

Zimbra

mague.gonzalez@wic.co.hidalgo.tx.us

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**Fwd: FY18 TXIN Travel Reimbursement**

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**From :** Clarissa Ramirez <clarissa.ramirez@wic.co.hidalgo.tx.us> Wed, Oct 04, 2017 03:02 PM  
**Subject :** Fwd: FY18 TXIN Travel Reimbursement  
**To :** 'Mague Gonzalez' <mague.gonzalez@wic.co.hidalgo.tx.us>

Clarissa Ramirez  
Director  
Hidalgo County WIC Program  
3105 W. University Dr.  
Edinburg, TX 78539  
(956) 381-4646

----- Forwarded Message -----

From: Elsa Rodriguez (HHSC/DSHS) <Elsa.Rodriguez2@hhsc.state.tx.us>  
To: clarissa ramirez <clarissa.ramirez@wic.co.hidalgo.tx.us>  
Sent: Wed, 04 Oct 2017 13:08:52 -0500 (CDT)  
Subject: FY18 TXIN Travel Reimbursement

Dear Ms. Ramirez:

This letter is to inform you that the State WIC Agency will reimburse travel/training expenses associated with the implementation of the new Management Information System (TXIN). The reimbursement amount is limited to 50% of the FY 2017 US GSA Maximum Lodging and Mileage Rates for your geographical area. Hidalgo County Health & Human Services will be reimbursed \$16735.

These expenses should be tracked and billed separately on a State of Texas "Extra Funding" Purchase Voucher (B-13) and identified as TXIN-Travel. They will be deducted from your WIC Administration Funds. These travel expenses must be expended and documented in accordance with applicable WIC policies. Additionally, this does not relieve you of the responsibility to seek State Agency approval for specific costs over a specific dollar threshold, if required.

If you have any questions, or require additional information, please contact Elsa Rodriguez, Program Specialist, Nutrition Education/Clinic Services Unit at (512) 341-4595 or elsa.rodriguez2@hhsc.state.tx.us.

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Zimbra

mague.gonzalez@wic.co.hidalgo.tx.us

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**Fwd: Revised Infrastructure Funding**

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**From :** Clarissa Ramirez <clarissa.ramirez@wic.co.hidalgo.tx.us>

Mon, Apr 02, 2018 03:53 PM

**Subject :** Fwd: Revised Infrastructure Funding**To :** Mague Gonzalez <mague.gonzalez@wic.co.hidalgo.tx.us>

Mague,  
Please review.

Thank you,

Clarissa Ramirez  
Director  
Hidalgo County WIC Program  
3105 W. University Dr.  
Edinburg, TX 78539  
(956) 381-4646

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**From:** "Amanda Hovis (HHSC/DSHS)" <Amanda.Hovis@hhsc.state.tx.us>  
**To:** "Clarissa Ramirez" <Clarissa.ramirez@wic.co.hidalgo.tx.us>  
**Cc:** "Amanda Hovis (HHSC/DSHS)" <Amanda.Hovis@hhsc.state.tx.us>, "Elsa Rodriguez (HHSC/DSHS)" <Elsa.Rodriguez2@hhsc.state.tx.us>  
**Sent:** Monday, April 2, 2018 3:27:18 PM  
**Subject:** Revised Infrastructure Funding

Dear Ms. Ramirez:

After closer examination of your request for infrastructure funding, we have revised your approved amount.

LA 012 has been approved for TXIN Infrastructure funding not to exceed \$18,398. Please note that the amount approved is specifically tied to infrastructure requests that are a necessity for TXIN. Anything that was non-TXIN or non-infrastructure was not approved at this time.

These expenses should be billed on a State of Texas "Extra Funding" Purchase Voucher and identified as TXIN-Infrastructure. Reimbursement requests for infrastructure expenses over the amount approved can be billed on the same voucher, however payment will be processed with available surplus funds.

All purchases must be in compliance with WIC policies and the Uniform Grant Management Standards.

If you have any questions on billing these costs, please contact Elsa Rodriguez, Program Specialist, Nutrition Education/Clinic Services Unit at (512) 341-4595 or [elsa.rodriquez2@hhsc.state.tx.us](mailto:elsa.rodriquez2@hhsc.state.tx.us).

Sincerely,

Amanda Hovis

Director of Nutrition Education and Clinical Services  
WIC Program  
Health, Developmental & Independence Services Department  
Office: 512-341-4511  
Mobile: 512-623-0843  
Email: [Amanda.Hovis@hhsc.state.tx.us](mailto:Amanda.Hovis@hhsc.state.tx.us)

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