

EXHIBIT "A"  
HIDALGO COUNTY  
(all funding sources, programs & entities)  
"AUCTIONEER & STORAGE SERVICES"  
RFB NO.: 2018-043A-06-20-SGS  
COMMODITY CODE: 962-09

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**Project Overview:**

Hidalgo County is seeking to contract with a qualified vendor to conduct all public auction sales of County Surplus vehicles and other misc. personal property called by the Hidalgo County Commissioners Court which require the services of a Licensed Auctioneer, including storage. As determined by the Court in its sole discretion on an "AS NEEDED BASIS". Auctioneer shall conduct the public auction sales of Hidalgo County including, but not limited to the following:

- 1.) All Hidalgo County departments under general and road and bridge fund;
- 2.) State and/or Federal funded programs, i.e. Department of Community Supervision and Corrections, Headstart, WIC, CSA (Community Service Agency) and Urban County.
- 3.) Law Enforcement Agencies, or Cooperative Agencies of which Hidalgo County is party, i.e. Hidalgo County HIDTA Task Force, District Attorney, Sheriff's Department, Constable Offices, and DPS.

Note: Agencies shall obtain prior written approval from State and Federal agencies and submit to the Purchasing Department before the sale or disposition of any equipment purchased with funds from State and Federal regardless of cost.

**Specifications & Requirements**

1. Auctioneer shall be licensed by TDLR (Texas Department of Licensing and Regulations), to perform public and private auctions within the state of Texas in accordance with all applicable Texas laws and regulations.  
  
A copy of bidder's current- Auctioneer License, Vehicle Storage Facility License, Tow Truck Driver's TDLR License and Tow Truck permits, **must** be submitted along with bid.
2. **Hidalgo County will accept a minimum of 0% (zero) – 12% (twelve) percent, being the maximum; of the gross sales to be retained by Auctioneer during the contracted term.** The determining factor for the award of contract will be based on the lowest Bid percentage of gross sale proceeds to be retained. Hidalgo County will require documentation (vendor invoice & customer receipt copies) on additional charges to buyers (at buyer's option) for batteries, locksmith services, etc.
3. Auctioneer will make all vehicles and equipment presentable, so as to receive the best possible bid in addition the auctioneer should also start all vehicles that are in working condition during auction.
4. Auctioneer will provide all labor (i.e. loading and unloading of trailers, detail car washing, re-keying etc), machinery and equipment (including rental of machinery & equipment), tools and materials (i.e. pallets, plastic, tape etc.) required in rendering services, at no additional expense to Hidalgo County and all mentioned parties.