DATE: December 4, 2018

DEPARTMENT HEAD: Valde Guerra

DEPARTMENT NAME: Information Technology Dept.

ACCOUNT NUMBER: 8-1242-412-00-060-001-0-

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	TO OBJECT CODE	OBJECT DESCRIPTION	AMOUNT
320	Justice Crt Tech-Professional Srv	610	Justice Crt Tech-General Supplies	$3,000.00
			TOTAL	$3,000.00

REASON: **To cover expenses for items that were discontinued and replaced for PO# 788553 (CDW-G)**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK