DATE: July 26, 2018

DEPARTMENT HEAD: Lazaro Gallardo, Jr.

DEPARTMENT NAME: Constable Precinct 3

ACCOUNT NUMBER: 8-1100-421-00-293-001-0-XXX **AI:65846**

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
550	PRINTING AND BINDING	535	POSTAGE	$ 1,500.00
550	PRINTING AND BINDING	610	GENERAL SUPPLIES	$ 1,000.00
831	COURT COSTS & INVEST.	610	GENERAL SUPPLIES	$ 1,000.00
810	DUES & MEMBERSHIPS	610	GENERAL SUPPLIES	$ 300.00
761	SOFTWARE	610	GENERAL SUPPLIES	$ 1,000.00
			TOTAL	$ 4,800.00

REASON: To cover negative balances and to purchase general supplies for the Constable Pct. 3 Department.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT / / **DATE** **ATTEST COUNTY CLERK**