

BUDGET INTRA-DEPARTMENTAL TRANSFER REQUEST

DATE: 11/20/2018

DEPARTMENT HEAD: NORMA G. GARCIA

DEPARTMENT NAME: TREASURER DEPT

ACCOUNT NUMBER: 8-1100-415-16-150-001-0-XXX -- General Fund

CONTACT PERSON: ROY CAZARES

SUBJECT: Budget Intradepartmental Transfer in Accordance with Local Government Code, Chapter 111, Subchapter C.

Honorable Commissioner's Court of Hidalgo County:

I would like to request the following Intradepartmental Budget Transfer/s in accordance with Local Government Code, Chapter 111, Subchapter C.

FROM OBJECT CODE	OBJECT NAME	TO OBJECT CODE	OBJECT NAME	AMOUNT
751	Machinery & Equipment	531	Telephone	\$200.00
751	Machinery & Equipment	583	Travel Out of County	\$100.00
751	Machinery & Equipment	610	General Supplies	\$250.00
640	Reference Materials	531	Telephone	\$75.00
640	Reference Materials	610	General Supplies	\$71.00
430	Repair & Maint. Service	531	Telephone	\$300.00
430	Repair & Maint. Service	610	General Supplies	\$250.00
			TOTAL	\$1,246.00

REASON: Monies will be used to pay for telephone services and purchase office supplies.

Norma G. Garcia

DEPARTMENT HEAD SIGNATURE

CC DATE

APPROVED COMMISSIONERS COURT

ATTEST COUNTY CLERK