA	
1.	BUSINESS CARDS 3½”x2”, Black ink raised Lettering, w/gold raised seal, single sided print, landscape layout	foil	4 bxs. of			109.90 BX
		seal	500			
		ink	4 bxs. of			41.00 BX

			seal	500			
2.	ENVELOPES W/LOGO	Size 4 1/8" x 9 1/2", White Linen Standard Envelopes, raised Print, black ink and Gold ink foil seal		2 boxes of 500			61.50 BX
3.	LETTERHEAD PAPER	8.5" X 11", #20 White Linen Fine quality Bond Paper one sided print, flat black ink print, gold ink foil stamp seal		4 reams of 500			97.00 RM
4.	ORDER OF RELEASE/ORDER OF COMMITMENT	8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page <u>only</u> front and back print, 2 nd and 3 rd page front only Top Glue Bind		2,000/3 part			.189 EA

C) 206TH JUDICIAL DISTRICT COURT

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	BUSINESS CARDS	3 1/2" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout white Linen	1,000			35.80 BX
2.	COURT ORDER MODIFYING CONDITIONS OF BOND	8 1/2" X 11" Page Size, 3 Part NCR, Black Ink Printing, Paper Color Sequence: White, Canary Yellow	1,000/3 part			.161 EA
3.	ENVELOPES W/LOGO	size 4 1/8" x 9 1/2", standard envelopes, raised print, black ink and gold for seal 24 lb 25 % cotton	2 boxes of 500			92.00 BX
4.	JUROR TAGS	3 1/2" x 2 1/4", Yellow Plastic w/black letter w/thumb grip clip	14			9.00 EA
5.	JUROR'S HANDBOOK PAMPHLETS	17 1/2" X 9", Flat Print Black Ink – Double Sided, 4 fold pamphlet, Light Blue Paper 60 lb	1,000		.199 ea	

6.	LETTERHEAD PAPER	25 % Cotton Paper 8.5" X 11", #20 Fine quality Bond Paper, one sided print, raised black ink print, seal raised gold ink, 24 lb 25 % Cotton	2 reams of 500			69.00 RM
7.	ORDER OF RELEASE/ORDER OF COMMITMENT	8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page only front and back print, 2 nd and 3 rd page front only, Top Glue Bind	2,000/3 part			.189 EA

D) 332nd JUDICIAL DISTRICT COURT

ITEM	DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	BUSINESS CARDS	3½" X 2", Black ink Raised Lettering, w/Gold Raised Seal , Single sided print, landscape layout	500		35.80 BX
2.	ENVELOPES W/LOGO	Size 4 ⅛" x 9 ½", Standard Envelopes flat black Print, and flat black ink for self-seal	2,500		220.00
3.	INSTRUCTIONS TO JURORS IN CIVIL CASES	5 ½ x 7" folded in half printed in black front and back in and out of	2,500		82.60
4.	LETTERHEAD PAPER	8.5" X 11" 25 % Cotton Paper- flat Print, black/gray ink	1,000		111.19
5.	ORDER OF RELEASE/ORDER OF COMMITMENT	8.5" X 11" Paper Size, three (3) part NCR, White, Yellow, Pink 1 st page <u>only</u> front and back print, 2 nd and 3 rd page front print only----- 2 hole punch on top	2,500		.179 EA

E) 370th JUDICIAL DISTRICT COURT

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	<i>ENVELOPES W/LOGO</i>	Size 4 1/8" x 9 1/2", Standard Envelopes, raised Print, black ink and Gold for seal 500 per box	1,000 per order			74.50 BX
2.	<i>LETTERHEAD PAPER</i>	8.5" X 11", #20 Fine quality Bond Paper one sided print, flat black ink print, gold ink foil seal, 500 sheets per ream 25 % cotton	1,000 per order			52.00 RM

F) 398th JUDICIAL DISTRICT COURT

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	<i>BUSINESS CARDS</i>	3 1/2" X 2", Ink -Black and Red Raised Lettering, w/Gold foil Seal , Single sided print, landscape layout – Linen	5 box of 500			109.90
2.	<i>ENVELOPES W/LOGO</i>	Size 4 1/8" x 9 1/2", Standard Envelopes, Ink – Black and Red raised Print, black ink with Gold seal foil Linen	6 boxes of 500			119.00 BX
3.	<i>LETTERHEAD</i>	8.5" X 11", #20 Linen Paper, one sided print, raised black and red ink print , seal gold foil 25 % cotton (1st page)	6 reams of 500			95.00 RM
4.	<i>ORDER OF RELEASE/ORDER OF COMMITMENT</i>	8.5" X 11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page only front and back print, 2 nd and 3 rd page front only (same as page one) Top Glue Bind	3,000 3-Part			.179 EA

G) 430th JUDICIAL DISTRICT COURT

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	<i>BUSINESS CARDS</i>	3 1/2"x2", BLUE ink Raised Lettering, w/Gold Raised Seal, foil	500			109.90 BX

		Single sided print, landscape layout	ink	500			35.80 BX
2.	BUSINESS CARDS, <i>double sided print,</i> <i>landscape layout</i>	(BAILIFF) 3½"x2", BLUE ink Raised Lettering in the front w/Gold ink Seal, DOUBLE sided flat print in the back, landscape layout		500			52.00 BX
3.	ENVELOPES W/LOGO	Size 4 ½" x 9½", Standard Envelopes, Ink – Black and Red raised Print, black ink with Gold seal 25 % cotton		1000			.163 EA
4.	JUROR'S HANDBOOK PAMPHLETS	17½"x9", Flat Print Black Ink – Double Sided, 5 fold pamphlet, Light BLUE Paper		500		132.70	
5.	LETTERHEAD	8.5"x11" Cotton Paper #20 Fine quality Bond Paper, one sided print, raised BLUE ink print , seal raised gold ink, 500 sheets per ream 25% cotton		1000			62.50 RM
6.	ORDER OF RELEASE/ORDER OF COMMITMENT	8.5"x11" Paper Size, three (3) part NCR, Paper sequence all three parts white paper, 1 page <u>only</u> front and back print, 2 nd and 3 rd page front only (same as page one) Top Glue Bind		3,000 3-Part			.179 EA

H) ADULT PROBATION DEPARTMENT

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	APPOINTMENT CARDS	Letter Size Page 8½"x 11", black ink printing w/black ink logo, 6 cards per page, 110 lb. paper, double sided print cut into 8 cards	10,000 per year			.04 EA
2.	ASSESSMENT APPOINTMENT FORM	Letter size page 20lb. light yellow paper, cut in 2 parts-double sided print-black ink	6,000 per year			.039 EA

3.	BUSINESS CARDS	3½"x2", Black ink Raised Lettering, w/ Raised Gold Seal and lettering, Single sided print-500 per box, landscape layout	5,000 per year			35.80 BX
4.	COMMUNITY SERVICE RESTITUTION (CSR) ID CARD	Letter Size Page (8½"x11")Page Size, 110 lb. paper 4 cards per page, Black ink printing, double sided print, cut into 4 cards	6,000 per year			.027 EA
5.	COURT INFORMATION FORM	Letter Size Page (8½" X 11), 20 lb. Paper-double sided print, black ink printing	5,000 per year		.04 EA	
6.	COURT NOTES	Letter Size Page (8½"x11), single sided print, black ink printing	4,000 per year			.035 EA
7.	DELINQUENT LETTER for DEFENDANT	Letter Size Page (8½"x11")-Black ink printing-Double sided print English/Spanish	15,000 per year			.037 EA
8.	ENVELOPES W/LOGO	#10 No Window Envelope. (4⅞"x9 ½"), Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with no window	40,000 per year			16.50 BX
9.	ENVELOPES W/LOGO	Size (4⅞" x 9 ½"), Standard Envelopes, flat black print, w/ black flat print seal 500 per box, with window,	20,000 per year			18.50 BX
10.	ENVELOPES W/LOGO	Custom Size (3⅝"x8⅝") Special Window (3" across by 1 down) Black ink Inside Blue Tint	30,000 per year			.103 EA
11.	FAMILY HISTORY INFORMATION	Letter Size Paper (8½" X 11") 20 lb, double sided-Flat Black ink print, English/Spanish	6,000 per year			0315. EA
12.	HOME VISIT CARDS	Letter Size Page (8½" x11"), Double sided print, black ink flat print,	10,000 per year			.077 EA

		110 lb. paper, 6 cards per page, cut into 6 cards-English/Spanish	year			
13.	INTAKE APPT. REFERRAL	Letter Size Page (8½” x11”), Double sided print, black ink flat print- light green 20 lb	8,000 per year			.016 EA
14.	PAMPHLETS	Letter Size Page (8½” x11”), Tri Fold-Glossy 32 lb paper, Double sided flat multi color print, Premium Presentation Paper	20,000 per year			.079 EA
15.	RECEPTIONISTS SLIPS	Letter Size page (8½”x11”), 20lb White Paper, Black flat print, cut in 8 parts	20,000 Per year			.019 EA
16.	TRAVEL PERMIT SLIPS	Letter Size Page (8½” x11”) Double Sided Print, Black flat print 110 lb paper, cut into 4	10,000 Per year			.022 EA

I) AUDITOR’S OFFICE

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	LETTERHEAD PAPER	8.5”x11”, #24 lb Fine quality Bond Paper, one sided print, flat black ink print, watermark gray seal w/ light, dark gray and black shading 500 per ream: 25% Cotton (1st page)	2,000		185.65	
2.	LETTERHEAD PAPER	8.5”x11”, #24 lb Fine quality Bond Paper, one sided print, flat, w/gray watermark seal 500 per ream 25% Cotton (continuation page)	500			69.00 RM

J) PRECINCT 3

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	BUSINESS CARDS	3½” X 2”, Ink -Black Raised Lettering, w/Gold Foil Seal, Single sided print, portrait business card layout, 500 per each	1 box of 500			105.00 BX

2.	ENVELOPES W/LOGO	Size 4½" x 9½", Standard Envelopes, flat Print, black ink and black ink seal 500 per box	2 boxes /500			27.00 BX
3.	LETTERHEAD PAPER	8.5" X 11", #20 Fine quality Bond White Linen Paper one sided print, raised blue ink print , gold foil stamp seal w/blue lettering, 500 sheets per ream	2 boxes /500			107.00 BX
4.	LETTERHEAD PAPER	8.5" X 11", White Linen Paper Blue ink	2 boxes /500			85.00 BX
5.	PARKING PERMIT	4 ¼"x 7" Single sided print, White paper w/red lettering with red permit # , glue bind top, 2# Positions Index Paper 64lb velum 50 sheets per booklet perforated at the top 2 staples	12/50 sheets			4.95 BX

K) CONSTABLE PRECINCT 1

ITEM	DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	BUSINESS CARDS	size: 3½"x2", CMYK Single sided flat print, Landscape layout 12KK CIS	500 per box		40.00
2.	NOTICE/AVISO- DOOR HANGER CARD	size: 8½"x3¾ ; Black Ink, Double Sided flat print (English one side/Spanish other side) Neon Yellow Card Stock w/die cut	5,000		373.95
3.	TICKET BOOK	size: 5¼" x 7¾" 4 Part NCR, Paper Color Sequence-White, canary yellow, pink and golden rod, double sided print, black ink flat print, number sequence in red ink, 50 sheets per book wrap around perforated, Starting #varies Top Bind	200 books of 50 pages per bk		6.50 BK
4.	VEHICLE	size: 8 ½ x 11";3 Part NCR, paper color sequence-white, canary	100 bks of		5.93 BK

	IMPOUNDMENT	yellow and pink, rod, black ink, single sided flat print, 25 sheets per	25 sheets			
	INVENTORY RECORD	book wrap around perforated	per bk			

L) CONSTABLE PRECINCT 2

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	BUSINESS CARDS	Size: 3½"x2", ivory linen paper; flat print; CMYK single sided print, landscape layout 80 lb	14 bxs of 500		46.00 BX	
2.	OFFICIAL RECEIPTS for CONSTABLES FEES	3 part NCR–Paper Color Sequence– white, canary yellow, pink, black ink, single sided flat print number sequence black ink, three (3) receipts per page, 100 sheets per book, 50 sets per book ;die cut (tear out rcpt) wrap around perforated, side glue bind	3 books			39.00 BK
3.	TICKET BOOK	size: 5¼"x7¾"–4 Part NCR, paper color sequence- white, canary yellow, pink and golden rod, double sided print, black ink flat print, number sequence in red ink, top bind	50 books of 20 sheets per bk			4.75 BK
4.	WARNING FLYERS/ ADVERTENCIA FLYERS	Size: 8½" x11", peel stick, neon yellow, black ink one sided flat print (English / Spanish)	4 boxes of 5,000		1300.00 BX	

M) CONSTABLE PRECINCT 3

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	BUSINESS CARDS	3½"x2",blue and gold ink raised lettering, w/seal two colors blue/gold, single sided print, 500 per box, 8 individuals, landscape	500 per box per order			35.80 BX

		layout 80 lb				
2.	BUSINESS CARDS	3½"x2",blue and gold ink raised lettering, w/seal two colors blue/gold, single sided print, landscape layout 80 lb	2 boxes of 1000 per order			39.70 BX
3.	ENVELOPES	Size4¼"x9½", Standard Linen Envelopes, Flat Print, 2 color ink Blue and Gold, 2 color seal (Blue and Gold 500 per box	4 bxs /500 per order			63.70 BX
4.	LETTERHEAD PAPER	8.5x11",#20 bond paper white linen 92 brightness one sided print, flat print, 2 color ink blue/gold),w/seal (gold/blue),500 sheets per ream	4 reams per order			45.00 RM
5.	NOTICE/AVISO- DOOR HANGER CARD	8½"x3¾";black ink, double sided flat print (english one side-spanish other side) neon orange card stock w/die cut	2,000 per order			.088 EA
6.	OFFICIAL RECEIPT FOR CONSTABLES FEES	3 part NCR – Paper Color Sequence White, Canary Yellow, Pink, Black ink, single sided flat print ,Number Sequence black ink, three (3) Receipts per page, 100 sheets per book, 50 sets per book ;Die cut (tear out receipt) Side Glue Bind;	2 books			39.00 BK
7.	TICKET BOOK	5¼"x7 ¾"; 4 Part NCR, Paper Color Sequence-White, canary yellow, pink and golden rod, double sided print, black and red ink flat print, number sequence in red ink, 25 sheets per book, Top Glue Bind	40-booklets per order			6.30 BK
8.	VEHICLE IMPOUNDMENT INVENTORY RECORD	7½"x 5"; 4 Part NCR, Paper Color Sequence- White, Canary Yellow, Pink and Golden Rod, Black Ink, Single Sided flat print, 25 sheets per book wrap around	80/25 per bk per order			6.30 BK
9.	WARNING BOOK	2 parts NCR, paper color sequence-white , golden rod, wrap around cover perforated, 50 sets double sided print, black and red ink flat	50 sets per book			6.71 BK

		print, number sequence in red ink,				
10.	WARNING FLYERS/ ADVERTENCIA FLYERS	ENGLISH-Size 8 ½"x11", Peel Stick, Neon Orange, Black Ink one sided flat print; SPANISH-Size 8½"x11", Peel Stick, Neon Limeade Green, Black Ink one sided flat print	750 sheets per order			.34 EA
11.	WARNING NOTICE TO VACATE	Size 8½"x11, Peel Stick, Neon Yellow, Black Ink one sided flat print,	750 sheets per order			.34 EA
12.	CRIMINAL TRESPASS WARNING	3 part NCR – Paper Color Sequence White, Canary Yellow, Pink, Black ink, Single sided flat pint, black ink, three(3) Receipts per page, Die cut (tear out receipt) Top Glue Bind	100 / sheets per order			.59 EA

N) COUNTY CLERK'S OFFICE

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	BUSINESS CARDS	SUPERVISORS -3½"x2", Gray linen, 2 ink, double sided, black seal with blue lettering, raised lettering 500 per box landscape layout	30 boxes of 500 per order			67.00 BX
2.	BUSINESS CARDS	COLLECTORS -3½" x 2", White smooth card, 2 ink, double sided, black seal with blue lettering, raised lettering 500 per box landscape layout	2,500 per order			57.00 BX
3.	BUSINESS CARDS	GENERAL OFFICE -3½"x2", Double Sided, 2 inks, fronts has raised black seal, blue ink raised lettering, w/black raised seal and lettering back side flat back letters, 500 per box, landscape layout	30 boxes of 500 per order			57.00 BX
4.	CLERK'S REPORT	Index Card-4"x 6 ½", 110# Index, 1 ink, black, flat lettering, one side	1,000 per			.052 EA

	CARD		order			
5.	ENVELOPES no window	SMALL-#28 White wove, white envelopes, 7½"x10½", Blue ink flat lettering, with black seal peel and seal, without window, 2 inks, one sided flat print, black seal w/blue flat lettering,	6,000 per order			.183 EA
6.	ENVELOPES no window	MED-#28 -White wove, white envelopes, 12"x 9" Blue ink flat lettering, with black seal, peel and seal, without window, 2 inks, one sided flat print, black seal w/blue flat lettering,	6,000 per order			.169 EA
7.	ENVELOPES no window	LARGE-#28 -White wove, white envelopes, 12"x15½" Blue ink flat lettering, with black seal, peel and seal, without window, 2 inks, one sided flat print, black seal with blue flat lettering	6,000 per order		.48 EA	.48 EA
8.	ENVELOPES COLLECTIONS with window	Size 4 1/8 " x 9 1/2 ", #10 Standard white envelopes with window, 1 ink-black logo & black flat lettering on one side, regular gum	30 boxes of 500 per box			18.47 BX
9.	ENVELOPES COLLECTIONS- with window	Size 4 1/8"x9½ ", #24 envelopes with window #24 Canary yellow, 2 ink, one sided flat print, black seal w/ black flat lettering and red "FINAL NOTICE" , self seal, black logo & black flat lettering on one side, regular gum	30 boxes of 500 per box			26.50 BX
10.	ENVELOPES-OFFICE with window	Size 4 1/8"x 9 1/2", #10 Standard Envelopes with window 2 inks, one sided flat print, black seal with blue flat lettering, (peel and seal)	30 boxes of 500 per box			38.50 BX
11.	ENVELOPES-OFFICE without window	size 4 1/8 x 9 1/2, #10-standard envelopes, no window, 2 inks, one sided flat print, black seal with blue flat lettering (peel and seal)	30 boxes of 500 per box			42.00 BX
12.	LETTERHEAD PAPER	#20-8 1/2"x11", Fine quality White Bond Paper 25 % cotton, one sided flat print, black seal with blue flat lettering, watermark seal, 500	30 reams of 500 sheets			35.00 RM

		per ream,				
13.	NEWLYWED LETTER	#70-8.5"x11", fine quality white bond paper, 2 color front and 2 color back, blue//black ink, double sided, flat print (english & Spanish)60 lb	10,000ea		.052 EA	
14.	RECREATIONAL REGULATIONS CARDS	FISHING-3½" x 2" Plastic Material double sided print, black, blue, red, green ink, shading-light blue	1,000 ea			.94 EA
		HUNTING-3½"x2", Plastic Material Double sided print, black, blue, green ink, shading light blue	1,000 ea			.94 EA
15.	SCRATCH PADS	Note pad 80 pages per tablet -4¼"x7",500 count 2 inks, one sided flat print, black seal with blue flat lettering round corners	500 pads		1.43 / PAD	

O) COUNTY COURT AT LAW # 6

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	BUSINESS CARDS	3 ½" x 2", BLUE Raised Lettering, with Gold Ink Seal, Single sided Print, Portrait Landscape Layout, 500 per box 25 % cotton	1,000			36.25 BX
2.	ENVELOPES- without window	size 4 ½" x 9 ½", standard envelopes, raised print, blue ink w/ gold ink seal 500 per box, no window 25 %cotton	1,000			85.50 BX
3.	LETTERHEAD PAPER	8.5" x 11", #20 fine quality bond paper one sided print, raised blue ink print gold ink stamp seal, 25%cotton	5,000			57.50 RM

P) DISTRICT ATTORNEY

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
------	--	-------------	---------------	-------------	---------	-----------

1.	AUTHORIZATION FOR MEDICO LEGAL EXAMINATION	8.5"x11" Paper size, 3 Part NCR, Paper color sequence-White, Canary Yellow and Pink, Black ink printing, Single sided print	1,000			.189 EA
2.	CRIMINAL MANILA FOLDERS	Legal Size, Folder Stock, End tab, ½ Cut Folders w/ black ink print, 1,000 per box... Felony	10 boxes of 1,000			.198 EA
3.	MANILA FOLDER	Special die cut end with printing	10,000			.32 EA
4.	WORTHLESS CHECK AFFIDAVIT	2 part NCR, Paper color sequence white and pink, one sided flat print, black ink only	9000			.059 EA
5.	WINDOW ENVELOPE	(new) Full Color print, on 24# white-wove paper	15,000			.075 EA
6.	NON-WINDOW ENVELOPES	(new) Full Color and raised print, on white linen paper	15,000			.198 EA
7.	PAMPHLET	(new) 12 page pamphlet-page size 6.25"x4, saddle stitched, 60# white offset paper. Prints in full color front and back – Included in the pricing will be 2 – 6"x9" envelopes. White printed in 2 inks on 1 on the other. – Included is a Victim Information Notification page. 2/3/4" x 4-1/4", 24 # white paper, printed in black and blue both sides.	2,500		.70 EA	
8.	VICTIMS UNIT	(new) English Brochures – VICTIMS UNIT 8.5"X11", gloss text paper, tri-fold, shrink wrap 250s	10,000			.082 EA
9.	VICTIMS UNIT	(new)Spanish Brochures – VICTIMS UNITS 8.5"x11" gloss text paper, tri fold, shrink wrap 250s	10,000			.082 EA
10.	DOMESTIC	(new) Purple Domestic Violence Guide 3-7/8"x4-3/4"open, 65#	2,500			.072 EA

	VIOLENCE	Purple cover, black ink printed on both sides scores @ 2-3/8"				
11.	BUSINESS CARDS	(new) One – Sided 2x3 ½ with DA Logo/Seak and up to two colors for lettering	24,500 / 500 per box			35.80 BX
12.	LINEN ENVELOPES IVORY	(new) Classic Ivory Linen, Raised Print in Full Color	1,000			.315 EA
13.	LETTERHEAD	(new) Linen Letterhead Ivory – Classic Ivory Linen, Raised Print in Full Color	2,000			.275 EA

Q) DISTRICT CLERK'S OFFICE

ITEM		DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	ENVELOPES- with window	Size 4 1/8" x 9 1/2", standard envelopes, flat print, gray and black ink white lettering and black ink seal, with window	20,000			.036 EA
2.	ENVELOPES- without window	Size 4 1/8" x 9 1/2", standard envelopes, flat print, gray and black ink white lettering and black ink seal, with window no windows	20,000			.035 EA
3.	ENVELOPES-with window	Size 4 1/8" x 9 1/2", Standard Envelopes, flat Print, Black and Red ink and black ink seal, Light Blue Envelopes , with Window	120,000			.029 EA
4.	ENVELOPES- without window	Size 3.875x 8.875", Standard Envelopes# 9-24, flat Print, black ink and watermark seal, Canary Yellow Envelopes, No Windows; black flat lettering on one side, self seal, additional operation: send away envelope	120,000			.027 EA
5.	XXXXXXXXXX	PURPOSELY LEFT BLANCK	XXXX			

6.	<i>ENVELOPES- without window</i>	#28-White wove, white envelopes, 12" x 9" Gray & Black ink flat lettering, with without window,, one sided flat print, white seal w/black flat lettering,	5,000			.026 EA
7.	<i>JURY SUMMONS FORM</i>	Size 8.5"x14"; #24 White paper Red & black inks; partial vertical and horizontal perfs for badge; 2 sided	60,000			.039 EA
8.	<i>LETTERHEAD PAPER</i>	8.5" X 11", Recycled Bond Paper; one sided flat print, with black flat lettering	20,000			.033 EA

R) EMERGENCY MANGEMENT

ITEM	DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	<i>BUSINESS CARDS</i>	3 1/2" x 2", BLUE Raised Lettering, with Gold Ink Seal, Single sided Print, Portrait Layout, 500 per box CMYK	1,000		39.00 BX

S) H.I.D.T.A. TASK FORCE

ITEM	DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	<i>BUSINESS CARDS</i>	3 1/2"x2", Black ink Raised print, w/ gold raised seal, Single sided print-500 per box, landscape layout 80 lb cover	500 bx		35.80 BX
2.	<i>DIVIDERS MULTI-COLOR</i>	9"x11" - 8 Tab Dividers per set, labeled, Multi Color	400 sets		1.59 SET
3.	<i>ENVELOPES-without window</i>	Size 4 1/8"x 9 1/2", Standard Envelopes, raised black print, w/gold raised ink seal 500 per box, without window 24 lb 25 % Cotton	1,000		79.00 BX
4.	<i>INVESTIGATIVE</i>	Page size: 9" x12 7/8 , Canary Yellow Tag Board, Black ink front &	1,000 per		.309 EA

	<i>FILE JACKET</i>	back of front cover page only back page blank w/ two hole punch on top (centered) 140 lb(case file covers)	order			
5.	<i>INVESTIGATIVE FILE JACKET</i>	9"x12 7/8 " Page size, Light Blue Tag Board, Black ink front & back of front cover back page blank w/ two hole punch on top (centered) 140 lb (case file covers)	1,000 per order			.309 EA
6.	<i>LETTERHEAD PAPER</i>	8.5"x11", Fine quality paper, Raised lettering, black ink, gold raised seal 500 per ream 24 lb 25 % Cotton	1000 per order			59.00 RM
7.	<i>MAILING LABELS</i>	3"x4" flat print, black ink w/gold ink stamp, 500 per roll	500 per roll			.33 EA
8.	<i>NAME PLATE</i>	wood base, w/black, brass double mounted, w/2 seals, w/name and title	On as needed basis			49.00
9.	<i>RECEIPT FOR FORMS</i>	8.5" x11" Page size, 2-part NCR, Paper sequence: White and Canary Yellow, Black ink flat print, one sided print	500			.177 EA
10.	<i>VEHICLE IMPOUNDMENT REPORT</i>	8.5" X 11.5" Page size, 3-part NCR, Paper Sequence: White, Canary Yellow and Pink, black ink flat print, one sided print perforated	500			.218 EA
11.	<i>INVESTIGATIVE FILE JACKET</i>	9"X12 7/8 " Page size, Light Brown Tag Board, Black ink front & back of front cover back page blank w/ two hole punch on top (centered) 140 lb (case file covers)	1,000			.309 EA

T) HUMAN RESOURES

ITEM	DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	<i>BUSINESS CARDS</i>	3½"x2",blue ink raised lettering/gold ink stamp w/blue raised	500 per box		35.80 BX

		lettering, single sided print-500 per box, landscape layout white linen 80lb				
2.	ENVELOPES W/LOGO	Size 4½"x9½", standard envelopes, flat blue, w/gold foil stamp seal 500 per box, plain with no window white linen 24lb	4 boxes of 500 ea box			124.50 BX
3.	LETTERHEAD PAPER	8.5"x11", fine quality bond paper, blue lettering w/gold foil stamp w/blue lettering, w/watermark print, 500 per ream white linen 24 lb	20 reams of 500			104.00 RM

U) JUVENILE JUSTICE CENTER

ITEM	DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA	
1.	ENVELOPES-no window	Size 4½" x9½", Standard Envelopes, flat blue lettering, w/gold ink seal w/blue flat lettering seal 500 per box, Plain no window envelope	20 boxes of 500 per order			17.00 BX
2.	LETTERHEAD PAPER	85"x11", #20 Fine quality white bond paper, one side print, flat print blue, gold ink seal w/ blue, flat lettering, 500 per ream 24 lb 25 % cotton	24 reams per order			29.50 RM

V) PUBLIC DEFENDER'S OFFICE

ITEM	DESCRIPTION	Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA	
1.	BUSINESS CARDS	Size: 3½"x2", Black ink raised lettering, w/raised gold seal and lettering, Single sided print-500 per box, landscape layout	25 boxes of 500			35.80 BX
2.	ENVELOPES- with window	Size 4 ½"x9½", Standard Envelopes, flat print blk, foil gold County seal with window envelope Raised Print	8 box of 500			69.00 BX

3.	<i>ENVELOPES- without window</i>	Size 4 1/8" x 9 1/2", white wove , standard envelopes, flat print blk, gold foil county seal without window Raised Print	8 box of 500			65.00 BX
4.	<i>LETTERHEAD PAPER</i>	8.5"x11", #20 Fine quality White Bond Paper-Ivory, one sided print, flat print blk, foil gold County seal Raised Print	3 Reams of 500			89.50 BX

W) SAFETY DIVISION

Description		Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	<i>ENVELOPES- without window</i>	size 4 7/8" x 9 1/2", standard envelopes, raised print, blue ink w/ gold ink seal 500 per box, no window 25 %cotton	1,000		82.00 BX

X) SHERIFF'S OFFICE

(Jail Dept)

Description		Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	<i>BAIL BOND FEE REFUND FORMS</i>	8 1/2 "x11" Page Size, Single sided print, black ink print, 3-Part NCR, paper color sequence: white, canary yellow, pink, 2-hole top center punch, with number sequence in the upper right hand corner, top binding snap	300		.36 EA
2.	<i>INMATE REQUEST FORMS</i>	8 1/2"x11" Page Size, Single sided print, black ink print, 3-Part NCR, All copies white paper, top binding all white snap	30,000 ea		.064 EA

(Law Enforcement Dept.)

Description		Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
-------------	--	---------------	-------------	---------	-----------

3.	ADMINISTRATIVE ACTION FORM	Size 8½"x5", Single sided print, black ink print, 2-Part NCR, Paper color sequence: White, Canary Yellow, top glue	10,000			.052 EA
4.	BUSINESS CARDS	3½"x2"; 2 sided front and back-Front side gold sheriff's emblem on the left hand side with black raised letters with room enough for each individual's name centered fax #, phone # and email address Back side all black letters (cream linen)	1 box of 250		50.00 BX	
5.	BUSINESS CARDS	3½"x2"; 1 sided gold sheriff's emblem on the left hand side with black raised letters with room enough for each individual's name centered fax #, phone # and email address (cream linen)	1 box of 250			36.00 BX
6.	CHECKS Sheriff's Fee Account	check size: 8.25"x3.5"; blue safety; black ink; 3 to sheet with voucher, numbered; 300 qty above 3 on yields 900 checks	300 qty			169.00 TOTAL
7.	CHECKS Sheriff's Trust Fund	check size: 8.25"x3.5"; yellow safety; black ink; 3 to sheet with voucher, numbered; 300 qty above 3 on yields 900 checks	300 qty			169.00 TOTAL
8.	CITATION BOOKS	Size:8½"x5",top binding (Perforated) Black ink print and red ink, 4 carbonless paper with each one having it's only individual printing in the back, (1 st white paper with black and red ink, 2 nd yellow paper with black and red ink, 3 rd pink paper with black and red ink, and 4 th paper blue paper with black and red ink. With Sheriff's logo (Blk) in the middle of each carbonless paper. Wrap around book	25 per book 250 books			3.65 BK
9.	CIVIL and WARRANTS WRIT of POSSESSION NOTICE	8½"x11" Card Stock Single sided print, red ink print, Label stock	1,000			.259 EA
10.	DEPOSIT SLIP	2-part carbonless; black ink (white, canary) 50 sets per book; 800 qty	16 books			9.80 BK

	BOOKS <i>Sheriff's Fee Account</i>	above yields- 800 slips, 16 books, 50 sets per book				
11.	DEPOSIT SLIP BOOKS <i>Sheriff's Trust Account</i>	2-part carbonless; black ink (white, canary) 50 sets per book; 800 qty above yields- 800 slips, 16 books, 50 sets per book	16 books			9.80 BK
12.	DEPUTATION	8.5 x14.; 24# bond, reflex blue and black ink on 2 sides, shrink wrap in 500's 20lb	300			.31 EA
13.	DIC-24 <i>Statutory Warning</i>	8.5 x11, 15#cb white, 14.5#cf yellow carbonless paper, black ink 1 side, shrink wrap in 250's	100			.225 EA
14.	DIC-25 <i>Notice Of Suspension</i>	temp. driving permit--8.5x 11, 15#cb white, 14.5#cf yellow, carbonless paper, black ink 2 sides, shrink wrap in 250's 2 part padded	100			.225 EA
15.	ENVELOPE	5½"x3¼", manila envelope, black ink, front side print	3,000			.095 EA
16.	ENVELOPE – <i>Latent Print</i>	size:6½"x3½", white envelope, black ink, one front side print	2,000		158.40	
17.	EVIDENCE CARDS	5"x4¼" Card Stock, White Paper, Single sided print, Black ink 67 lb	6,000			.019 EA
18.	EVIDENCE/INVENTO RY CONTROL REPORT	8½"x14"; single sided print, black ink print, 3-part NCR, paper color sequence: white, canary yellow, pink,	1,000			.21 EA
19.	FIELD INTERVIEW CARDS	8½"x5½"; double sided print, black ink print, Hidalgo County Sheriff's emblem on the upper left hand corner. (front) (back) SYNOPSIS: 13 LINES	5,000		199.95	

20.	IMPOUND BOOKS	8"x5" sheet top binding (Perforated) with a manila cover 8", Black Ink, 4 part carbonless sheets 1 st is white, 2 nd is yellow, 3 rd pink, and 4 th orange with no printing in the back wrap around book white, yellow, pink, orange	25 per book 100 books			6.59
21.	LATENT FINGERPRINT INDEX CARD	Size 3"x5", White, Black ink print, front side print; back glossy side	5,000			.036 EA
22.	MAINTENANCE BOOKS	size: 9"x5½", 1 st White carbonless paper, 2 nd yellow paper, Black ink, front print top binding (Perforated)	25 per bk 250 bks			2.15 BK
23.	MOTOR POOL Service Request	8½" x3¾" Blk lettering	1,000			.032 EA
24.	MOTOR POOL- Service Request Sticker	4"x2" Blk Lettering roll	1,000			.075 EA
25.	NAME PLACEMENT CARD	10"x 8"- Beige card stock (FFCC66) Ink color dark brown (possibly 663300 or 330000), Score across center of card	500			.19 EA
26.	OFFENSE REPORTS Property Reporting	8½"x11" Page Size, White Paper, single sided print, Black ink 20lb	10,000			.024 EA
27.	OFFENSE REPORTS- NARRATIVE	8½"x11" Page Size, White Paper, Single sided print, black ink print 20lb	40,000			.0235 EA
28.	OFFENSE/INCIDENT REPORTS- Front and Back	8½"x11" Page Size, White Paper, double sided print, Black ink 20 lb	30,000			.027 EA
29.	OFFICIAL	3"x2½", White label stock, Black ink, front side print	2,000			.095 EA

	PHOTOGRAPH					
30.	RECEIPT BOOK- Inmate Trust	7.25x11 (4 up manifold Book/Numbered) 3 part carbonless (white, yellow, pink) NOTE 3 rd . page without manifold Black 1-side, All parts the same 4 up receipt book, Repeat order sequential number	50 sets per book 200			5.52 BK
31.	RECEIPT BOOK- Official Receipt for Sheriff's fee's	17"x8.5" (individual. receipt size 8"x4.25")3 part NCR white, green, canary; blank ink; 4 on a sheet, numbered receipts3pt with perfining white & green copy only, wrap around covers; 5,000, above yields (100 books, 50 sets/200 receipts per books)	100 books			9.45 BK
32.	RECEIPT BOOK- Official Receipt for Sheriff's Trust Funds	17"x8.5" (individual. receipt size 8"x4.25")3 part NCR white, green, canary; blank ink; 4 on a sheet, numbered receipts3pt with perfining white & green copy only, wrap around covers; 5,000, above yields (100 books, 50 sets/200 receipts per books)	100 books			9.45 BK
33.	THE STATE OF TEXAS STATEMENT OF ELECTED/ APPOINTED OFFICER	8.5x11; 20# bond, reflex blue & black ink 1 side, pad in 100's shrink wrap in 500's	300			1.95 EA
34.	TIME EARNED/ABSENCE REQUEST FORM	8½"x11"; Single sided print, black ink print, 3-Part NCR, top binding (Perforated) Paper Color Sequence: Blue, Yellow Pink	5,000			.097 EA
35.	VICTIM'S BILL OF RIGHTS PAMPHLET	8½"x5¾"-white card Ink color black to be folded(3) tri-fold(score) 110 lb	5,000			.044 EA

Y) TAX ASSESSOR COLLECTOR

AUTO LICENSE/TAX OFFICE			Estimated Qty.	CURTIS 1000	GATEWAY	GULF DATA
1.	BUSINESS CARDS	3½"x2", black ink raised lettering, w/ gold raised stamp w/gold raised lettering, double sided CMYK heavy gloss print- landscape layout	1,000 per order			47.00 BX
2.	BUSINESS CARDS	3"x2", black ink raised lettering, w/ gold raised stamp w/gold raised lettering, double sided CMYK heavy gloss print- landscape layout	500 per order			45.00 BX
3.	ENVELOPES without window	Size:37/8 x 8 7/8" ; #9 return envelopes, flat black print, w/ black flat print seal 500 per box, plain with no window	5,000			21.00 BX
4.	ENVELOPES without window	Size 4¼"x9½", #10 standard envelopes ,flat black print, w/black flat print seal 500 per box, with no window (tax assessor/collector)	20,000 per order			17.00 BX
5.	ENVELOPES with window	Size 4¼"x9½", standard window, 24# ww, diagonal seam, gum seal printed	60,000 per order			.0305 EA
6.	LETTERHEAD PAPER	8.5"x11", Fine quality bond paper, black lettering w/ gray watermark seal w/picture in various stages of gray shade, 500 per ream 24 lb 25% cotton	5,000		.06 EA	
7.	WATERMARK PAPER	8.5"x11"; Bound paper, bond, rely, Rio Grande Valley Watermark	100		26.85 RM	
AUTOMOBILE DEPT						
PLUS ALL SUBSTATIONS						
8.	BUSINESS CARDS	3½" x2", Black ink Raised Lettering, w/ gold raised stamp w/gold Raised lettering, Single sided print-landscape layout	500 per order			45.00

9.	DEPUTATION CARDS	Size: (3.875" x 2.375") index card-light green paper stock # 110 black ink flat print, rounded corners 67 lbs	250		22.70	
10.	ENVELOPES without window	Size 6 1/8" x 12 1/2"), Standard Brown Envelopes, flat black print, w/ black flat print seal 500 per box, without windows (auto license plate envelope)	7,500			142.50
11.	LETTERHEAD PAPER	8.5"x11", Fine quality bond paper, black lettering w/ gray watermark seal w/picture in various stages of gray shade, 500 per ream25% Cotton	5,000		.06 EA	

Z) TREASURER'S OFFICE

Description		Estimated Qty	CURTIS 1000	GATEWAY	GULF DATA
1.	BUSINESS CARDS	3 1/2"x2", GREEN ink Raised Lettering, w/ GREEN Seal w/ GREEN lettering, Single sided, landscape layout 80lb cover	500 per box		35.80 BX
2.	ENVELOPES with window	Size 4 1/8"x 9 1/2", Standard Envelopes, flat GREEN lettering, w/GREEN and gold seal w/ GREEN flat lettering seal with window	5,000 per order	0.0581	
3.	ENVELOPES without window	Size 4 1/8"x 9 1/2", Standard Envelopes, flat GREEN lettering, w/ GREEN and gold seal w/ GREEN flat lettering seal without window	5,000 per order		.042 EA
4.	LETTERHEAD PAPER	8.5"x11", #20 Fine quality Bond Paper, one sided print, flat GREEN ink print, foil gold seal w/ green flat lettering 500 per ream 24lb 25 % cotton	1 ream of 500		92.00 RM
5.	RECEIPT-county seal	8.5"x 11" with County Seal in black	15,000 per order		.021 EA

6.	TREASURY MANUAL RECEIPT BOOK	8.5" x11." Page size, 3-part NCR, Paper Sequence: White, Canary Yellow and Pink, black ink flat print, One sided print-flat print black and red only for, pre-numbered red 2-booklets; 50 sheets per book	2 booklets			39.00 BK
7.	Checks – Blank	14" E-Z Fold blank checks stock with control number (RED) on back. Standard descending order (Large # on top / small # on bottom-check facing up) to include VOID PATOGRAPH warning bank, micro printing #28, laser stock green pantograph.	20,000			.094 EA
8.	Deposit Ticket	Booked deposit slips, 3 ply NCR (no carbon required) White- Originals, Yellow-Copy, Pink-Copy, MICR encoding all 3 plys. 20-3 ply set per book 34/10"x95/8"	5 BOOKS			12.40 BK
9.	ENVELOPES –with pistol shape window	9"x6" Pistol shape white tinted envelope with special window and peel and seal	5,000	.238		

BIDDER'S INFORMATION:

I/We the undersigned hereby certify that I/We am/are a duly authorized official of the company and have the authority to sign on behalf of the company and assure that all statements made in the bid are true. I/We agree to furnish and deliver the specified items/services at the prices stated herein, and have read, understand, and agree to the terms and conditions contained herein and on all of the attachments.

COMPANY NAME:

ADDRESS:

CITY/STATE/ZIP:

PHONE NUMBER:

FAX NUMBER:

CELL NUMBER:

CONTACT PERSON:

E-MAIL ADDRESS:

AUTHORIZED SIGNATURE:

TITLE:

DATE:
