

**Zimbra****heidi.ortiz@co.hidalgo.tx.us**

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**Re: Cloud Hosted and Managed Email Services**

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**From :** Robert Vina  
<robert.vina@da.co.hidalgo.tx.us>

Fri, Sep 28, 2018 03:10 PM

**Subject :** Re: Cloud Hosted and Managed Email Services

**To :** Heidi Garcia Ortiz  
<heidi.ortiz@co.hidalgo.tx.us>

**Cc :** Josephine Ramirez  
<josephine.ramirez@da.co.hidalgo.tx.us>, Victor Garza  
<victor.garza@da.co.hidalgo.tx.us>, martha salazar <martha.salazar@co.hidalgo.tx.us>

Good afternoon Ms. Ortiz,

As requested, this office has reviewed the RFP packet for "Cloud Hosted and Managed Email Services" and approves it as to form with the inclusion of the the following recommended modifications/additions:

1. *Remove the word "Professional" from number 12 on the Table of Contents.*
2. *In order to address potential Health Insurance Portability and Accountability Act (HIPAA) requirements it is recommended to add the following language into the scope of services.*

Certain Departments of the County of Hidalgo subject to an agreement with the awarded vendor may be considered a "covered entity" pursuant to the Health Insurance Portability and Accountability Act (HIPAA), and as such, are subject to HIPAA's confidentiality provisions regarding an individual's Protected Health Information (PHI). An individual's PHI may be received, transmitted and/or stored on the Cloud Hosted and Managed Email Service (Service) on behalf of the covered entity. As such, any Service should appropriately use, disclose and safeguard PHI in accordance with HIPAA regulations or any other applicable federal or state law regarding the confidentiality of PHI. Vendor shall execute any necessary additional documentation assuring the same.

3. *In an effort to clarify the following language (in red with strike through) found in the scope of services, page 6, under the "Migration" section, it is recommended to replace with the following:*

*Remove:*

~~Require awarded vendor to assist with migration. Zimbra to awarded vendor email migration.~~

*Replace with:*

Require awarded vendor to assist with the migration from the current County email system to awarded vendor email system.

Please feel free to contact us should you have any questions.  
Thank you,

**Robert Viña III**

*Assistant District Attorney*  
Civil Litigation Division

**Office of the Criminal District Attorney**  
Hidalgo County, Texas  
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On Tue, Sep 25, 2018 at 4:20 PM heidi ortiz <[heidi.ortiz@co.hidalgo.tx.us](mailto:heidi.ortiz@co.hidalgo.tx.us)> wrote:

Good afternoon:

Attached you will find the packet for the above-referenced project for review and approval to advertise. Please advise if I can be of assistance.

Sincerely,

Heidi

Heidi Garcia Ortiz  
Contract Specialist II  
Hidalgo County Purchasing Department  
956-318-2626 - Ext. 4877