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[www.co.hidalgo.tx.us/purchasing](http://www.co.hidalgo.tx.us/purchasing)

September 10, 2018

**E-18-236**

**Nov. 21, 2018 – Nov. 20, 2019**

**Lhoist North America, Inc.**  
**Mr. Jim Scholl**  
350 APG Lane  
New Braunfels, Texas 78132  
P (830) 221-8581

Via email: [jim.scholl@lhoist.com](mailto:jim.scholl@lhoist.com)

**Re: HB Form 1295 Required/Renewal/Extension Notice**  
**C-17-209-11-21 – "Lime Road Material and Services"- Hidalgo County**

Dear Mr. Scholl:

Be advised, that in order to proceed with the with the County's option to extend/renew for an **additional one (1) year term, under the same rates, terms and conditions** with **Lhoist North America, Inc.**, for the referenced project, the County is required, as of **January 1, 2016**, to comply with the **Texas Government Code, §2252.908**, and the rules issued by the **Texas Ethics Commission** found in Title 1, Section 46.1, 46.3 and 46.5 of the Texas Administrative Code. In accordance with these requirements for the type of contract being considered, a business must submit a completed **Certificate of Interested Parties Form 1295**, to the County before the County may enter into a contract with the business entity.

Thus, in order for County staff to process the above referenced extension/renewal; you must complete Form 1295 and file Form 1295 with the Texas Ethics Commission. You can find the 1295 Form through the Texas Ethics Commission at the following website:

[https://www.ethics.state.tx.us/whatsnew/elf\\_info\\_form1295.htm](https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm)

In **box 3** of **Form 1295**, provide new **CONTRACT No. E-18-236**. Once completed and filed with the Texas Ethics Commission, Form 1295 must be printed and signed and submitted to our office by the deadline stated below.

Please renew registration with [Sam.gov](http://Sam.gov). The copy in their files, has expired on June 1, 2018. Provide a copy of the dashboard and/or renewed DUNs Number to me ([www.sam.gov](http://www.sam.gov)).

In order to proceed with approval of **Renewal/Extension** for referenced project by **Commissioners Court on Sept. 25, 2018**, the signed "**HB Form 1295**", "**Extension Notice**" and **SAM.gov**, must be received in our office completed and sent via email to: [sandy.suarez@co.hidalgo.tx.us](mailto:sandy.suarez@co.hidalgo.tx.us) or fax to (956) 292-7612, **sooner, but by no later than Thursday, Sept. 13, 2018 at 3:00 P.M.** Hidalgo County cannot enter into a contract until Form 1295 is submitted, therefore, failure to timely submit Form 1295, may result in delay of the Renewal/Extension of contract.

Please acknowledge receipt to this notice by signing below and returning to the Hidalgo County Purchasing Department, by no later than date reflected above.

By: \_\_\_\_\_

Date: 10.02.2018

Hidalgo County Purchasing Department welcomes and appreciates your participation in the contract process. If any further assistance is required, please do not hesitate to call the Purchasing Department 956/318-2626.

Sincerely,

*Martha L. Salazar*

Martha L. Salazar, CPPB  
Hidalgo County Purchasing Agent

MLS/sgs  
Enclosures