



MEMORANDUM OF UNDERSTANDING

TO: Mike Escaname, Budget Manager
Hidalgo County Health & Human Services Dept.
1304 S. 25th St.
Edinburg, TX 78539
Phone: (956) 292-7000 ext. 7210

FROM: Juan Carlos Aguirre, Associate Dean
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DATE: July 10, 2018

South Texas College will provide 2 hours of HB 300 and HIPAA for Hidalgo County Health and Human Services Dept. employees.

Program Title: HB 300 and HIPAA

Program Length: 2 hours

Participants: minimum of 3 per session

Dates: September 1, 2018-August 31, 2019 (sessions will be conducted as needed)

Time: TBD (sessions will be conducted as needed)

Tuition: \$30.80 per participant

Processing fee: \$4.62 (15% of tuition) per participant

Total: \$35.42 per participant

Grand Total: \$106.26 for 3 participants

Juan Carlos Aguirre, Dean

Shirley A. Reed, M.B.A., Ed.D, President

The minimum cost per group for 3 or fewer students shall remain at \$106.26 as the “Recovery of Cost” in order for STC to complete training for all the remaining students.

Additional students will be charged at the rate of \$35.42.

Failure to make payment in full within 90 days may result in the account being sent to collections. Hidalgo County Health and Human Services understands that the College may place for collection any delinquent or defaulted monies owed South Texas College. To the extent permitted under the Constitution and the laws of the State of Texas, Hidalgo County Health and Human Services understands that Hidalgo County Health and Human Services is responsible for any costs of collection associated with the collection of any monies due the College. These costs may include collection costs, attorney fees, late fees, interest and/or court costs that may be assessed in the pursuit of monies owed South Texas College.

List of Students/Participants (see attachment):

Authorized Representative’s Signature _____ Date _____

Name/Title of Person Responsible for Representative’s Account _____ Tax ID No. _____

Billing Address _____ Telephone _____

City, State, ZIP _____ Fax _____

Type of Funding: Federal _____ CFDA _____; State: _____; Local _____; Private: _____