





# COUNTY OF HIDALGO

## DEPARTMENT OF HUMAN RESOURCES

### MULTIPLE PERSONNEL ACTION FORM (Attachment A)

**NOTE:** Complete this form in addition to your par form if department is requesting more than (3) personnel actions.

Department Name: Flood Ctrl Wtr Extract 2018

Department No.: 115-092

**Position Information:**

Slot No.	Current Position Title	Proposed Position Title	Current Budgeted Salary	Proposed Budgeted Salary
T001	Truck Driver II	-	\$13,398.00	\$0.00
T002	Truck Driver II	-	\$13,398.00	\$0.00
T003	Truck Driver II	-	\$13,398.00	\$0.00
T004	Truck Driver II	-	\$13,398.00	\$0.00
T005	Truck Driver II	-	\$13,398.00	\$0.00
T016	Equipment Operator III	-	\$18,228.00	\$0.00
T017	Equipment Operator III	-	\$18,228.00	\$0.00
T018	Equipment Operator III	-	\$18,228.00	\$0.00



# COUNTY OF HIDALGO

## DEPARTMENT OF HUMAN RESOURCES

### PERSONNEL ADJUSTMENT REQUEST FORM

**NOTE:** Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 08/10/2018 Current Slot No.: see attached  
 Department Name: Flood Ctrl Wtr Extract 2018 Current Position Title: see attached  
 Department No.: 115-092 Requested Position Title: see attached

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REQUEST FOR:  New Position  Temporary Position\*  Position Reclassification  Other \_\_\_\_\_

<b>SALARY REQUEST:</b>	\$ 0.00	\$ 101,880.00	
	<small>Current Budgeted Amount</small>	<small>Proposed Budgeted Amount</small>	<small>Net Change</small>
<b>SALARY REQUEST:</b>			\$ 0.00
	<small>Current Budgeted Amount</small>	<small>Proposed Budgeted Amount</small>	<small>Net Change</small>
<b>TOTAL BUDGETARY IMPACT:</b>	\$ 101,880.00		

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**POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:**

Current Department Budget  Annual Budget Cycle  Will Require Additional Funds  
 Salary Adjustment  Other \_\_\_\_\_

**POSITION TYPE:**  Full Time Regular Object Code 113  Part Time Regular Object Code 114  
 Full Time Temporary Object Code 121  Part Time Temporary Object Code 122

**CIVIL SERVICE:**  Exempt **FLSA:**  Exempt  
 Non-Exempt  Non-Exempt

**\* TEMPORARY POSITIONS:**

<u>8/20/18</u>	<u>12/28/18</u>	<u>8:00 - 5:00</u>	<u>40</u>	<u>19</u>
<small>Start Date</small>	<small>End Date</small>	<small>Work Schedule</small>	<small>Hours per Week</small>	<small>No. of Weeks</small>
Annual Salary <u>\$25,470.00</u>		Hourly Rate <u>\$12.25</u>		
<small>Step 1 Salary / 2,080 Hours Per Year = Hourly Rate</small>				
<u>19</u>	<u>x</u>	<u>40</u>	<u>x</u>	<u>\$12.25</u>
<small>No. of Weeks</small>		<small>Hours per Week</small>	<small>Total Hours</small>	<small>Hourly Rate</small>
		<u>=</u>	<u>760</u>	<u>=</u>
			<u>\$9,310.00</u>	<small>Budgeted Salary</small>

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**JUSTIFICATION FOR NEW POSITION / SALARY ADJUSTMENT:** (Explain why position or adjustment request is essential)

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Amy Smith  
 Department Head  
[Signature]  
 Department of Human Resources  
[Signature]  
 Department of Budget & Management

8/10/18  
 Date  
8/10/2018  
 Date  
8/10/18  
 Date



# COUNTY OF HIDALGO

## DEPARTMENT OF HUMAN RESOURCES

### MULTIPLE PERSONNEL ACTION FORM (Attachment A)

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Department Name: Flood Ctrl Wtr Extract 2018

Department No.: 115-092

**Position Information:**

Slot No.	Current Position Title	Proposed Position Title	Current Budgeted Salary	Proposed Budgeted Salary
T041	-	Maintenance I	\$0.00	\$12,735.00 <sup>fg</sup> \$9,310
T042	-	Maintenance I	\$0.00	\$12,735.00 \$9,310
T043	-	Maintenance I	\$0.00	\$12,735.00 \$9,310
T044	-	Maintenance I	\$0.00	\$12,735.00 \$9,310
T045	-	Maintenance I	\$0.00	\$12,735.00 \$9,310
T046	-	Maintenance I	\$0.00	\$12,735.00 \$9,310
T047	-	Maintenance I	\$0.00	\$12,735.00 \$9,310
T048	-	Maintenance I	\$0.00	\$12,735.00 \$9,310