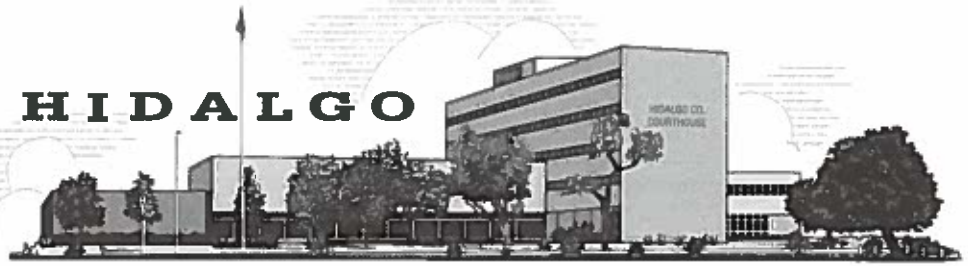


COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

September 11, 2018

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$1,471.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2018. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 1,471.00	August 2018 DWI Program Income

CERTIFIED BY:

Maria A. Duran

Maria Arcilia Duran, CPA
Hidalgo County Auditor

9-11-18

Date

HIDALGO COUNTY DISTRICT JUDGES

- LUIS M. SINGLETERRY
JUDGE, 17th D.C.
- JAIMIE E. TIJERNA
JUDGE, 13th D.C.
- J. R. "BOBBY" FLORES
JUDGE, 11th D.C.
- ROSE GUERRA REYNA
JUDGE, 20th D.C.
- JUAN R. PARTIDA
JUDGE, 27th D.C.
- MARIO E. RAMIREZ, JR.
JUDGE, 32nd D.C.
- NOE GONZALEZ
JUDGE, 37th D.C.
OVERSEER
- LETICIA LOPEZ
JUDGE, 38th D.C.
- L. KENO VASQUEZ
JUDGE, 39th D.C.
- ISRAEL RAMON, JR.
JUDGE, 40th D.C.
- RENEE R. BETANCOURT
JUDGE, 41st D.C.



AI-66546

Adult Probation 26. 0.

CC - REGULAR

Meeting Date: 09/18/2018

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

Information

CAPTION

Adult Probation - DWI (1289)

August 2018

1. Approval of certification of revenues as certified by the county auditor for the DWI Grant program income in the amount of \$1471.00.
2. Approval of appropriation of the DWI program income (GPI) in the amount of \$1471.00

BACKGROUND

Fiscal Impact

Attachments

Aug 18 approp

DWI approved budget

request to certify revenues

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Maria Castilleja

Reviewed By

Veronica Ortiz

Date

09/07/2018 09:24 AM

Started On: 09/07/2018 08:55 AM

Print This Page

Agency Name: Hidalgo County
 Grant/App: 2413908 Start Date: 9/1/2017 End Date: 8/31/2018

Project Title: Hidalgo County DWI Court
 Status: Active Grant

Budget Details Information
 Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	Substance Abuse Counselor provides direct services to offenders to address individual substance abuse problems. Counselor also conducts group sessions and attends court staffing. Personnel line item includes fringe benefits. Department fringe benefit rate is 38% and covers the following items: FICA 7.65%, Retirement 11.47%, Unemployment .6%, and Health Insurance 18%.	\$41,700.20	\$0.00	\$0.00	\$0.00	\$41,700.20	100
		This item will pay for travel, training, and registration fees for DWI Court staff members attending in state trainings and conferences. Out-of-County - In-State Travel: Meals will be reimbursed based on a per diem rate of \$39.00 per day. The per diem will be prorated for partial days (\$9 -breakfast, \$12 - lunch, and \$18 - dinner). Out-of-State Travel will be reimbursed on a per diem basis as in-state travel or actual cost of meals with original itemized receipts up to a maximum of \$64 per						

<p>Travel and Training</p>	<p>In-State Registration Fees, Training, and/or Travel</p>	<p>day. The \$64 maximum amount will be prorated for partial days (\$14-breakfast, \$20-lunch, and \$30-dinner). Training Conferences may include Texas Association of Specialty Court Training Conferences, National Association of Drug Court Professionals Training conferences, American Probation and Parole Association Training Conferences, Texas Probation Association training conference, and any other training conferences providing training useful in supervising DWI court offenders. Allocated training budget will be used to train DWI Court team members.</p>	<p>\$2,500.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$2,500.00</p>	<p>0</p>
		<p>Purchase paper used to create DWI Court program pamphlets, program booklets for participants to keep track of all program appointments, and status reports for the court during weekly staffing. Files and other related office supplies will be purchased. Office supplies including, but not limited to copy paper, staples, paperclips, pens, copy toners, case folders, other.</p>	<p>\$1,000.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$1,000.00</p>	<p>0</p>
<p>Supplies and Direct Operating Expenses</p>	<p>Office Supplies (e.g., paper, postage, calculator)</p>							
		<p>This item will pay for travel, training, and registration fees for DWI Court staff members attending national trainings</p>						

<p>Travel and Training</p>	<p>Out-of-State Registration Fees, Training, and/or Travel</p>	<p>and conferences. Out-of-County - In-State Travel: Meals will be reimbursed based on a per diem rate of \$39.00 per day. The per diem will be prorated for partial days (\$9 - breakfast, \$12 - lunch, and \$18 - dinner). Out-of-State Travel will be reimbursed on a per diem basis as in-state travel or actual cost of meals with original itemized receipts up to a maximum of \$64 per day. The \$64 maximum amount will be prorated for partial days (\$14-breakfast, \$20-lunch, and \$30-dinner). Training Conferences may include Texas Association of Specialty Court Training Conferences, National Association of Drug Court Professionals Training conferences, American Probation and Parole Association Training Conferences, Texas Probation Association training conference, and any other training conferences providing training useful in supervising DWI court offenders. Allocated training budget will be used to train DWI Court team members.</p>	<p>\$2,500.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$2,500.00</p>	<p>0</p>
		<p>Probation Officer (1) supervises and monitors the offenders in the program; will provide case</p>						

Personnel	Probation Officer	management for the offenders on the program; officer conducts field visits as needed and administers drug tests; also attends staffing and court hearings and keeps judge informed of offenders' progress. Personnel line item includes fringe benefits. Department fringe benefit rate is 38% and covers the following items: FICA 7.65%, Retirement 11.47%, Unemployment .6%, and Health Insurance 18%.	\$64,535.00	\$0.00	\$0.00	\$0.00	\$64,535.00	100
Personnel	Probation Officer	Probation Officer (1) supervises and monitors the offenders in the program; will provide case management for the offenders on the program; officer conducts field visits as needed and administers drug tests; also attends staffing and court hearings and keeps judge informed of offenders' progress. This is half of the salary, as the other half will be paid with the GPI. Personnel line item includes fringe benefits. Department fringe benefit rate is 38% and covers the following items: FICA 7.65%, Retirement 11.47%, Unemployment .6%, and Health Insurance 18%.	\$38,001.79	\$0.00	\$0.00	\$23,711.00	\$61,712.79	100
		780 Alcohol Testing ETG kits @ \$5.00 each. Ethyl Glucuronide (EtG) is a direct metabolite of ethanol, which is						

Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	<p>formed by enzymatic conjugation of ethanol with glucuronic acid. Alcohol in urine is normally detected for only a few hours, whereas EtG can be detected up to several days even after complete elimination of alcohol from the body. EtG tests are useful in determining recent alcohol use and in monitoring abstinence while in the program. Probation officers will utilize EtG tests to monitor offender abstinence from alcohol while in the program as directed by the Court.</p>	\$3,900.00	\$0.00	\$0.00	\$0.00	\$3,900.00	0
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You are logged in as **User Name:** apatrick

Report Date 09/11/18 01:04 PM
 Periods 01 - 09
 Ending Date 09/11/18

Hidalgo County
 Revenue Detail By Account

Page No 1
 FJRED02A

Account No/Description

8-1289-342-30-320-032-8-000 DWI CRT PROGRAM INCOME

Budget Amount Receivable Percent

* Beginning Balance .00 .00 .00

* Budget Entries

DATE	REFERENCE	BATCH	DESCRIPTION
03/21/18	JE180658	18000921	BUDGET AMENDMENT CC 3/20/18
03/21/18	JE180659	18000921	BUDGET AMENDMENT CC 3/20/18
06/20/18	JE182044	18002362	BUDGET AMENDMENT CC 6/19/18
06/20/18	JE182045	18002362	BUDGET AMENDMENT CC 6/19/18
06/20/18	JE182046	18002364	BUDGET AMENDMENT CC 6/19/18
08/02/18	JE182769	18002965	BUDGET AMENDMENT CC 07/31/18
08/29/18	JE183138	18003343	BUDGET AMENDMENT CC 8/28/2018

* Receipts

Total: 15,383.00

DATE	RECEIPT NO.	BATCH	RECEIVED FROM	DESCRIPTION
02/06/18	219654	18000368	ADULT PROBATION 02/02/18	PRE-TRIAL DWI FEE
03/05/18	220510	18000680	ADULT PROBATION 03/02/18	PRE-TRIAL DWI FEE
04/09/18	221695	18001212	ADULT PROBATION 04/04/18	PRE-TRIAL DWI FEE
05/04/18	222611	18001635	HIDALGO COUNTY CSCD/ADULT PROB	PRE-TRIAL DWI FEE
06/06/18	223711	18002131	ADULT PROBATION 06/05/18	PRE-TRIAL DWI FEE
07/06/18	224556	18002566	ADULT PROBATION COLLECTION FO	06/2018 PRE-TRIAL DWI FEES
08/07/18	225768	18003011	ADULT PROBATION DEPT. 08/06/18	PRE-TRIAL DWI FEE
09/06/18	226854	18003445	ADULT PROBATION 09/05/18	PRE-TRIAL DWI FEE

Total: 16,854.00

* Journal Entries

DATE	REFERENCE	BATCH	DESCRIPTION
02/28/18	JE180488	18000741	ACCRL DWI REV AT 02/28/18 FY18
03/08/18	JE180489	18000743	REV ACCRL DWI REV AT 02/28/18
04/30/18	JE181466	18001640	DFR 04/18 REV DWI COURT GRT FY
05/31/18	JE181971	18002264	DFR 05/18 REV DWI COURT GRT FY
06/29/18	JE182385	18002728	UNDRF 06/18 REV DWI COURT GRT

Total: 15,383.00

* Ending Balance

15,383.00

-1,471.00

109.6

16,854.00

DATE: September 5, 2018
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 8-1289-423-00-320-032-8-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
8-1289-423-00-320-032-8-113	DWI Court- Full-Time Employees	1,228.70
8-1289-423-00-320-032-8-211	DWI Court- Health Insurance	0.00
8-1289-423-00-320-032-8-212	DWI Court- Life Insurance	0.00
8-1289-423-00-320-032-8-220	DWI Court- FICA	94.00
8-1289-423-00-320-032-8-230	DWI Court- Retirement	140.93
8-1289-423-00-320-032-8-250	DWI Court- Unemployment Compensation	7.37
TOTAL APPROPRIATION		1,471.00
8-1289-342-30-320-032-8-000	DWI Court Program Income	1,471.00
TOTAL REVENUES		1,471.00

REASON:
 To allocate the GPI for the FY2018 DWI Grant Budget #2413908 from 8/1/2018-8/31/2018. The total GPI is equal to \$1471.00. ✓

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

Rossana Schettino

From: Rosario Ramirez-Castilleja [rosario.castilleja@hidalgocountycscd.org]
Sent: Friday, September 07, 2018 9:06 AM
To: Rossana Schettino
Subject: DWI August 18 gpi

Please certify the revenues for the DWI gpi for August 2018. I will be submitting agenda item 66546 for 9/18/18 commissioner's court. Thanks

*Rosario Ramirez-Castilleja
Hidalgo County CSCD
Budget/Fiscal Director
P.O. Box 970
Edinburg, TX 78540
956.587.6009
Fax 956.318.2488*

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