HIDALGO COUNTY

Department Of Budget & Management

INTRA-DEPARTMENTAL TRANSFER FORM

DATE: 10/31/18

DEPARTMENT HEAD: Martha L. Salazar, CPPB

DEPARTMENT NAME: Purchasing

ACCOUNT NUMBER: -1100-415-18-160-001-0-XXX

CONTACT PERSON: Nielda Cavazos **PHONE:** 4853

SUBJECT: Intradepartmental Transfer(s)

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intradepartmental transfer(s) (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
610	general supplies	810	dues & memberships	$ 78.00
610	general supplies	532	wireless device	$ 180.00
610	general supplies	631	bottle water	$ 200.00
540	advertising	532	wireless device	$ 140.00
			TOTAL	$ 598.00

REASON: need to pay invoices remainder of the year

Martha L Salazar

Department Head Signature

11/01/18

Date

Approved Commissioners' Court

Attest County Clerk