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www.co.hidalgo.tx.us/purchasing

Memorandum of Recommendation

TO: Diana Serna, Director
Hidalgo County Urban County Program

FROM: Sandy Suarez, ^{ss} Contract Specialist, I
Hidalgo County Purchasing Department

DATE: August 24, 2018

RE: Recommendation to award for: Bid No.: 2018-187-08-22-SGS
Hidalgo County-"Lease Office Space To House Hidalgo County Urban Co. Program"

ATTN: Sandra Regalado

Attached you will find the bid responses received for the above referenced 2018 project. Please review. Please acknowledge by signing below and indicating the name and Basis to Recommend and/or Reject the bid responses and return to the Purchasing Dept. via fax to (956) 292-7612 or email: sandy.suarez@co.hidalgo.tx.us sooner but, no later than **Thursday, August 30, 2018 by 11:00 A.M.**, in order to place this item on the agenda for the next Commissioner's Court meeting.

Indicate the Recommended Vendor(s) Name in the box below.

If you should have any questions or need additional information please contact me at (956) 318-2626 ext.4860

RECOMMENDED VENDOR(S) TO AWARD:	BASIS
1.	
2.	

REJECT BID(S) RECEIVED & RE-BID/CANCEL PROJECT - INDICATE REASON

Do not specifications

Please include the budget account number(s) for the above reference project.

Budget Acct No.: 8-1100-463-00-250-001-0-441

	Diana R. Serna	Urban County Program	9/19/18
AUTHORIZED SIGNATURE	PRINTED NAME	DEPARTMENT	DATE

Enclosures