DATE: November 6, 2018

DEPARTMENT HEAD: Celestino Avila, Constable

DEPARTMENT NAME: Precinct 1 Constable - (291)

ACCOUNT NUMBER: 8-1100-421-00-291-001-0-xxx

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
660	Furn & Equip Cntrld	610	General Supplies	$513.83
660	Furn & Equip Cntrld	520	Insurance	178.00
			TOTAL	691.83

REASON: **Transfer needed to cover bond and office supplies.**

Joe F. Espinosa

DEPARTMENT HEAD SIGNATURE/ DESIGNEE

APPROVED COMMISSIONERS' COURT | **/ /** **DATE** | **ATTEST COUNTY CLERK**