

**Zimbra****damaris.morales@co.hidalgo.tx.us**

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**Re: Ricoh Proposal - JP4 PL2**

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**From :** Audrey Ochoa <audrey.ochoa@co.hidalgo.tx.us> Fri, Nov 09, 2018 04:00 PM  
**Subject :** Re: Ricoh Proposal - JP4 PL2  
**To :** Damaris Morales <damaris.morales@co.hidalgo.tx.us>

Approved, have a great 3 day weekend :D

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**Audrey Ochoa, MPA**  
*Systems Project Manager*  
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Hidalgo County  
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**From:** "Damaris Morales" <damaris.morales@co.hidalgo.tx.us>  
**To:** "audrey ochoa" <audrey.ochoa@co.hidalgo.tx.us>  
**Sent:** Friday, November 9, 2018 11:00:07 AM  
**Subject:** Ricoh Proposal - JP4 PL2

Good morning Ms. Audrey,

Attached is a proposal for a 48 month lease agreement with Ricoh for JP4 PL2, please review and advise if we may proceed?

Thank you,

As the end of FY 2018 nears, I'd like to remind everyone of our Purchasing Department deadlines for all good and services being requested:

- **Major** Purchases: **Friday, November 09, 2018**
- **Minor** Purchases: **Friday, November 30, 2018**

**Damaris Morales**  
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