**DATE:** July 3, 2018

**DEPARTMENT HEAD:** Renan Ramirez

**DEPARTMENT NAME:** Information Technology Dept.

**ACCOUNT NUMBER:** 8-1100-415-00-200-001-0

**SUBJECT:** **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

| FROM OBJECT CODE | OBJECT DESCRIPTION | TO OBJECT CODE | OBJECT DESCRIPTION | AMOUNT |
|---|---|---|---|---|
| 584 | INFO TECH DEPT-REGISTRATION | 812 | INFO TECH DEPT-SOFTWARE LICENSE RENEWAL | $1,000.00 |
| 583 | INFO TECH DEPT-TRAVEL OUT OF | 610 | INFO TECH DEPT-GENERAL SUPPLIES | 2,100.00 |
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| | | | TOTAL | $3,100.00 |

**REASON:** **Cover expenses for Adobe Creative Cloud for teams / Vouchers Comptia**

Renan Ramirez
**DEPARTMENT HEAD SIGNATURE**

**APPROVED COMMISSIONERS' COURT**

**DATE** / /

**ATTEST COUNTY CLERK**