

FUEL CREDIT CARD REQUEST FORM

Purpose: This form will be used by Hidalgo County Purchasing Department to request a fuel card for County business use only. The Requestor must be authorized to sign for the billing account number provided by the department.

Add Vehicle Card
 Add Driver Pin
 Delete/ Cancel Card
 Delete/Cancel Driver

Department:	ADULT PROBATION		
Billing Address:	3100 SOUTH BUS. 281 EDINBURG TEXAS 78541		
Fuel Card Manager:	JANIE MEDRANO		
	This person can not have use of the fuel card		
Phone Number:	956-587-6141		
Web user Name:		Password:	
Hidalgo Co Acct Number:	7-1297-423-00-320-002-8-626; 7-1297-423-00-320-020-8-626; 7-1100-423-00-320-034-0-626		
Requested By:	Arnold Patrick- Director		
	Sign & Print Elected/Official Supervisor/Director		

On behalf of my department, I hereby request fuel cards for the following department vehicles. I understand that there will be one fuel card per requested vehicle. I understand that each card is to be used for the purpose of obtaining fuel for the designated Hidalgo County vehicle for which the card is issued.

<i>For Purchasing Department Use Only</i>	
Approved by Commissioners Court On:	_____
Reviewed by Fuel Card Administrator:	_____
Cards Received by Dept on:	_____ Date Returned/Cancelled: _____
Fuel Cards Received by Department:	_____
Sign & Print Authorized Elected Official/Supervisor/Director	

Vehicle Plate No (N/A = Non-vehicle)	Description <i>(Vehicle or Non-vehicle Equip.)</i>	VIN Number (N/A = Non-vehicle)	Purchasing Dept. Use Only Card Number

List all names of drivers who will fuel a Hidalgo County vehicle. Drivers who have not submitted their driver's information to Department of Budget Management Safety Division (DBM) will not be allowed a Pin number to fuel up. All Drivers must submit all proper documentation requested by DBM before driving a Hidalgo County vehicle.

User Name	DOB	User ID <i>(6 digits)</i>	DBM Use Only License Verification	Purchasing Dept. Use Only Training Date & Signed Fuel Policy
Godinez, III, Salvador	12/26/1993	224111		

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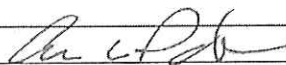
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Torres, Priscilla Lizette	01/06/1996	224162		

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
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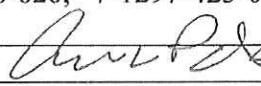
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Gonzalez, Jonathan Lee	11/28/1989	224200		

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
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Osoria, Jonathan Adan	12/26/1988	224146		

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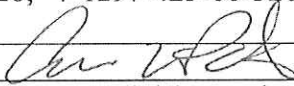
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Gonzalez, Susanna A.	09/09/1995	224120		

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
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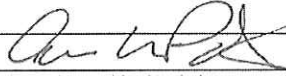
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Sotelo, Isaac Stevan	03/12/1992	224154		

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Hinojosa, Marlene Andrea	06/06/1993	224138		

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Borjas, Itati	07/31/1995	224103		