DATE: November 8, 2018

DEPARTMENT HEAD: Julia Sullivan

DEPARTMENT NAME: Public Affairs

ACCOUNT NUMBER: 8-1100-413-00-125-002-0-

SUBJECT: Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
535	Postage	660	Furn & Equipment	400.00
550	Printing	660	Furn & Equipment	2,349.46
581	Travel In County	660	Furn & Equipment	1,783.00
631	Bottle Water	610	Gen Supply	2.50
640	Reference Material	610	Gen Supply	9.10
650	Software Cntrl	610	Gen Supply	140.00
761	Software	660	Furn & Equipment	501.17
810	Dues & Members	660	Furn & Equipment	510.00
812	Software License	610	Gen Supply	2.00
			TOTAL	5,697.23

REASON: Need to purchase equipment for photography, video and sound.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK