

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 09/04/2018

DEPARTMENT HEAD: NORMA G. GARCIA

DEPARTMENT NAME: TREASURER DEPT

ACCOUNT NUMBER: 8-1100-415-16-150-001-0-XXX

CONTACT PERSON: ROY CAZARES

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
430	Repair & Maint Srv	610	General Supplies	1,000.00
442	Equip & Vehicle Rental	610	General Supplies	1.00
520	Insurance	610	General Supplies	152.00
550	Printing & Binding	610	General Supplies	179.00
583	Travel Out of County	610	General Supplies	1,500.00
584	Registration Fees	610	General Supplies	870.00
640	Reference Materials	610	General Supplies	200.00
751	Machinery & Equipment	610	General Supplies	3,200.00
			TOTAL	7,102.00

REASON: Monies will be used to upgrade computers with software and hardware and also purchase a laptop.

Norma G. Garcia
DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK