

EXHIBIT "A"  
HIDALGO COUNTY WIC PROGRAM  
"MEDICAL SUPPLIES"  
BID NO. 2018-179-00-00-SGS

**SCOPE OF SERVICES:**

The County of Hidalgo is requesting bids from qualified vendors to furnish Medical Supplies to Hidalgo County WIC Program in accordance with specifications/requirements specified herein and including, but not limited to, the following:

**SPECIFICATIONS:**

- Providing original manufacturer items.
- All items will be on an "As-Needed Basis only" there is no guaranteed annual volume.
- Stock the necessary material in order to be able to provide any item within 24 hours, as an Emergency.
- All products must be packaged in a manner that will afford reasonable protection against moisture and contamination at all times. Items must be furnished in manufacturer's original unopened package or container.

**REQUIREMENTS:**

- SAMPLES OF ALL ITEMS MUST BE SUBMITTED WITH BID, with Company information and instructions for the return of samples, once the examination of item(s) has been completed.
- Required delivery time shall be within (5) day's maximum from the date order is placed.
- Bidder must have been in business for at least two years.
- Unit prices shall be a fixed price and will firm for the period of the entire contract period and shall include the cost of shipping and delivery of all items to the designated FOB point and must include any and all cost in the delivered unit price.

**PRODUCTS AND ESTIMATED QUANTITY:**

	Description of Products	Size	Quarterly Estimated Quantity
1	Surgilance Safety Lancet SLN - (P.D.- Puncture Depth) - (sterile)	<b>200- 1.8 mm – Needle : 23 gauge</b>	1050
2	Band-Aids – Sterile	<b>¾ in. x 3 in.</b>	1600
3	Alcohol Preps	<b>Medium</b>	1100
4	Sharps Containers	<b>14 qt.</b>	290
5	Vinyl Exam Gloves - (powder free-non sterile)	<b>Small</b>	1500
6	Vinyl Exam Gloves - (powder free-non sterile)	<b>Medium</b>	5000
7	Vinyl Exam Gloves – (powder free-non sterile)	<b>Large</b>	600
8	Alasta Nitrile Gloves - (powder free-non sterile)	<b>Large</b>	600
9	Cotton Glove Liners - (12 per bag)	<b>Medium</b>	100
10	Gauze - (Non- sterile)	<b>2 in. x 2 in.</b>	3200
11	Alcohol	<b>16 oz.</b>	160
12	Cotton tipped applicators - ( Non-sterile)	<b>6 in.</b>	500

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**DELIVERY LOCATION:**

Hidalgo County WIC Program  
3105 W. University Dr.  
Edinburg, TX. 78539  
(956) 381- 4646

**RETURN OR CREDIT ON MERCHANDISE:**

Items meeting the following criteria shall have the option to be returned and exchanged or returned for credit at the contracted price.

- Trademarked or Non-Trademarked items in the original unopened package in accordance with Bidder(s) return goods policy.
- Any products that arouse questionable physical properties. The County reserves the right to return such product to the Contractor for credit or immediate replacement. Return of such products shall not require prior notification to the Contractor.

**TERMS & CONDITIONS:**

1. Contract term shall commence on October 1, 2019, with the County's option to extend the contract for an additional two (2) – one (1) year terms, under the same rates, terms and conditions, with each succeeding term commencing on October 1<sup>st</sup>.
- 2) County reserves the right to continue this bid for an additional sixty (60) day grace period at the end of the contract term for the unforeseen delay in award of new bid for next contract term.
- 3) County will seek purchases from state awarded vendors, whenever it is in the best interest of the County to do so.
- 4) After a bid is awarded, and the successfully awarded contractor defaults in meeting the general instructions to bidders(s) and/or in complying with the contract agreement, Hidalgo County reserves the right to seek the services of the next lowest bidder(s). In such event, Hidalgo County shall charge the successful bidder the difference for any additional cost to the County.
- 5) Any contract awarded to a successful bidder will be in effect until;  
a) The contract expires. b) Delivery acceptance of products and/or performance of services ordered, or c) Terminated by County with thirty (30) days written notice prior to the cancellation.
- 6) Name Brands: Specifications may reference name brands and model numbers. It is not the intent of Hidalgo County to restrict the bids in such cases, but to establish a desired quality level of merchandise or to meet a pre-established standard due to like existing items. Offerors may offer items of equal stature and the burden of proof of such stature rests with offerors. Hidalgo County shall act as sole judge in determining

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- equality and acceptability of products offered.
- 7) Hidalgo County reserves the right to add or delete items during the term of the contract under the same, terms and conditions.
  - 8) Insurance requirements for this project are to be maintained throughout the contract term (Refer to Exhibit "C" for limits)
  - 9) Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.
  - 10) Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities or to accept the lowest and best responsible bid received considered the most advantageous to the County.
  - 11) Hidalgo County will award to overall lowest responsible bidder or multiple bidders, whichever is deemed to be in the best interest of Hidalgo County.
  - 12) Bidder(s) agree that to the extent an item(s) is unavailable from Bidder(s) own inventory, Bidder(s) will be responsible for locating an alternative supplier and for providing the product or service to Hidalgo County.
  - 13) Hidalgo County reserves the right to evaluate items listed in this RFB based upon criteria that are common among the items. For example, one bidder might offer sterile gloves that contain 100 per box in lieu of the desired 50 per box. Another bidder might be 25 per box. Hidalgo County may then evaluate the two (2) bids on a cost per glove basis. If a different packaging is offered, it must be stated. Otherwise, the bidder must furnish that which is requested.
  - 14) All costs and expenses associated with the preparation and submission of bid, proposals, request for qualifications (RFQ), and/or quotes shall be the responsibility of the bidder and no reimbursements for such charges or expenses shall be passed on to HIDALGO COUNTY.

**ADDITIONAL INFORMATION:**

Hidalgo County is requesting that any and all questions, inquiries, and clarifications regarding quotes, bids, proposals or statements of qualifications be addressed to Martha L. Salazar, CPPB, Purchasing Agent, 2812 South Business Hwy. 281, Edinburg, Tx 78539

All written inquiries will be accepted via email to [sandy.suarez@co.hidalgo.tx.us](mailto:sandy.suarez@co.hidalgo.tx.us) no later than, Wednesday, Month 00, 2018, by 5:00 p.m. Responses to said inquiries will be sent to all applicants via email by no later than Friday, Month 00, 2018, by 5:00 p.m.