



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 11/07/2018 Current Slot No.: 002-A150
 Department Name: District Attorney's Office Current Position Title: Assistant District Attorney III
 Department No.: 080-002 Requested Position Title: _____

to

ALLOWANCE REQUEST: Type of Allowance

Position Interpreter Clothing Supplemental Auto

ALLOWANCE AMOUNT: \$ 900.00 \$ 0.00 -\$ 900.00
 Current Budgeted Amount Proposed Budgeted Amount Net Change

ALLOWANCE AMOUNT: _____ \$ 0.00
 Current Budgeted Amount Proposed Budgeted Amount Net Change

TOTAL BUDGETARY IMPACT: -\$ 900.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

EBJ

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other ~~Victim Assistance Program grant~~

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt Non-Exempt FLSA: Exempt Non-Exempt

JUSTIFICATION / PRIORITY: (Explain why this allowance request is essential)

Position no longer needed

COMMENTS: (Any comments you wish to make regarding this request, attach additional pages if needed)

[Signature]
 Department Head
[Signature]
 Department of Human Resources
[Signature]
 Department of Budget & Management

Date 11/07/18
 Date 11/08/2018
 Date 11/9/18

