



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 01/03/2019 Current Slot No.: 0004
 Department Name: Urban County - CDBG Current Position Title: Assistant Director, Urban County
 Department No.: 250-001 Requested Position Title: Assistant Director, Urban County

ALLOWANCE REQUEST: Type of Allowance

	<input type="checkbox"/> Position	<input type="checkbox"/> Interpreter	<input type="checkbox"/> Clothing	<input checked="" type="checkbox"/> Supplemental	<input checked="" type="checkbox"/> Auto
<i>Auto</i>	ALLOWANCE AMOUNT: <u>\$ 3,600.00</u>			<u>\$ 7,200.00</u>	<u>\$ 3,600.00</u>
	Current Budgeted Amount			Proposed Budgeted Amount	Net Change
<i>Supplemental</i>	ALLOWANCE AMOUNT: <u>- 0 -</u>			<u>\$ 1,800</u>	<u>\$ 1,800</u>
	Current Budgeted Amount			Proposed Budgeted Amount	Net Change
TOTAL BUDGETARY IMPACT: <u>\$ 3,600.00</u>					

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

- Current Department Budget
- Salary Adjustment
- Annual Budget Cycle
- Other 2015 GLO Flood Grant
- Will Require Additional Funds

- POSITION TYPE:**
- Full Time Regular Object Code 113
 - Full Time Temporary Object Code 121
 - Part Time Regular Object Code 114
 - Part Time Temporary Object Code 122

- CIVIL SERVICE:**
- Exempt
 - Non-Exempt
- FLSA:**
- Exempt
 - Non-Exempt

JUSTIFICATION / PRIORITY: *(Explain why this allowance request is essential)*

Funding for this increase will be out of the 2015 GLO Flood Grant consisting of 13 subdivisions within the South East area of Precinct 4 resulting in additional site visits, inspections meetings & reviews.

COMMENTS: *(Any comments you wish to make regarding this request, attach additional pages if needed)*

[Signature]
Department Head

[Signature]
Department of Human Resources

[Signature]
Department of Budget & Management

1-3-19
Date

01/03/2019
Date

1/2/19
Date

