DATE: 09/11/2018

DEPARTMENT HEAD: Luis J. Garza

DEPARTMENT NAME: Justice of the Peace Pct. 3 Pl. 1

ACCOUNT NUMBER: 8-1100-412-00-065-001-0-XXX

Contact Person: Debra Gonzalez **Ph#:** 956-519-8422 ext 3102

SUBJECT: **Intradepartmental transfer(s)** (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE		AMOUNT
610	GENERAL SUPPLIES	631	BOTTLED WATER	$30.00
			TOTAL	$30.00

REASON: Our department needs to transfer funds into object code for bottled water to create purchase order to pay out invoices to Mountain Glacier from 09/2018-12/2018.

DEPARTMENT HEAD SIGNATURE

09 / 11 / 2018
DATE

APPROVED COMMISSIONERS' COURT

ATTEST COUNTY CLERK