

## BID PRICE LIST

*Note: An oversized sheet is one in which the shortest sheet edge measures greater than 12".*

PART NO.	DESCRIPTION	EXCLUSIONS	UNIT	UNIT PRICE
<b>RECORD BOOK PRESERVATION BY PAGE</b>				
PRV701	Conserve, Mylar Encapsulate, and Bind Record Book	<i>Oversized Sheets/Special Treatments Additional Charge</i>	Page	\$5.00
PRV702	Conserve, Mylar Encapsulate, and Bind Record Book	<i>Special Treatments Additional Charge</i>	Page	\$6.00
PRV703	Conserve, Mylar Encapsulate, and Bind Case File	<i>Oversized Sheets/Special Treatments Additional Charge</i>	Page	\$8.75
PRV704	Preserve Record Book Page—Conservation [Laboratory Assessment, Testing, and Treatments), Archival Imaging (Capture, Processing, and Enhancements), and Microfilm]	<i>Oversized Sheets/Special Treatments Additional Charge</i>	Page	\$6.00
PRV705	Preserve Index or Oversized Record Book Page—Conservation [Laboratory Assessment, Testing, and Treatments), Archival Imaging (Capture, Processing, and Enhancements), and Microfilm]	<i>Special Treatments Additional Charge</i>	Page	\$7.00
PRV706	Preserve Case File Page—Conservation [Laboratory Assessment, Testing, and Treatments), Archival Imaging (Capture, Processing, and Enhancements), and Microfilm]	<i>Oversized Sheets/Special Treatments Additional Charge</i>	Page	\$10.00
<b>RECORD BOOK PRESERVATION BY VOLUME</b>				
PRV707	Minimum Charge for Preservation Services (Conservation Treatments and Binding)		Book	\$750.00
PRV708	Preserve Record Book (Conserve, Archival Imaging, Microfilm, and Rebind)	<i>Oversized Sheets/Special Treatments Require Additional Charges</i>	Book	\$3,460.00
PRV709	Preserve Index or Oversized Record Book (Conserve, Archival Imaging, Microfilm, and Rebind)	<i>Special Treatments Require Additional Charges</i>	Book	\$4,360.00
PRV710	Preserve Case File (Conserve, Archival Imaging, Microfilm, and Rebind)	<i>Oversized Sheets/Special Treatments Require Additional Charges</i>	Book	\$5,700.00
<b>ADDITIONAL OR SPECIAL PRESERVATION SERVICES</b>				
PRV711	Special Conservation Treatments—Minimum Charge for Adhesive, Old Repairs, and Scotch Tape Removal		Page	\$2.25
PRV712	Special Conservation Treatments—Minimum Charge for Extensive Mending and Repair		Page	\$2.25
PRV713	Special Conservation Treatments—Minimum Charge for Removal of Sheet Extenders Adhered to Only One Side of the Sheet		Page	\$2.25
PRV714	Special Conservation Treatments—Minimum Charge for Removal of Sheet Extenders Adhered to Both Sides of the Sheet		Page	\$4.50
PRV715	Special Conservation Treatments—May Include Surface Clean, Remove Old Repairs or Plastic Laminates, Adhesive Reduction, Flatten, Humidify, Repair, Mend, or Deacidify		Page	\$2.25
PRV716	Special Conservation Treatments—May Include Surface Clean, Remove Old Repairs or Plastic Laminates, Adhesive Reduction, Flatten, Humidify, Repair, Mend, or Deacidify		Hour	\$150.00
PRV717	Stabilization Services (Disaster Recovery/Water Damage/Remediation)		Hour	\$200.00

NAVARRO COUNTY, TEXAS

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*Due: Tuesday, May 22, 2018, 4:00 p.m. CDT*

PART NO.	DESCRIPTION	EXCLUSIONS	UNIT	UNIT PRICE
PRV718	Re-bind in Recorder Binder		Book	\$700.00
PRV719	Re-file in Coroplast™ Box		Box	\$25.00
PRV720	Re-file in Acid Free File Folder		Folder	\$0.50
<b>PLAT PRESERVATION</b>				
PLAT701	Preserve Historical Plats and Maps (Conservation and Archival Imaging)/24" x 18" or Less	<i>Special Treatments Additional Charge</i>	Plat	\$150.00
PLAT702	Preserve Historical Plats and Maps (Conservation and Archival Imaging)/24" x 36" or Less	<i>Special Treatments Additional Charge</i>	Plat	\$200.00
PLAT703	Conservation of Plats/Maps Sized more than 24" x 36"		Hour	\$155.00
PLAT704	Special Plat Conservation/Surface Clean, Remove Repairs or Laminates, Flatten, Humidify, Repair, Mend, Mount, Back, Deacidify, or Other Treatments		Hour	\$155.00
PLAT705	Additional Plat Conservation—Archival Housing and Framing		Hour	\$100.00
PLAT706	Document Prep of Oversized Map and Plat for Archival Image Capture, Processing, and		Hour	\$100.00
PLAT707	Plat Binder			\$450.00
PLAT708	Plat Cabinet Solution (1or Multi-Tier Cabinet, and Sleeves, and Hangers)		Unit	\$7,000.00
PLAT709	Small Mylar Map Pocket (18" x 24")		Page	\$8.00
PLAT710	Large Mylar Map Pocket (24" x 36")		Page	\$13.00
<b>ARCHIVAL STORAGE SOLUTION</b>				
POST701	4Post™ Shelving Unit (68.75"H x 20"D x 36"W; Four Shelves)		Unit	\$1,400.00
POST702	4Post™ Shelving Unit (68.75"H x 20"D x 46"W; Four Shelves)		Unit	\$1,450.00
POST703	4Post™ Shelving Unit (85.25"H x 20"D x 36"W; Five Shelves)		Unit	\$1,500.00
POST704	4Post™ Shelving Unit (85.25"H x 20"D x 42"W; Five Shelves)		Unit	\$1,550.00
POST705	4Post™ Shelving Unit (101.75"H x 20"D x 30"W; Six Shelves)		Unit	\$1,600.00
POST706	4Post™ Shelving Unit (101.75"H x 20"D x 36"W; Six Shelves)		Unit	\$1,650.00
POST707	4Post™ Shelving Unit (101.75"H x 20"D x 3642"W; Six Shelves)		Unit	\$1,700.00
POST708	Installation Charge		Hour	\$100.00
POST709	Upgrade 4Post™ Unit with Addition of Doors and Electronic Lock		Unit	\$750.00
<b>BOOK RE-CREATION</b>				
BRC701	Book Re-Creation of Unbound Positive Record		Page	\$1.50
BRC702	Book Re-Creation of Bound/Manuscript Record		Page	\$1.75
BRC703	Book Re-Creation of Negative Photostat Record		Page	\$2.00
BRC704	Book Re-Creation of Colored Vital Record		Page	\$1.50
BRC705	Re-Creation: Upgrade to Heritage Recorder Binder and Encapsulation		Book	\$825.00
BRC706	Re-Creation: Upgrade to Color Images		Image	\$0.50
BRC707	Re-Creation: Upgrade to Tab Set for Individualized Pricing		Book	\$125.00
BRC708	Re-creation of Map or Plat		Hour	\$150.00
<b>ARCHIVAL IMAGE PROCESSING</b>				
IMGP701	Archival Imaging of Unbound Positive/Typescript		Page	\$0.57
IMGP702	Archival Imaging of Unbound Positive/Manuscript		Page	\$0.85
IMGP703	Archival Imaging of Bound Positive/Typescript or Manuscript		Page	\$1.35
IMGP704	Archival Imaging of Case File/Typescript		Page	\$0.41
IMGP705	Archival Imaging of Case File/Manuscript		Page	\$0.85
IMGP706	Archival Imaging of Colored Image (No Plats or Maps)		Page	\$1.50
IMGP707	Archival Imaging of Unbound Negative Photostat		Page	\$0.95

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PART NO.	DESCRIPTION	EXCLUSIONS	UNIT	UNIT PRICE
IMGP708	Large Format Archival Imaging/17" x 21" to 42" x 48"		Page	\$17.00
IMGP709	Large Format Archival Imaging/Greater Than 17" x 21" to 42" x 48"		Hour	\$100.00
IMGP710	Archival Imaging of Plat or Map in Full Color		Image	\$20.00
IMGP711	Imaging of Oversized Sheets/Greater Than 12" On The Shortest Side Of The Sheet		Page	\$1.50
IMGP712	Image Stitching		Image	\$0.25
IMGP713	Image Splitting		Image	\$0.15
IMGP714	Conversion/Reversal/Clean Up of Existing Images		Image	\$0.10
IMGP715	Transcription		Hour	\$150.00
IMGP716	OCR		Image	\$0.05
IMGP717	OCR with Sight Verification		Image	\$0.10
IMGP718	Redaction		Field	\$0.05
LOAD001	Format and Load Digital Images and/or Data to a Third Party System		Each	\$10,000.00
<b>DOCUMENT PREPARATION</b>				
PREP701	Document Preparation and Reassembly		Page	\$0.05
PREP702	Document Pre-Preservation Stabilization, Archival Imaging, and Rehousing in Acid Free Folders and Boxes		Page	\$1.75
<b>ARCHIVAL INDEXING</b>				
IND701	Backfile Archival Indexing of Vitals/Typescript		Document	\$2.75
IND702	Backfile Archival Indexing of Vitals/Manuscript		Document	\$3.95
IND703	Backfile Archival Indexing of Land Record/Typescript		Document	\$2.94
IND704	Backfile Archival Indexing of Land Record/Manuscript		Document	\$5.25
IND705	Backfile Archival Indexing of Case Files		Document	\$2.63
IND706	Backfile Archival Indexing of Probates		Document	\$2.63
IND707	Backfile Archival Indexing of Plats and Maps		Document	\$2.63
IND708	Indexing of Book/Volume/Page		Field	\$0.16
IND709	Indexing of Document ID/Document No., Case No., SSN		Field	\$0.25
IND710	Indexing of Document Types		Document	\$0.25
IND711	Daily Index Capture of Metadata for Public Filings		Document	\$4.25
IND712	Daily Indexing of Vitals		Document	\$2.75
IND713	Daily Indexing of Real Property Records		Document	\$4.75
IND714	Daily Indexing of Probate Record		Case	\$2.75
IND715	QuickLink® Archival Indexing		Document	\$2.00
IND716	QuickLink® Archival Full Indexing		Link	\$0.65
IND717	QuickLink® Archival Lite Indexing		Link	\$0.35
IND718	QuickLink® Set Up		Each	\$7,000.00
IND719	QuickLink® Lite Support and Maintenance		Month	\$200.00
IND720	QuickLink® Full Support and Maintenance		Workstation	\$200.00
IND721	QuickLink® Customization		Hour	\$175.00
<b>ARCHIVAL MICROFILMING (ARCHIVE WRITER)</b>				
MMC701	Digital Images to 16 MM Archival Microfilm / Minimum Per Roll Charge Applies		Image	\$0.05
MMC702	Digital Images to 35 MM Archival Microfilm Creation / Minimum Per Roll Charge Applies		Image	\$0.65
MMC703	Digital Images to 35 MM Life Expectancy (LE) 500 Microfilm / Minimum Per Roll Charge Applies		Image	\$0.75
<b>ARCHIVE MICROFILM SERVICES &amp; PRODUCTS</b>				
MSP701	Camera Capture to Microfilm—16 MM		Page	\$0.26
MSP702	Camera Capture to Microfilm—35 MM		Page	\$0.37

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PART NO.	DESCRIPTION	EXCLUSIONS	UNIT	UNIT PRICE
MSP703	Silver Duplication —16 MM x 100'		Roll	\$48.00
MSP704	Silver Duplication —35 MM x 100'		Roll	\$75.00
MSP705	Diazo Duplication —16 MM x 100'		Roll	\$35.00
MSP706	Diazo Duplication —35 MM x 100'		Roll	\$48.00
MSP707	Brown Toning Microfilm—16 MM x 100'		Roll	\$36.75
MSP708	Brown Toning Microfilm—35 MM x 100'		Roll	\$47.25
MSP709	Miscellaneous Microfilm Service Request		Hour	\$75.00
MSP710	Microfilm Conversion Services		Image	\$0.37
MSP711	Microfiche Conversion Services		Image	\$0.47
MSP712	Microfilm Transport, Inventory, & Analysis		Each	\$500.00
MSP713	Microfilm Vault Storage Supplement Service: Pull Microfilm from Storage for Delivery to Client		Roll	\$25.00
MSP714	Microfilm Vault Storage Supplement Service: Scan Document on Microfilm for Digital Transfer or Hard Copy		Request	\$25.00
<b>DIGITAL ARCHIVE HOSTING</b>				
HOST701	Kofile Set Up Fee		Each	\$2,100.00
HOST702	Kofile Digital Archive Repository		Image	\$0.02
HOST703	Kofile Digital Archive Subscription and Support Services		Month	\$630.00
HOST704	Kofile Digital Archive Repository License		Workstation/ Mo.	\$1,050.00
<b>ARCHIVAL STORAGE</b>				
VAULT001	Class 350 Vault Storage Services		Cu. Ft./Mo.	\$1.00
VAULT002	Media Vault Storage of Microfilm		Roll/Year	\$3.00