



HIDALGO COUNTY

Department Of Budget & Management

INTRA-DEPARTMENTAL TRANSFER FORM

DATE: 9/19/2018

DEPARTMENT HEAD: Martha L. Salazar, CPPB

DEPARTMENT NAME: Purchasing

ACCOUNT NUMBER: 8-1100-415-18-160-001-0-XXX

CONTACT PERSON: Nielda Cavazos

PHONE: 4853

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
610	General Supplies	631	Bottle Water	100.00
TOTAL				\$ 100.00

REASON: need to increase purchase order for remainder of year

Martha L. Salazar
Department Head Signature

9/19/2018
Date

Approved Commissioners' Court

Attest County Clerk