

Addendum - Registration and Title System Deputy User Agreement

The Texas Department of Motor Vehicles (TxDMV) operates and maintains the Registration and Title System, or RTS. Official records of motor vehicle ownership and registration are maintained in RTS. RTS allows direct access to motor vehicle records and allows authorized users to enter transactions affecting motor vehicle ownership and registration status.

TxDmv provides state equipment (including RTS terminals), accountable items such as license plates and secure paper, and services in support of the vehicle registration and titling activities of Texas County Tax Assessor-Collectors and their deputies, as governed by 43 Tex. Admin. Code Subchapter H. For purposes of this addendum, "Full Service Deputy" refers to the business organization or other legal entity appointed to serve under the provisions of Tex. Admin. Code, Chapter 217, Subchapter H. The term "Full Service Deputy" as used in this addendum does not include an individual employed, hired, or otherwise engaged by the Full Service Deputy to serve as the Deputy's agent (an "FSD Agent") in performing motor vehicle titling, registration or registration renewal activities.

As required by 43 Tex. Admin. Code §217.163(k), this addendum sets forth the limitations and responsibilities of having access to RTS and is hereby incorporated into the deputy agreement between Hidalgo County and BridgePoint Insurance Agency & Permit Center LLC (Full Service Deputy).

List all Full Service Deputy owners, including phone number and mailing address (attach additional pages if necessary):

David R. Cantu, Sole Member

Check if additional page(s) attached

By signing this document, the Full Service Deputy agrees and understands that:

1. The owners listed are all of the owners of the Full Service Deputy, regardless of ownership percentage. The Full Service Deputy will notify the county in writing of any change in ownership within 30 days of the change and provide a copy to TxDMV.
2. If an FSD Agent who has been given access to RTS is no longer associated with the Full Service Deputy, the Full Service Deputy will immediately notify the county tax assessor-collector, who will promptly terminate the FSD Agent's access. The county tax assessor-collector will notify TxDMV of all terminations within 30 days of the termination.
3. No authorized user will be allowed to share passwords or user login access.
4. The Full Service Deputy and any FSD Agent will cooperate with any investigation by law enforcement.

5. The Director of TxDMV Vehicle Titles and Registration Division or a TxDMV employee designated by the Director may suspend or terminate a Full Service Deputy's or FSD Agent's access to RTS if the Full Service Deputy or FSD Agent:
 - i. Is the subject of a criminal investigation involving a crime of moral turpitude; or
 - ii. Fails to materially comply with applicable statutes and regulations, including Texas Administrative Code, Chapter 217, and Transportation Code, Chapters 501, 502, 504, or 520.
6. TxDMV shall inform the county tax assessor-collector before taking action under paragraph 5. This provision shall not apply if action under paragraph 5 is as a result of a court order, time is of the essence, or revealing this action would detrimentally interfere with or compromise an active investigation by TxDMV or an enforcement agency of the State.
7. A Full Service Deputy may request a review of a decision to suspend or terminate RTS access by submitting a request for reinstatement in writing to the TxDMV Executive Director. The request for reinstatement should include any supporting information the Full Service Deputy deems relevant to support reinstatement. A county tax assessor-collector may submit information in support of or relevant to a Full Service Deputy's request for reinstatement. The Executive Director shall make a final determination on reinstatement within 21 calendar days from the date the request for reinstatement is received. If the Executive Director requests additional information from the county tax assessor-collector or Full Service Deputy, the deadline for determination of the request for reinstatement is tolled until the additional information is received.
8. TxDMV may conduct an inventory of state assets and accountable items provided by the state via the county, including license plates, secure paper, and any other accountable items provided to the Full Service Deputy.
9. TxDMV may conduct a review of the Full Service Deputy's operations governed by the Transportation Code and department rules. This includes physical and/or remote electronic access to any location containing RTS workstations. The TxDMV will provide the county tax assessor-collector with a copy of any findings from a review, unless findings must be turned over to a law enforcement entity.
10. RTS (including all hardware, software, components and interfaces) is and remains the sole property of the State of Texas and TxDMV.
11. Neither the Full Service Deputy, its employees or agents or anyone working in concert with them will move, disconnect, or physically modify any RTS workstation or TxDMV-provided peripheral equipment without prior notice to, and permission in writing from, TxDMV.
12. Neither the Full Service Deputy nor any individual provided access to RTS equipment through the Full Service Deputy will attempt to modify, reprogram, or introduce any software to the RTS workstations or other interfaces with RTS without prior written approval by TxDMV.
13. TxDMV may perform routine or emergency maintenance on RTS that will temporarily limit or prevent use of the system. TxDMV will give reasonable notice of routine maintenance, and as much notice as practical in emergency situations.

14. The Full Service Deputy agrees that TxDMV shall not be liable to Full Service Deputy or any of Full Service Deputy's principles, customers, agents, or affiliates for any downtime caused by system maintenance or access termination pursuant to the terms of this Addendum.

David R Cantu
SIGNATURE

BridgePoint Insurance Agency & Permit Center, LLC
COMPANY NAME

David R Cantu
PRINTED NAME

2/3/17
EXECUTION DATE

President
TITLE

Full Service Deputy in and for
Hidalgo County, Texas