



P.O. Box 2724
 McAllen, Tx. 78502
 (956) 585-3773

Invoice

Date	Invoice #
11/1/2018	10012

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez
 P.O. Box 2724
 McAllen, Tx. 78502

Bill To:

Hidalgo County Precinct #1
 1902 Joe Stephens
 Weslaco, TX 78577

Project Info:

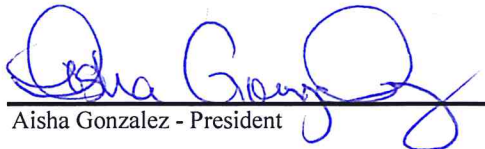
Contract #C-17-315-03-13 WA#1
 Tax Office
 Construction Mgmt Services
 B2Z JOB: 1101
 PO # 778474

Billing Period **October 2018**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
Task 1.0 - Pre-Design Phase Services	\$ 5,432.82	\$ 5,432.82	\$ -	\$ 5,432.82	100%
Task 2.1 - Oversight of A/E Design Team/Plan Review/Value Engineering	\$ 4,510.24	\$ 1,578.58	\$ 676.54	\$ 2,255.12	50%
Task 2.2 - Contractor Qualification/Bid Solicitation and Selection (CMAR Delivery Method)	\$ 5,842.92	\$ 5,842.92	\$ -	\$ 5,842.92	100%
Task 3.1 - Construction & Contract Management	\$ 13,454.00	\$ -	\$ -	\$ -	0%
Task 3.2 - Daily Field Reports and Progress Photos	\$ 38,925.46	\$ -	\$ -	\$ -	0%
Task 4.0 - Project Close Out	\$ 2,255.12	\$ -	\$ -	\$ -	0%
Task 5.0 - Meetings & Coordination on Project Development Activities w/Stakeholders	\$ 15,093.98	\$ 11,320.49	\$ 1,509.39	\$ 12,829.88	85%
Direct Expenses	\$ 4,465.07	\$ 1,116.27	\$ 223.25	\$ 1,339.52	30%
Total For This Billing Period					2,409.18

Work Authorization ~ Summary

WA No.	WA Amount	Previously Inv.	Percent Complete	Remaining Balance
1	\$89,979.61	\$25,291.08	30.8%	\$62,279.35


 Aisha Gonzalez - President

November 1, 2018

Hon. David Fuentes
 Commissioner, Hidalgo County Pct. #1
 1902 Joe Stephens
 Weslaco, TX 78577

RE: Contract # C-17-315-03-13 ~ Hidalgo County Precinct No. 1 Tax Office

**Work Authorization #1 ~ Hidalgo County Precinct No. 1 Tax Office –
 Construction Management Services
 PO #778474**

Dear Commissioner Fuentes:

Attached for your review and approval is our invoice for services rendered under Work Authorization #1 during the month of October 2018 on the subject referenced project.

The following is attached:

- Invoice No. 10012

The following is a narrative of the progress for this period.

TASK		% Complete
1.0 – Pre-Design Phase Services (Generate Project Management Plan)		100%
UPDATED: This task is complete. Please refer to invoice dated June 1, 2018.		
2.0 – Design Phase Services		
2.1 – Oversight of A/E Design Team/Plan Review/Value Engineering		50%
UPDATED: An updated schematic design concept was completed by ROFA and presented to B2Z for review on October 4, 2018. The updated design included: <ul style="list-style-type: none"> • Cover Page • Overall Site Plan (Entire Campus) • Site Plan (Tax Office Only) 		

<ul style="list-style-type: none"> • Floor Plan <p>The updated plan reflected the changes incorporated after last month’s meeting with Hidalgo County Tax Office representatives. The floorplan grew approximately 700 square feet from 4,500 to 5,247 mainly to accommodate the addition of three express lanes.</p> <p>Other changes incorporated are as follows:</p> <ul style="list-style-type: none"> • Addition of separate entrance for health and planning departments. • Independent copy area for health and planning departments. • Shared common areas: breakroom and employee restrooms. • Repositioning of single drive through window. <p>This plan was presented to Pct#1 representative Jorge Pena and Mayor David Suarez at a meeting on October 17, 2018 held at the ROFA McAllen office. At the meeting, ROFA presented an opinion of probable construction cost of \$1,174,227 based on the increased building size. There was discussion at the meeting of moving the drive thru window to the north side of the building to allow more vehicles to queue on the property and not on Joe Stevens.</p> <p>The updated schematic plan has been provided to Erickson Construction and we are expecting a preliminary estimate early next month.</p> <p>B2Z will continue to monitor both the project budget and schedule to ensure adherence to both.</p> <p>Design imperatives:</p> <ol style="list-style-type: none"> 1. Perimeter fencing for portions of campus. 2. Controlled access for both parking and facility. <ol style="list-style-type: none"> a. Secure parking not a necessity for Tax Office Employees. 3. Secured areas for Constable. 4. Infrastructure for cameras/security. 		
<p>2.2 – Contractor Qualification/Bid Solicitation & Selection</p>		<p>100%</p>
<p>UPDATED: This task is complete. Please refer to invoice dated August 1, 2018.</p>		
<p>3.0 – Construction Phase Services</p>		
<p>3.1 – Construction & Contract Management</p>		<p>0%</p>
<p>UPDATED: Task has not begun.</p>		
<p>3.2 – Daily Field Reports and Progress Photos</p>		<p>0%</p>

UPDATED: Task has not begun.		
4.0 – Project Close Out (Occupancy/Maint. programs/ Warranty/ 6 & 11 Month Walk Thru)		0%
UPDATED: Task has not begun.		
5.0 – Meetings & Coordination on Project Development w/Stakeholders		85%
<p>UPDATED: Conducted and/or attended both inter-office, administrative, or pre-construction meetings with B2Z staff, Hidalgo County Precinct No. 1 Representatives, Hidalgo County Purchasing Department, project consultants, and/or Architect of Record.</p> <p>10/05/18 – meeting with Pct#1 to discuss project progress and review previous month’s invoice.</p> <p>10/17/2018 – design meeting at ROFA offices McAllen. Attendees:</p> <ol style="list-style-type: none"> 1. ROFA <ol style="list-style-type: none"> a. Mike Allex (ROFA Architects), b. Eliazar (ROFA), 2. Hidalgo County Precinct No. 1 <ol style="list-style-type: none"> a. Jorge Pena b. Mayor David Suarez 3. B2Z Engineering <ol style="list-style-type: none"> a. Carlos Del Angel b. David Rivera <p>Major items of discussion were:</p> <ol style="list-style-type: none"> 1. Reviewed updated schematic design 2. Moving drive-thru window 3. Obtain preliminary estimate from Erickson Construction. <p>10/25/2018 – meeting with Erickson Construction at B2Z Offices in Mission. Presented and reviewed updated schematic design. Discussed project assumptions for preparation of preliminary estimate.</p>		

Should you have any questions regarding this submittal, please do not hesitate to call me at (956) 585-3773.

Sincerely,



Carlos Del Angel, PMP
Senior Project Manager
B2Z Engineering, LLC