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Agency Name: Hidalgo County
Grant/App: 3623201 **Start Date:** 9/1/2018 **End Date:** 8/31/2019

Project Title: Misdemeanor DWI Court Program
Status: Active Grant

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or	Substance Abuse Counselor will provide intensive outpatient services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to the participant. When residential care is indicated, the department will look for the most suitable day residential treatment program. The treatment providers will work with the program participant to develop a treatment plan that is tailored to the participant's personal assets and needs. The participant will	\$54,727.41	\$0.00	\$0.00	\$0.00	\$54,727.41	100

	<p>Therapist (licensed)</p>	<p>meet privately with the Substance Abuse Counselor on a weekly basis, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget Amount allocated would cover: Salary \$39,338.00, Health benefit \$7,436.16, Life Benefit \$26.64, FICA \$3,009.36, Retirement Benefit \$4,681.22, and Unemployment Benefit \$236.03 totaling \$54,727.41. Counselor will be an employee of Hidalgo County.</p>						
		<p>3 team members to attend the Texas Association of Specialty Courts Conference - Galveston, TX. April 10-12, 2019. Employees attending the training will be Juan Lino Garza (Probation Officer), Connie Soto (Probation</p>						

<p>Travel and Training</p>	<p>In-State Registration Fees, Training, and/or Travel</p>	<p>Officer), and Miguel Garza (Counselor). Probation officers provide intense supervision for all participants of the Misd DWI Court and Counselor provides substance abuse treatment to all participants in the Misd DWI Court. Registration fee: \$260.00/each x 3 attendees = \$780.00; Per diem: \$50/day x 3 days x 3 attendees = \$450.00; Hotel: \$158/night x 3 nights x 2 rooms = \$948.00; Mileage: .52 per mile x 605 miles round trip = \$314.60. Total: \$2492.60</p>	<p>\$2,500.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$2,500.00</p>	<p>0</p>
<p>Supplies and Direct Operating Expenses</p>	<p>Office Supplies (e.g., paper, postage, calculator)</p>	<p>Purchase paper used to create DWI Court program pamphlets, program booklets for participants to keep track of all program appointments, and status reports for the court during weekly staffing. Files and other related office supplies will be purchased. Office supplies including, but not limited to copy paper, staples, paperclips, pens, copy toners, case folders, other.</p>	<p>\$1,000.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$1,000.00</p>	<p>0</p>

<p>Travel and Training</p>	<p>Out-of-State Registration Fees, Training, and/or Travel</p>	<p>Sending one team member to NADCP, National Harbor, MD. July 14-17, 2019. Team member attending will be one of the three team members: either Juan Lino Garza – Probation Officer, Connie Soto – Probation Officer, or Miguel Garza – Counselor. Registration fee: \$745.00/each x 1 = \$745.00; Hotel: \$172.00/night x 4 nights = \$688.00; Flight: \$550.00/each x 1 = \$550.00; Per diem: \$62.50/day x 4 days = \$250.00. Total = \$2233.00</p>	<p>\$2,500.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$2,500.00</p>	<p>0</p>
		<p>Probation Officer #1: The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the Misdemeanor DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration</p>						

Personnel		<p>with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the Misdemeanor DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the</p>						
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	<p>Probation Officer</p>	<p>participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between Misdemeanor DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the caseworker or the court to have the participant arrested. The</p>	<p>\$68,381.04</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$68,381.04</p>	<p>100</p>
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		<p>probation officer also provides cognitive intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive sessions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$48,319.00, Health benefit \$10,299.12, Life Benefit \$26.64,</p>						
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		<p>FICA \$3,696.40, Retirement Benefit \$5,749.96, and Unemployment Benefit \$289.91 totaling \$68,381.04. Employee Initials (MCS)</p>						
Personnel		<p>Probation Officer #2: The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the Misdemeanor DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family</p>						

	<p>Probation Officer</p>	<p>counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the Misdemeanor DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between Misdemeanor</p>	<p>\$71,032.75</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$71,032.75</p>	<p>100</p>
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		<p>DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the caseworker or the court to have the participant arrested. The probation officer also provides cognitive intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to</p>						
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		<p>changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role-play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive sessions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$50,526.00, Health benefit \$10,299.12, Life Benefit \$26.64, FICA \$3,865.24, Retirement Benefit \$6,012.59, and Unemployment Benefit \$303.16 totaling \$71,032.75. Employee Initials (JLG)</p>						
		<p>400 Alcohol Testing ETG kits @ \$5.00 each. Ethyl Glucuronide (EtG) is a direct metabolite of ethanol, which is formed by enzymatic</p>						

Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	conjugation of ethanol with glucuronic acid. Alcohol in urine is normally detected for only a few hours, whereas EtG can be detected up to several days even after complete elimination of alcohol from the body. EtG tests are useful in determining recent alcohol use and in monitoring abstinence while in the program. Probation officers will utilize EtG tests to monitor offender abstinence from alcohol while in the program as directed by the Court.	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0
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