

DATE: Nov. 2, 2018

DEPARTMENT HEAD: Arturo Guajardo, Jr.

2018
Interdepartmental Transfer



DEPARTMENT NAME: County Clerk's Office

ACCOUNT NUMBER: 8-1100-415-40-180-001-0-0-XXX

CONTACT PERSON: Priscilla Torres PHONE: 318-2100, ext. 6192

SUBJECT: Interdepartmental Transfer/s in Accordance with Local Government Code Chapter 111, Subchapter C.

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Interdepartmental transfer/s (transfer in/out) (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE/DECREASE ACCOUNT NUMBER	ACCOUNT (OBJECT) NAME		AMOUNT
FROM:			
8-1100-415-40-180-001-0-610	COUNTY CLERK'S OFFICE	GENERAL SUPPLIES	(630.00)
TO:			
8-1100-419-40-220-050-0-610	FACILITIES MANAGEMENT	CO WIDE GENERAL SUPPLIES	630.00
TOTAL BUDGET INCREASE (DECREASE)			-

REASON: Monies needed for purchase of a refrigerator for the County Clerk's Office using Facilities Management credit card with The Home Depot.


DEPARTMENT HEAD SIGNATURE

COMMISSIONERS COURT

DATE

ATTEST, COUNTY CLERK