**DATE:** November 13, 2018

**DEPARTMENT HEAD:** SERGIO J. VALDEZ

**DEPARTMENT NAME:** COUNTY COURT AT LAW NO. 7

**ACCOUNT NUMBER:** 8-1100-412-00-027-001-XXX

**SUBJECT:** **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

| FROM OBJECT CODE | OBJECT DESCRIPTION | TO OBJECT CODE | OBJECT DESCRIPTION | AMOUNT |
|---|---|---|---|---|
| | | | | |
| 532 | WIRELESS DEVICE | 610 | GENERAL SUPPLIES | $300.00 |
| 535 | POSTAGE | 610 | GENERAL SUPPLIES | 200.00 |
| 630 | FOOD | 610 | GENERAL SUPPLIES | $500.00 |
| 780 | CAPITAL LEASES | 610 | GENERAL SUPPLIES | 250.00 |
| 520 | INSURANCE | 610 | GENERAL SUPPLIES | $110 |
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| | | | TOTAL | 1,360.00 |

**REASON**: FUNDS NEEDED FOR SUPPLIES

**DEPARTMENT HEAD SIGNATURE**

**APPROVED COMMISSIONERS' COURT**

**DATE** / /

**ATTEST COUNTY CLERK**