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MEMORANDUM

(Approval of Specifications)

To: Hon. Joe M. Flores, Commissioner
Att: Norma, Ceballos
From: Tanya De Lira, Contract Specialist, II
Hidalgo County Purchasing Department
Date: November 13, 2018
Subject: APPROVAL OF SPECIFICATIONS
RFB No.: 2018-280-00-00-TDL
HIDALGO COUNTY – Commissioner Pct. 3
“Disposal of Solid Waste”

Attached are draft specifications for the above-referenced project.

Please make *any changes*, additions or deletions (if any) and/or indicate if these specifications meet all your requirements by signing below and marking approve or disapprove and/or with modifications and **return by Thursday, November 15, 2018 by no later than 1:00 p.m.** along with your budget information in order to place on Commissioner’s Court agenda and begin the bidding process.

APPROVE

DISAPPROVE

WITH MODIFICATIONS

BUDGET ACCOUNT No.: 8-1100-431-00-123-001-0-421 DEPARTMENT: Pct. 3


AUTHORIZATION SIGNATURE

Joe M. Flores
PRINTED NAME

11-15-18
DATE

Should you have any questions or require further information please do not hesitate to call me at (956) 318-2626 ext. 4878. Thank you for your attention and cooperation to this matter.

Enclosures

EXHIBIT-A
Specifications/Requirements
Hidalgo County Precinct No. 3
“Disposal of Solid Waste”
Bid No.: 2018-280-xx-xx-TDL

I. SCOPE OF SERVICES:

Hidalgo County is soliciting competitive sealed bids from qualified vendors, for the service of **“Disposal of Solid Waste”** received from Hidalgo County Precinct No. 3. All services will be on an “As Needed Basis”. The purpose of this contract is to provide Hidalgo County with an outlet for solid waste material disposal. **The** County, in its sole discretion, may determine which items, if any, will be tendered to Bidder for disposal.

II. SPECIFICATIONS/REQUIREMENTS

- 1) The bidder will accept possession and entitled to all deliveries of solid waste materials tendered to it by Hidalgo County Pct. 3 Transfer Stations site. Bidder acknowledges that County is operator of one or more Transfer Stations sites in Hidalgo County, which do not possess a Type-I permit.
- 2) The County reserves the right to utilize its own trucks and drivers from Precinct No.3, throughout the **duration** of this contract.
- 3) Bidder must identify the landfill site and/or Transfer Station to which solid waste materials are to be delivered.
- 4) Bidder shall provide a copy of the current **Type-I** permit and/or registration for landfill site issued by the Texas Commission on Environmental Quality (TCEQ). (Include copy in bid response).
- 5) Bidder shall also present evidence that it possesses the current permit and/or registration to conduct a Transfer Station business in the State of Texas. (Include copy in bid response).
- 6) **Bidder will accept solid waste from “The following collection locations”:**
Peñitas Substation – 500 South Military Rd.
Los Ebanos Substation - 6 ¾ North Los Ebanos Rd.
Salida del Sol Substation - ¼ Miles South Tom Gill Rd. on FM 2221
Sullivan City Substation – 2 ½ Miles South Highway 83 in Sullivan City
*Possibility of opening
an additional sub-station
N. of Sullivan City*
- 7) Bidder will not accept “Special Waste.” as that term is defined in 30 TAC. 330.2
- 8) Upon receipt and acceptance of the waste from Precinct No. 3, title to such waste will be transferred to the Bidder and the bidder will be solely and exclusively responsible for the disposal of such waste in accordance with all applicable laws and regulations. Bidder agrees, by accepting waste from the County hereunder, that such waste is of a class or type which Bidder may dispose in its permitted facilities in compliance with its permit and applicable to all **State, Federal and local laws** and regulations.
- 9) **The Bidder’s** Transfer Station and/or landfill site shall be within a fifteen (30) mile radius from Precinct No. 3’s, **Collection Station(s)**.
- 10) **Once the waste is in the possession of the awarded vendor, there is no mile radius requirement, as to where the awarded vendor disposes the waste.**

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- 11) There will be an estimated number of 20 loads per day made by Precinct 3, to the awarded vendor's Transfer Stations.
- 12) Precinct 3 will be hauling their 30 yard bins to the awarded Transfer Station and/or Landfill, once waste is dropped off at the site, it will be up to the Vendor to utilize their own bins/containers.
- 13) Bid will be based on a low bid per-ton-of-loose-waste-basis.
- 14) Locations of Transfer Stations sites and related incremental hauling costs to the County will be a considering factor in determining the lowest and best bid.

III. TERMS AND CONDITIONS:

- 1) Contract term will be for one (1) year of services on **"As Needed Basis" only** with the County's option to renew for one (1) additional one (1) year terms, under the same rates terms and conditions.
- 2) Hidalgo County reserves the right to continue this bid for an additional sixty (60) day Grace Period, under the same terms and conditions, at the end of the contract term for unforeseen delay in award of new bid for next contract term.
- 3) Hidalgo County reserves the right to hold bids for a period of ninety (90) days without taking any action.
- 4) Hidalgo County reserves the right to reject any/all bids, to waive any/all formalities or technicalities or to accept the bid considered the best and most advantage to the County.
- 5) All applicable forms in this packet must be filled out in its entirety and submitted with bid response. Incomplete sections may be considered for probable cause of disqualification and/or non-compliance.
- 6) Any contract awarded to a successful bidder will be in effect until: (a) the contract expires, (b) delivery and acceptance of products and/or performance of service ordered, (c) terminated by County with thirty (30) days written notice prior to cancellation.
- 7) The successful bidder will indemnify and hold harmless the County, and its officers, officials, employees, agent and attorneys for any and all claims and expenses arising out of or in any way related to the performance of the contract awarded pursuant hereto.
- 8) Hidalgo County reserves the right to award the lowest qualified bid on a lump sum basis to one bidder or to multiple bidders if the County determines it is in its best interest to do so.
- 9) The successful bidder shall not deliver products or provide services without a Hidalgo County Purchase Order, signed by an authorized agent of the Hidalgo County Purchasing Department.

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10) Locations may be added throughout the duration of this contract as requested by Hidalgo County.

ADDITIONAL INFORMATION:

- I. Hidalgo County is requesting that any and all questions, inquires and clarifications regarding RFB should be addressed to Martha L. Salazar, CPPB, Purchasing Agent, Attn: Tanya De Lira, Contract Specialist II, - 2812 South Business Hwy. 281, Edinburg, Tx 78539. TELEPHONE INQUIRIES WILL NOT BE ACCEPTED.

- II. All Costs And Expenses Associated With The preparation and submission of Bids, Proposals, RFQ & Sealed Quotes, shall be the responsibility of the Bidder And No Reimbursements for such charges or expenses shall be passed on to Hidalgo County.

- III. ALL WRITTEN INQUIRIES WILL BE ACCEPTED via-email to tanya.delira@co.hidalgo.tx.us by no later than Monday **Month xx, 2018 by 5:00 p.m.** Responses to said inquiries will be sent to all applicants via facsimile by no later than **Wednesday, Month xx, 2018 by 5:00 p.m.**