



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
11/1/2018	40052

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:

Hidalgo County Precinct #4
 1051 Doolittle Rd
 Edinburg, TX 78542

Project Info:

Hidalgo County Precinct #4
 Contract # C-17-243-09-05
 Work Authorization #7
 County Services Facilities
 County Wide Departments
 Judicial & Law Enforcement Bldg

B2Z JOB: 4111
 PO # 783749

Billing Period **October 2018**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
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Preliminary Design and Construction Phase Services - Building 1 - Judicial & Law Enforcement

1.0 Preliminary Design Values

Task 1.1 - Review of Existing Materials	\$ 1,665.68	\$ 1,665.68	\$ -	\$ 1,665.68	100.00%
Task 1.2 - Prepare Project Management Plan	\$ 4,792.06	\$ 4,312.85	\$ 479.21	\$ 4,792.06	100.00%

2.0 Preliminary Cost Estimate

	\$ 1,793.82	\$ 1,793.82	\$ -	\$ 1,793.82	100.00%
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3.0 Meetings, Coordination & Support for Project Development

Task 3.1 - Coordinate Plans	\$ 3,741.38	\$ -	\$ -	\$ -	0.00%
Task 3.2 - Consultation & Coordination	\$ 5,765.83	\$ -	\$ -	\$ -	0.00%
Task 3.3 - Utility Coordination	\$ 2,075.70	\$ -	\$ -	\$ -	0.00%
Task 3.4 - Coord Design Review (30%,60%,90%)	\$ 2,946.98	\$ -	\$ -	\$ -	0.00%
Task 3.5 - Monthly Design Meetings	\$ 3,946.40	\$ -	\$ -	\$ -	0.00%

4.0 Construction Bidding

Task 4.1 - Assist w/CMAR Package	\$ 5,125.28	\$ 5,125.28	\$ -	\$ 5,125.28	100.00%
Task 4.2 - Contractor Outreach/Pre-Qual	\$ 2,536.96	\$ 1,649.03	\$ 887.93	\$ 2,536.96	100.00%
Task 4.3 - Conduct Pre-RFQ/P Meeting	\$ 960.98	\$ -	\$ -	\$ -	0.00%
Task 4.4 - Coord & Prepare responses to Quest	\$ 896.91	\$ -	\$ -	\$ -	0.00%
Task 4.5 - Assist in Selection of CMAR Contractor	\$ 4,023.28	\$ -	\$ -	\$ -	0.00%
Task 4.6 - Assist/Prepare/Coordinate Contract	\$ 4,856.13	\$ -	\$ 1,214.03	\$ 1,214.03	25.00%

5.0 Construction Contract Administration and Oversight

Task 5.1 - Coord & Conduct Pre-Const Conf.	\$ 960.98	\$ -	\$ -	\$ -	0.00%
Task 5.2 - Bi-Weekly Construction Meetings	\$ 9,866.00	\$ -	\$ -	\$ -	0.00%
Task 5.3 - Permit Coordination	\$ 640.65	\$ -	\$ -	\$ -	0.00%
Task 5.4 - Daily Project Site Visits	\$ 59,067.70	\$ -	\$ -	\$ -	0.00%
Task 5.5 - Project Documentation Review/Control	\$ 26,266.60	\$ -	\$ -	\$ -	0.00%
Task 5.6 - Change Order Review, Negotiation, Preparation	\$ 7,111.20	\$ -	\$ -	\$ -	0.00%
Task 5.7 - Review & Verify Contractor Applications for Payment	\$ 4,074.52	\$ -	\$ -	\$ -	0.00%
Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up	\$ 1,576.00	\$ -	\$ -	\$ -	0.00%

Direct Expenses

\$ 2,808.96	\$ -	\$ -	\$ -	0.00%
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Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
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Preliminary Design and Construction Phase Services - Building 2 - Countywide Departments

1.0 Preliminary Design Values

Task 1.1 - Review of Existing Materials	\$ 1,665.68	\$ 1,665.68	\$ -	\$ 1,665.68	100.00%
Task 1.2 - Prepare Project Management Plan	\$ 4,792.06	\$ 4,312.85	\$ 479.21	\$ 4,792.06	100.00%

2.0 Preliminary Cost Estimate

\$ 1,793.82	\$ 1,793.82	\$ -	\$ 1,793.82	100.00%
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3.0 Meetings, Coordination & Support for Project Development

Task 3.1 - Coordinate Plans	\$ 3,741.38	\$ -	\$ -	\$ -	0.00%
Task 3.2 - Consultation & Coordination	\$ 5,765.83	\$ -	\$ -	\$ -	0.00%
Task 3.3 - Utility Coordination	\$ 2,075.70	\$ -	\$ -	\$ -	0.00%
Task 3.4 - Coord Design Review (30%,60%,90%)	\$ 2,946.98	\$ -	\$ -	\$ -	0.00%
Task 3.5 - Monthly Design Meetings	\$ 3,946.40	\$ -	\$ -	\$ -	0.00%

4.0 Construction Bidding

Task 4.1 - Assist w/CMAR Package	\$ 5,125.28	\$ 5,125.28	\$ -	\$ 5,125.28	100.00%
Task 4.2 - Contractor Outreach/Pre-Qual	\$ 2,536.96	\$ 1,649.03	\$ 887.93	\$ 2,536.96	100.00%
Task 4.3 - Conduct Pre-RFQ/P Meeting	\$ 960.98	\$ -	\$ -	\$ -	0.00%
Task 4.4 - Coord & Prepare responses to Quest	\$ 896.91	\$ -	\$ -	\$ -	0.00%
Task 4.5 - Assist in Selection of CMAR Contractor	\$ 4,023.28	\$ -	\$ -	\$ -	0.00%
Task 4.6 - Assist/Prepare/Coordinate Contract	\$ 4,856.13	\$ -	\$ 1,214.03	\$ 1,214.03	25.00%

5.0 Construction Contract Administration and Oversight

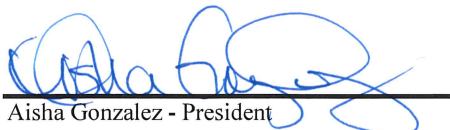
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Task 5.6 - Change Order Review, Negotiation, Preparation	\$ 7,111.20	\$ -	\$ -	\$ -	0.00%
Task 5.7 - Review & Verify Contractor Applications for Payment	\$ 4,074.52	\$ -	\$ -	\$ -	0.00%
Task 5.8 - Conduct 6 & 11 month walk through and Contractor follow-up	\$ 1,576.00	\$ -	\$ -	\$ -	0.00%

Direct Expenses \$ 2,808.96 \$ - \$ - \$ - 0.00%

Total For This Billing Period \$5,162.34

Work Authorization ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
7	\$315,000.00	\$29,093.32	10.87%	\$280,744.34


Aisha Gonzalez - President

November 1, 2018

Valde Guerra, Executive Officer
Attn: **Glinda Pacheco, Planning Analyst III**
County of Hidalgo Texas Executive Office
2818 S. Bus. Hwy. 281
Edinburg, Texas 78539

**RE: On-Call Services for “Road and Bridge, C.I.P. and Other Projects in General”
(C-17-243-09-05)**

**Work Authorization No. 7 ~ Preliminary Design and Construction Phase Services –
County Services Facilities**

Dear Mr. Guerra:

Attached for your review and approval is our invoice for services rendered under Work Authorization #7 during the month of October 2018 on the subject referenced project.

The following is attached:

- Invoice No. 40052

The following is a narrative of the progress for this period.

Building 1 – Judicial & Law Enforcement

TASK	% Complete
1.1 – Review of Existing Materials	
UPDATED: This task is complete. Please reference invoice dated September 1, 2018.	100%
1.2 – Prepare PMP	
UPDATED: B2Z finalized the Project Management Plan (PMP) for the County Services Facilities. This plan outlines the goals and objectives of the project, the project scope, assumptions, constraints, the project management approach, and all required appendices. Appendices will include: 1. Stakeholder Register 2. Project Schedule 3. Preliminary Budget	100%

<p>4. Risk Assessment 5. Communications Plan</p> <p>The final PMP will be issued to the County in early November in both digital and hard copy format. The PMP will serve as the baseline for the project moving forward.</p>	
2.0 – Preliminary Cost Estimate	
<p>UPDATED: This task is complete. Please reference invoice dated October 1, 2018.</p>	100%
3.1 - Coordinate plans with all County's Departments (IMS, Facilities, Parks, etc.)	
<p>NO UPDATE: <i>This task has not begun.</i></p>	0%
3.2 - Consultation & Coordination with the County Consultants (Geotech, Survey, CMT, FF&E, etc.)	
<p>NO UPDATE: <i>This task has not begun.</i></p>	0%
3.3 - Utility Coordination	
<p>NO UPDATE: <i>This task has not begun.</i></p>	0%
3.4 - Coordinate Design Review at 30%, 60% & 90%	
<p>NO UPDATE: <i>This task has not begun.</i></p>	0%
3.5 - Monthly Design Meetings	
<p>NO UPDATE: <i>This task has not begun.</i></p>	0%
4.1 - Assist in preparation of One Step CMAR Procurement Package/Advertisement Docs	
<p>UPDATED: B2Z worked with the Executive office to modify the 1st draft of the CMAR Procurement Packet. Several modifications were incorporated, and a “Final” Draft was emailed to the Executive Office and the Purchasing department on September 28, 2018.</p>	100%

4.2 - Contractor Outreach/Contractor Pre-Qualification	
UPDATED: B2Z has identified and contacted six (6) potential contractors who are qualified to execute the construction for the project. B2Z will continue to monitor workloads on all identified contractors and follow up when the advertisement is published for the one-step CMAR.	100%
4.3 - Conduct Pre-RFQ/P Meeting	
NO UPDATE: <i>This task has not begun.</i>	0%
4.4 - Coordinate and prepare responses to Contractor Questions	
NO UPDATE: <i>This task has not begun.</i>	0%
4.5 - Assist in the grading, ranking, interview (optional) and selection of CMAR Contractor	
NO UPDATE: <i>This task has not begun.</i>	0%
4.6 - Assistance, preparation and coordination of formal contract documentation (AIA Documents).	
UPDATED: B2Z assisted Hidalgo County Purchasing Department in modifying, reviewing and finalizing the Architect's contract for this project. B2Z recommended the civil portion of the design work be included in the Architect's contract. B2Z requested a proposal from the Architect and the fee amount submitted was fair and just. This proposal and associated work will not be included in the Architect's contract. The final approval of this contract is set to be approved by HCCC on Tuesday November 6, 2018.	25%
5.1 - Coordinate and conduct a Pre-Construction Conference (PCC)	
NO UPDATE: <i>This task has not begun.</i>	0%
5.2 - Bi-Weekly Construction Meetings	
NO UPDATE: <i>This task has not begun.</i>	0%

5.3 - Permit Coordination	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.4 - Daily Project Site Visits with field reports and photographs.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.5 - Project Documentation Review/Document Control (shop drawings, submittals, CMT Reports, Samples, etc.)	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.6 - Change Order Review, Negotiation, and Preparation.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.7 - Review and verify Contractor Applications for Payment	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%

Building 2 – Countywide Departments

TASK	% Complete
1.1 – Review of Existing Materials	
UPDATED: This task is complete. Please reference invoice dated September 1, 2018.	100%
1.2 – Prepare PMP	
UPDATED: B2Z finalized the Project Management Plan (PMP) for the County Services Facilities. This plan outlines the goals and objectives of the project, the project scope, assumptions, constraints, the project management approach, and all required appendices. Appendices will include: <ul style="list-style-type: none"> 1. Stakeholder Register 2. Project Schedule 3. Preliminary Budget 4. Risk Assessment 5. Communications Plan <p>The final PMP will be issued to the County in early November in both digital and hard copy format. The PMP will serve as the baseline for the project moving forward.</p>	100%
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NO UPDATE: <i>This task has not begun.</i>	0%
3.3 - Utility Coordination	
NO UPDATE: <i>This task has not begun.</i>	0%

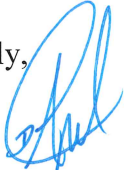
3.4 - Coordinate Design Review at 30%, 60% & 90%	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%
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5.7 - Review and verify Contractor Applications for Payment	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%

5.8 - Conduct 6 and 11 months walk through and Contractor follow-up.	
<u>NO UPDATE:</u> <i>This task has not begun.</i>	0%

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,



Carlos Del Angel
Senior Construction Manager
B2Z Engineering, LLC

