

Mike Escaname

From: Miller,Lauren (DSHS) <Lauren.Miller@dshs.texas.gov>
Sent: Monday, October 22, 2018 5:40 PM
To: Evangelina.Rubio@hchd.org; Eddie.Olivarez@hchd.org; mike.escaname@hchd.org; Rick Salinas; ramon.garcia@co.hidalgo.tx.us
Cc: Burrell,Deserie (DSHS); Bishop,Jason (DSHS); Paradise,Caeli (DSHS); Kirkpatrick,Tray (DSHS); Medina,Elma (DSHS); White,Ebony (DSHS); Ruiz,Kevin (DSHS)
Subject: Hidalgo County Technical Guidance Letter

Good Afternoon,

The purpose of this email is to provide clarification regarding the following contracts with Hidalgo County.

Program	Contract Number	Start Date	End Date	Assigned Contra
CPS/ZIKA	537-18-0355-00001	7/25/2018	7/31/2018	Deserie Burrell
HPCDP/TXHC	2016-003876	10/25/2018	9/30/2019	Jason Adams
IDCU/SUR	537-18-0322-00001	9/1/2017	8/31/2019	Caeli Paradise
IMM/LOCALS- ICC	HHS000119700022	9/1/2018	8/31/2019	Tray Kirkpatrick
RLSS/LPHS	537-18-0225-00001	9/1/2017	8/31/2019	Elma Medina
TB/PC-FED	HHS000036000012	1/1/2019	12/31/2019	Ebony White
TB/PC-STATE	537-18-0038-00001	9/1/2018	8/31/2019	Ebony White
CPS/HAZARDS	537-18-0176-00001	4/25/2018	6/30/2019	Deserie Burrell
DFCHS/LSCS- SEP	2015-047694-002C	9/1/2018	8/31/2019	Kevin Ruiz
DFCHS/ZIKA- HCS	HHS000059600001	7/1/2018	6/30/2019	Kevin Ruiz

The Department of State Health Services ("DSHS") and Hidalgo County ("Grantee") are notified of the following administrative change being made to the above mentioned Contracts, as amended. In accordance with guidance received from HHSC's Legal Services Division, this administrative change does not require an amendment to the Contract. This email will be placed in the Contract File.

The language below is being added to the Contract referenced above and is effective as of the date of this notification:

With prior written notification to, and approval from, the System Agency Contract Manager, Contractor may transfer money between budget categories, other than the equipment and indirect cost categories, not to exceed 25% of the total contract value during a contract budget period. If the budget transfer(s) exceeds 25% of the total contract value, alone or cumulatively, a formal contract amendment is required.

Contractor shall provide notification of the budget transfer by submission of a revised Categorical Budget Form to the System Agency Contract Manager, highlighting the areas affected by the budget transfer. After review, the System Agency Contract Manager shall provide notification of acceptance to Contractor via email, upon receipt of which, the revised budget shall be incorporated into the Contract.

Thank you,

Lauren Miller

Lauren Miller
Quality Assurance Coordinator
Abstinence Education Program
Health Promotion and Chronic Disease Prevention Section
Division for Disease Control and Prevention Services
Texas Department of State Health Services
G407, MC 1925
PO BOX 149347
Austin, TX 78756
Teleworking Phone: 210-257-5204
Lauren.Miller@dshs.state.tx.us