



2802 S. Bus. Hwy 281  
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 www.co.hidalgo.tx.us/purchasing

# MEMORANDUM

(Approval of Specifications)

**To: Diana Serna, Director**  
**Hidalgo County Urban County Program**

**From: Sandy Suarez<sup>SS</sup>, Buyer II**  
**Hidalgo County Purchasing Department**

**Date: July 12, 2018**

**Subject: Approval of Specifications: RFB: 2018-187 –Hidalgo County-  
 “Lease Office Space to House Hidalgo County Urban County Program”**

Please review the following SPECIFICATIONS and indicate if they meet all your requirements by selecting APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS and signing below. If your answer is DISAPPROVE, please make any modifications necessary to the specifications and return the revised copy to the designated Buyer in the Purchasing Department.

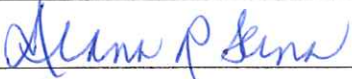
If you have any questions, please call me at (956) 318-2626 ext. #4860.

APPROVE <input checked="" type="checkbox"/>	DISAPPROVE <input type="checkbox"/>
APPROVED WITH MODIFICATIONS <input type="checkbox"/>	

FUNDS AVAILABILITY:  X  YES /   NO/   Other

(Specify) \_\_\_\_\_

BUDGET ACCOUNT #:  8-1100-463-00-250-001-0-441

	Diana R. Serna	Urban County	7/20/18
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

**SUBMIT THIS FORM TO THE HIDALGO COUNTY PURCHASING DEPARTMENT, VIA FAX TO (956) 292-7612 or e-mail: [sandy.suarez@co.hidalgo.tx.us](mailto:sandy.suarez@co.hidalgo.tx.us) by no later than Tuesday, July 17, 2018 @ 1:00 P.M., In order to place on the next CC meeting.**

Enclosures