



100 E. Cano
Edinburg, Texas 78539

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June 28, 2018

Attention: Valde Guerra, Michael Leo, and Sergio Cruz
County of Hidalgo
100 E. Cano
Edinburg, Texas 78539

Project Name: Hidalgo County Courthouse
Project Number: R6W67500

Subject: Commissioning Proposal

Dear Valde, Michael, and Sergio,

We are pleased to present the attached proposal for commissioning services for the new County Courthouse project on behalf of the Jacobs Commissioning team. We trust you will find that the proposal is right-sized for the scope of work actually required and falls more than \$50,000 under the Commissioning budget we had established originally.

Our commissioning team has commissioned several courthouses along with countless other public projects. Their services will be performed expeditiously and thoroughly.

We kindly request your review of the proposal and to let us know if you have any questions. We recommend this scope of work be added to our existing contract as an additional service to expedite approvals which will help us get the commissioning team engaged immediately.

We appreciate your review and look forward to continuing to serve the County in the best way possible.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brian A. McIntyre".

Brian A. McIntyre
Sr. Project Manager
281.299.5375
brian.mcintyre@jacobs.com

Copies to: Aaron Sarfati