

# URBAN COUNTY PROGRAM

## Hidalgo County Commissioners' Court Agenda Request Form

No: \_\_\_\_\_  
Name: Monica L.

Date: December 6, 2018  
 Deadline for Action: December 11, 2018  
 Department: Urban County Program  
*Diana R. Serna, UCP Director*

Meeting Date Request: December 11, 2018  
 Contact Person: Diana R. Serna  
 Phone: (956) 787-8127 Fax: (956) 318-2988

**Caption:**

1. Requesting authority to cease negotiations with the highest ranked firm RABA Kistner approved on December 4, 2018 (AI-67821), due to their inability to perform said services.
2. Authority to negotiate a professional engineering service contract with the second highest ranked firm Fulcrum Consulting Services, for the provision of professional engineering services for an Urban County Program Years 30 & 31 (2017 & 2018) City of Progreso – Street Improvements project.

**Background:**

Negotiations with the No. 1 ranked firm, RABA Kistner was unsuccessful. The scoring grid for professional engineering services the City of Progreso – Street Improvements Project was originally presented to Hidalgo County Commissioner's Court on December 4, 2018 (AI-67821) who ranked the following firms; RABA Kistner was ranked No. 1 and Fulcrum Consulting Services was ranked No. 2.

Professional Service Firm	Grade	Ranked
Raba Kistner	95%	1 <sup>st</sup>
Fulcrum Consulting Services	92.33%	2 <sup>nd</sup>
Melden & Hunt, Inc.	90%	3 <sup>rd</sup>

Funds Available: \$ 70,192.86    YR 30 (2017) Street Improvements  
                                   \$223,834.00    YR 31 (2018) Street Improvements  
 Total Funds:                \$294,026.86

Deputy Director \_\_\_\_\_ Finance \_\_\_\_\_

**Please initial for approval:**

Legal Counsel: \_\_\_\_\_ Budget: \_\_\_\_\_ Human Resources: \_\_\_\_\_  
 Dept./Fund No: \_\_\_\_\_ Amt. Expended: \$ \_\_\_\_\_ Funds/Staffing Budgeted: Yes \_\_\_\_\_ No \_\_\_\_\_  
 Account code: \_\_\_\_\_ Impact on Future Budget: Yes \_\_\_\_\_ No \_\_\_\_\_

**Comments:**

**Action taken by Commissioner's Court:**

Approved \_\_\_\_\_ Tabled \_\_\_\_\_ Denied \_\_\_\_\_ Motion made by \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_