



**HIDALGO COUNTY, TEXAS
NON-TRAVEL MEALS, REFRESHMENTS,
AND RELATED EXPENSE CLAIM**

DEPARTMENT INFORMATION

Department: Civil Service
 Department Contact Name: Hermelinda Solis
 Contact Phone Number: 956-318-2660

EVENT INFORMATION

Date: 9/27/2018 Start Time: 5:30 AM End Time: 7:00 AM

Duration: 1:30 Location: 100 East Cano, Edinburg, TX 78539

Purpose of Event:
 Meeting Training Other: _____
 (Please explain.)

Attendees: (Please attach sign-in sheet)
 County Employees 1 + Non-County Employees 4 = Total 5

Meals: (Meals may not exceed \$10.00 per person including taxes and gratuity or \$250.00 per event.)
 Breakfast _____ + Lunch _____ + Dinner _____ = Total 0

Refreshments: _____ (Refreshments may not exceed \$3.00 per person or \$125.00 per event.)

Related Expenses: _____ (Related expenses may not exceed \$25.00 per event.)

	ACTUAL	ALLOWABLE
Meals Expense:	\$ <u>39.99</u>	\$ <u>-</u>
Refreshments Expense:	\$ <u>10.95</u>	\$ <u>-</u>
Related Expenses:	\$ <u>5.95</u>	\$ <u>-</u>
Total Event Expenses:	\$ <u>56.89</u>	\$ <u>-</u>

(Please attach original receipts.)

FUNDING

Purchase Order Number: 773757 Account Number: 8-1100-415-50-125-037-0-630

APPROVAL

I, the undersigned, certify to the best of my knowledge, that the expenditures incurred were for official County business, have been expressly authorized by the Purchasing Department, and are in compliance with the Policy on Non-Travel Meals, Refreshments, and Related Expenses.

Marcia Solis
 Name of Approving County Official/Department Head
 (Please Print)

M Solis
 Signature of Approving County Official/Department Head

9/28/18
 Date



**Hidalgo County
Civil Service
Commission**

COMMISSIONERS

Michelle "Mickie" Rabinovich

Jaime Ortiz

Ricardo M. Villarreal

Mercedes S. Espinosa

Civil Service Attorney

ESPINOSA LAW FIRM, P.L.L.C.
4300 N. McColl Road
McAllen, Texas 78504

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HIDALGO COUNTY, TEXAS CIVIL SERVICE COMMISSION

NOTICE

NOTICE, IS HEREBY GIVEN IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, THAT A MEETING OF THE HIDALGO COUNTY, TEXAS CIVIL SERVICE COMMISSION WILL BE HELD ON THURSDAY, SEPTEMBER 27, 2018, AT 5:30 P.M., AT THE HIDALGO COUNTY COMMISSIONERS COURTROOM, LOCATED AT 100 E. CANO, EDINBURG, TEXAS. DISCUSSION AND POSSIBLE ACTION RELATING TO THE FOLLOWING BUSINESS WILL BE TRANSACTED.

At anytime during the course of this meeting, the Board may retire to Executive Session under Texas Government Code, Section 551.071 (2) to confer with its legal counsel on any subject matter in this agenda in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. At anytime during the course of this meeting, the Board may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code;

AGENDA

- ITEM 1. Call to order;
- ITEM 2. Public Comments;
- ITEM 3. Approval of minutes of July 26, 2018;
- ITEM 4. Approval to revise Section 8.02 of the Classification and Compensation Plan relating to probationary employees;
- ITEM 5. Discussion, consideration and/or possible action without hearing, consolidation, hearing setting, action on motion for continuance, and/or hearing on the following complaints/grievances;
- 0418-BM-D-003 0718-DD#1-D-009
0518-S-T-005
- ITEM 6. Adjournment to closed session pursuant to Texas Government Code (551.074) for discussion and/or hearing on one or more of the complaints/grievances listed in Item 5;
- ITEM 7. Reconvene in open session;
- ITEM 8. Additional discussion and/or possible action on complaints/grievances listed on item 5;
- ITEM 9. Adjourn.

TO BE POSTED THIS 21st DAY OF SEPTEMBER 2018



HIDALGO COUNTY, TEXAS
Civil Service Meeting

Hidalgo County
Civil Service
Commission

held on:

September 27, 2018
(month, date, year)

COMMISSIONERS

Michelle "Mickie" Rabinovich

Jaime Ortiz

Ricardo M. Villarreal

Mercedes S. Espinosa

Civil Service Attorney

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Chairperson

Michelle Rabinovich

Commissioner

Jaime Ortiz

Commissioner

Ricardo M. Villarreal

Attorney

Mercedes S. Espinosa

Court Reporter

Hermelinda Solís