

PART NO.	NIGP CODE	PRODUCT	DESCRIPTION	DELIVERY DAYS	MIN. ORDER	UOM (Qty.)	TXMAS PRICE
RECORD BOOK PRESERVATION BY PAGE							
PRV701	96272	Record Book Preservation by Page	<i>Preserve, Conserve (Lab Assessment & Treatment), Mylar Encapsulate, and Bind Record Book. Excludes Oversized Sheets (defined as the shortest sheet edge is greater than 12"). Special Treatments Additional Charge. A minimum book charge does apply.</i>	90	1	Each (Page)	\$5.07
PRV702	96272	Oversized Record or Index Book Preservation by Page	<i>Preserve, Conserve (Lab Assessment & Treatment), Mylar Encapsulate, and Bind an Index Book or Oversized Record (defined as the shortest sheet edge is greater than 12"). Special Treatments Additional Charge. A minimum book charge does apply.</i>	90	1	Each (Page)	\$6.09
PRV703	96272	Case File Preservation by Page	<i>Preserve, Conserve (Lab Assessment & Treatment), Mylar Encapsulate, and Bind Case File. Excludes Oversized Sheets (defined as the shortest sheet edge is greater than 12"). Special Treatments Additional Charge. A minimum book charge does apply.</i>	90	1	Each (Page)	\$8.88
PRV704	96272	Record Book Preservation, Archival Imaging, and Microfilm by Page	<i>Preserve, Conserve (Lab Assessment & Treatments), Mylar Encapsulate, Archival Imaging, Archival Microfilm, and Bind. Excludes Oversized Sheets (defined as the shortest sheet edge is greater than 12"). Special Treatments Additional Charge. A minimum book charge does</i>	90	1	Each (Page)	\$6.09
PRV705	96272	Index Book or Oversized Record Preservation, Archival Imaging, and Microfilm by Page	<i>Preserve, Conserve (Lab Assessment & Treatment), Mylar Encapsulate, Archival Imaging, Archival Microfilm, and Bind. Special Treatments Additional Charge. A minimum book charge does apply.</i>	90	1	Each (Page)	\$7.10
PRV706	96272	Case File Preservation, Archival Imaging, Microfilm by Page	<i>Preserve, Conserve (Lab Assessment & Treatments), Mylar Encapsulate, Archival Imaging, Archival Microfilm, and Bind. Excludes Oversized Sheets (defined as the shortest sheet edge is greater than 12"). Special Treatments Additional Charge. A minimum book charge does</i>	90	1	Each (Page)	\$10.15
RECORD BOOK PRESERVATION BY VOLUME							
PRV707	96272	Record Book Preservation by Volume	<i>Minimum Charge for Preservation, Conservation Treatments, Mylar Encapsulate, and Bind. A minimum book charge does apply.</i>	90	1	Book (1)	\$761.42
PRV708	96272	Record Book Preservation, Archival Imaging, Microfilm by Volume	<i>Preserve, Conserve (Lab Assessment and Treatment), Mylar Encapsulate, Archival Imaging, Archival Microfilm, and Bind. Excludes Oversized Sheets (defined as the shortest sheet edge is greater than 12"). Special Treatments Additional Charge. A minimum book charge does</i>	90	1	Book (1)	\$3,512.68
PRV709	96272	Oversized Record or Index Book Preservation by Volume	<i>Preserve, Conserve (Lab Assessment and Treatment), Mylar Encapsulate, Archival Imaging, Archival Microfilm, and Bind. Special Treatments Additional Charge. A minimum book charge does apply.</i>	90	1	Book (1)	\$4,426.39
PRV710	96272	Case File Preservation by Volume	<i>Preserve, Conserve (Lab Assessment and Treatment), Mylar Encapsulate, Archival Imaging, Archival Microfilm, and Bind. Excludes Oversized Sheets (defined as the shortest sheet edge is greater than 12"). Special Treatments Additional Charge. A minimum book charge does apply.</i>	90	1	Book (1)	\$5,786.79

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PART NO.	NIGP CODE	PRODUCT	DESCRIPTION	DELIVERY DAYS	MIN. ORDER	UOM (Qty.)	TXMAS PRICE
ADDITIONAL OR SPECIAL PRESERVATION SERVICES							
PRV711	96272	Conservation Treatments: Adhesive, Old Repairs, and Scotch Tape Removal/Reduction	<i>Minimum Charge for Adhesive, Old Repairs, and Scotch Tape Removal.</i>	90	1	Each (Page)	\$2.28
PRV712	96272	Conservation Treatments: Mending/Repair	<i>Minimum Charge for Extensive Mending and Repair.</i>	90	1	Each (Page)	\$2.28
PRV713	96272	Conservation Treatments: Removal of Sheet Extenders, One Sided	<i>Minimum Charge for Removal of Sheet Extenders Adhered to Only One Side of the Sheet.</i>	90	1	Each (Page)	\$2.28
PRV714	96272	Conservation Treatments: Removal of Sheet Extenders, Double Sided	<i>Minimum Charge for Removal of Sheet Extenders Adhered to Both Sides of the Sheet.</i>	90	1	Each (Page)	\$4.56
PRV715	96272	Special Conservation Treatments Per Page	<i>May Include Surface Clean, Remove Old Repairs or Plastic Laminates, Adhesive Reduction, Flatten, Humidify, Repair, Mend, or Deacidify.</i>	90	1	Each (Page)	\$2.28
PRV716	96272	Additional/Special Conservation Treatments Per Hour	<i>May Include Surface Clean, Remove Old Repairs or Plastic Laminates, Adhesive Reduction, Flatten, Humidify, Repair, Mend, or Deacidify.</i>	90	1	Hour (1)	\$152.28
PRV717	96272	Stabilization Services for Disaster Recovery/ Water Damage/ Mold Remediation	<i>Disaster Recovery/Water Damage/Remediation.</i>	90	1	Hour (1)	\$203.04
RE-HOUSING SOLUTIONS							
PRV718	52505	Re-bind in Recorder Binder	<i>A post binder, but can be sewn. Available in various colors in genuine leather, imitation leather, or canvas. Cover printing is foil on the leathers and hot stamp printing on the canvas.</i>	90	1	Book (1)	\$710.65
PRV719	52505	Re-file in Coroplast™ Box	<i>Coroplast™ is acid free and comprised of a chemically inert co-polymer. It is a high density box, and offers unparalleled strength. It is also water resistant. Box is created to customized dimensions. Create custom labels to identify contents.</i>	90	1	Box (1)	\$25.38
PRV720	52505	Re-file in Acid Free File Folder	<i>Re-filing of serviced records in acid free folders for return to the client.</i>	90	1	Each (Folder)	\$0.50

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PART NO.	NIGP CODE	PRODUCT	DESCRIPTION	DELIVERY DAYS	MIN. ORDER	UOM (Qty.)	TXMAS PRICE
PLAT/MAP PRESERVATION							
PLAT701	96272	Conservation & Archival Imaging/ ≤ 24" x 18"	<i>Any Special Treatments require additional charges.</i>	180	1	Each (Plat)	\$152.28
PLAT702	96272	Conservation & Archival Imaging/ ≤ 24" x 36"	<i>Any Special Treatments require additional charges.</i>	180	1	Each (Plat)	\$203.04
PLAT703	96272	Preserve Plat/Map: ≥ 24" x 36"	<i>Any Special Treatments require additional charges.</i>	180	1	Hour (1)	\$157.36
PLAT704	96272	Special Plat/Map Conservation Services	<i>Specialized Services included, but are not limited to, Surface Clean, Remove Repair or Laminate, Flatten, Humidify, Repair, Restore, Mend, Mount, Back, Deacidify, or Other Conservation Treatments.</i>	180	1	Hour (1)	\$157.36
PLAT706	96272	Document Prep of Map/Plat for Archival Imaging	<i>Preparation of a Map/Plat for Image Capture.</i>	180	1	Hour (1)	\$101.52
PLAT/MAP RE-HOUSING							
PLAT705	96272	Archival Housing and Framing	<i>Specialized archival housing or framing for plats/maps. Conservation Level framing includes conservation-grade glass or an UV filtered polycarb. The mat and backing are all acid free.</i>	180	1	Hour (1)	\$101.52
PLAT707	96272	Plat Binder	<i>A four-post binder specifically designed to house plats. Includes a metal rim for support. Binder is polymer or imitation leather.</i>	180	1	Each (1)	\$456.85
PLAT/MAP CABINET SOLUTIONS							
PLAT708	42500	Plat Cabinet Solution, One (1) or Multi-Tier Cabinet, and Sleeves, and Hangers	<i>Custom Plat Cabinet with options for one (1) or Multi-Tier units. This solution includes wishbone hangers and sleeves for plats for the capacity of the purchased unit.</i>	180	1	Unit (1)	\$7,106.59
PLAT709	52505	Small Mylar Map Pocket/Sleeve, 18" x 24"	<i>Mylar map pocket for use with wishbone hangers for storage in Enduro Plat Cabinets.</i>	180	1	Each (Page)	\$8.12
PLAT710	52505	Large Mylar Map Pocket/Sleeve, 24" x 36"	<i>Mylar map pocket for use with wishbone hangers for storage in Enduro Plat Cabinets.</i>	180	1	Each (Page)	\$13.19

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PART NO.	NIGP CODE	PRODUCT	DESCRIPTION	DELIVERY DAYS	MIN. ORDER	UOM (Qty.)	TXMAS PRICE
ARCHIVAL STORAGE SOLUTION							
4POST™ SHELVING							
POST701	42500	4Post™ Shelving Unit 682036 68.75"H x 20"D x 36"W; Four Shelves	<i>Archive-approved, high-density, and available in textured powder-coated finish in a variety of colors (Tan Metallic, Warm Brown, Bone White, Black, Dark Gray Metallic, Light Gray Metallic). Specially designed to house DSBs in library-style storage. Also, recommended to store boxes of pre-preserved case files.</i>	56	1	Unit (1)	\$1,421.31
POST702	42500	4Post™ Shelving Unit 682042 68.75"H x 20"D x 42"W; Four Shelves		56	1	Unit (1)	\$1,472.08
POST703	42500	4Post™ Shelving Unit 852036 85.25"H x 20"D x 36"W; Five Shelves		56	1	Unit (1)	\$1,522.84
POST704	42500	4Post™ Shelving Unit 852042 85.25"H x 20"D x 42"W; Five Shelves		56	1	Unit (1)	\$1,573.60
POST705	42500	4Post™ Shelving Unit 1012030 101.75"H x 20"D x 30"W; Six Shelves		56	1	Unit (1)	\$1,624.36
POST706	42500	4Post™ Shelving Unit 1012036 101.75"H x 20"D x 36"W; Six Shelves		56	1	Unit (1)	\$1,675.12
POST707	42500	4Post™ Shelving Unit 1012042 101.75"H x 20"D x 42"W; Six Shelves		56	1	Unit (1)	\$1,725.88
SHELVING INSTALLATION							
POST708	42500	Archival Storage Solution Installation Charge: 4Post™ Shelving Unit	<i>Labor charge for the installation of shelving orders. Includes cleanup and the re-shelving of any records or volumes.</i>	56	1	Hour (1)	\$101.52
SHELVING UPGRADES							
POST709	42500	4Post™ Shelving Unit: Upgrade 4Post™ Unit with Addition of Doors and Electronic Lock	<i>Additional charge for security features.</i>	56	1	Each (Each)	\$761.42

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PART NO.	NIGP CODE	PRODUCT	DESCRIPTION	DELIVERY DAYS	MIN. ORDER	UOM (Qty.)	TXMAS PRICE
BOOK RE-CREATION							
BRC701	92030	Book Re-Creation of Unbound Positive Record	<i>Unbound refers to records that are Loose Leaf, Disbound, or punched for post binders. Positive applies to manuscript or typescript records, but excludes pages that contain negative images in which the polarity is reversed (the white appears dark and vice versa). The standard binder for re-creations is an Indestructo Binder. Standard paper is 24 Bond acid-free, pre-punched paper prints. Prints are black and white (bi-tonal).</i>	180	1	Each (Page)	\$1.52
BRC702	92030	Book Re-Creation of Bound/Manuscript Record	<i>Bound refers to records that are sewn or bound in a method that hinders loose leaf. Manuscript refers to handwritten data (in either pen, colored pen, pencil, etc.). The standard binder for re-creations is an Indestructo Binder. Standard paper is 24 Bond acid-free, pre-punched paper prints. Prints are black and white (bi-tonal).</i>	180	1	Each (Page)	\$1.77
BRC703	92030	Book Re-Creation of Negative Photostat Record	<i>A negative Photostat is a record created by an emulsion process. A negative image has a reversed polarity (the white appears dark and vice versa). The standard binder for re-creations is an Indestructo Binder. Standard paper is 24 Bond acid-free, pre-punched paper prints. Prints are black and white (bi-tonal).</i>	180	1	Each (Page)	\$2.03
BRC704	92030	Book Re-Creation of Colored Vital Record	<i>A Vital record printed on colored paper (often form paper) or any other record on colored paper. The standard binder for re-creations is an Indestructo Binder. Standard paper is 24 Bond acid-free, pre-punched paper prints. Prints are black and white (bi-tonal).</i>	180	1	Each (Page)	\$1.52
BRC705	92030	Book Re-Creation: Upgrade to Heritage Recorder Binder and Encapsulation	<i>Additional charge for book re-creation if bound in an Heritage Recorder and not an Indestructo Binder. Standard paper is 24 Bond acid-free, pre-punched paper prints. Prints are black and white (bi-tonal).</i>	180	1	Book (1)	\$837.56
BRC706	92030	Book Re-Creation: Upgrade to Color Images	<i>Additional charge for book re-creation if prints are requested in full color (or greyscale) and not bi-tonal.</i>	180	1	Each (Image)	\$0.50
BRC707	92030	Book Re-Creation: Upgrade to Tab Set for Individualized Pricing	<i>Additional charge for book re-creation if poly or paper tabs are required. Generally applies for Index Books.</i>	180	1	Book (1)	\$126.90
BRC708	92030	Re-creation of Map or Plat	<i>Standard printing of a digitized plat or map onto card stock of photo-quality paper.</i>	180	1	Hour (1)	\$152.28

PART NO.	NIGP CODE	PRODUCT	DESCRIPTION	DELIVERY DAYS	MIN. ORDER	UOM (Qty.)	TXMAS PRICE
ARCHIVAL IMAGE PROCESSING							
IMGP701	92030	Archival Imaging of Unbound Positive / Typescript	Archival digitization includes scanning, capture, and zonal enhancements. Capture is 300 dpi greyscale, with output to either PDF or TIFF. Unbound refers to records that are Loose Leaf, Disbound, or punched for post binders. Positive excludes pages that contain negative images in which the polarity is reversed (the white appears dark and vice versa). Typescript is typed data. Excludes oversized sheets.	100	1	Each (Page)	\$0.57
IMGP702	92030	Archival Imaging of Unbound Positive / Manuscript	Archival digitization includes scanning, capture, and zonal enhancements. Capture is 300 dpi greyscale, with output to either PDF or TIFF. Bound refers to records that are sewn or bound in a method that hinders loose leaf. Manuscript refers to handwritten data (in either pen, colored pen, pencil, etc.). Positive excludes pages that contain negative images in which the polarity is reversed (the white appears dark and vice versa). Excludes oversized sheets.	100	1	Each (Page)	\$0.86
IMGP703	92030	Archival Imaging of Bound Positive / Typescript or Manuscript	Archival digitization includes scanning, capture, and zonal enhancements. Capture is 300 dpi greyscale, with output to PDF or TIFF. Bound refers to records that are sewn or bound in a method that hinders loose leaf. Typescript is typed data. Manuscript refers to handwritten data (e.g., pen, colored pen, pencil). Positive excludes negative images in which the polarity is reversed (the white appears dark & vice versa). Excludes oversized sheets.	100	1	Each (Page)	\$1.37
IMGP704	92030	Archival Imaging of Case File / Typescript	Archival digitization includes scanning, capture, and zonal enhancements. Capture is 300 dpi greyscale, with output to PDF or TIFF. Typescript is typed data. Excludes oversized sheets.	100	1	Each (Page)	\$0.41
IMGP705	92030	Archival Imaging of Case File / Manuscript	Archival digitization includes scanning, capture, and zonal enhancements. Capture is 300 dpi greyscale, with output to either PDF or TIFF. Manuscript refers to handwritten data (in either pen, colored pen, pencil, etc.). Excludes oversized sheets.	100	1	Each (Page)	\$0.86
IMGP706	92030	Archival Imaging of Colored Image (No Plats or Maps)	Archival digitization includes scanning, capture, and zonal enhancements. Capture is 300 dpi full color, with output to either PDF or TIFF. Excludes oversized sheets.	100	1	Each (Page)	\$1.52
IMGP707	92030	Archival Imaging of Unbound Negative Photostat	Archival digitization includes scanning, capture, and zonal enhancements. Capture is 300 dpi greyscale, with output to PDF or TIFF. Image polarity is reversed. Excludes oversized sheets.	100	1	Each (Page)	\$0.96
IMGP708	92030	Large Format Archival Imaging, 17"x21" to 42"x48"	Archival digitization includes scanning, capture, and zonal enhancements. Capture is 300 dpi greyscale, with output to either PDF or TIFF.	100	1	Each (Page)	\$17.25
IMGP709	92030	Large Format Archival Imaging, Greater Than 17"x21" to 42"x48"	Archival digitization includes scanning, capture, and zonal enhancements. Capture is 300 dpi greyscale, with output to either PDF or TIFF.	100	1	Hour (1)	\$101.52
IMGP710	92030	Archival Imaging of Plat or Map in Full Color	Archival digitization includes scanning, capture, and zonal enhancements. Capture is full color, with output to either PDF or TIFF.	100	1	Each (Image)	\$20.30
IMGP711	92030	Imaging of Oversized Sheets/ >12" On The Shortest Side Of The Sheet	Archival digitization includes scanning, capture, and zonal enhancements. Capture is 300 dpi greyscale, with output to either PDF or TIFF.	100	1	Each (Page)	\$1.52

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PART NO.	NIGP CODE	PRODUCT	DESCRIPTION	DELIVERY DAYS	MIN. ORDER	UOM (Qty.)	TXMAS PRICE
ADDITIONAL DIGITIZATION SERVICES							
IMGP712	92030	Image Stitching	<i>When a record/document spans the length of more than one page, the images are stitched to create one digital image of the record. Primarily refers to Index Book entries.</i>	100	1	Each (Image)	\$0.25
IMGP713	92030	Image Splitting	<i>When a page contains more than one document, the image is split to separate the documents into separate digital images.</i>	100	1	Each (Image)	\$0.15
IMGP714	92030	Conversion/Reversal/Clean Up of Existing Images	<i>Archival image processing of images captured by a different vendor.</i>	100	1	Each (Image)	\$0.10
IMGP715	96272	Transcription	<i>Conversion of manuscript (handwritten) data to typescript (typed).</i>	100	1	Hour (1)	\$152.28
IMGP716	20861	OCR	<i>Optical Character Recognition for Positive, Typescript Records.</i>	100	1	Each (Image)	\$0.05
IMGP717	20861	OCR with Sight Verification	<i>Optical Character Recognition with sight verification of capture.</i>	365	1	Each (Image)	\$0.10
IMGP718	92030	Redaction	<i>Redaction of sensitive data from digital images.</i>	365	1	Each (Field)	\$0.05
LOAD001	92000	Format and Load Digital Images and/or Data to a Third Party System	<i>Charges are dependent on the third party system.</i>	185	1	Each (Each)	\$10,152.28
DOCUMENT PREPARATION							
PREP701	92022	Document Prep and Reassembly	<i>Examples of services include unfolding, removal of fasteners, orientation of sheets, numbering. For reassembly, records are returned as received.</i>	180	1	Each (Image)	\$0.05
PREP702	96272	Pre-Preservation Stabilization, Archival Imaging, and Rehousing in Acid Free Folders and Boxes	<i>Services designed for Case Files (primarily those that were shucked or tri-folded).</i>	180	1	Each (Image)	\$1.77

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PART NO.	NIGP CODE	PRODUCT	DESCRIPTION	DELIVERY DAYS	MIN. ORDER	UOM (Qty.)	TXMAS PRICE
ARCHIVAL INDEXING							
BACKFILE INDEXING							
IND701	92021	Backfile Archival Indexing of Vitals / Typescript	<i>Typescript is typed data.</i>	365	1	Each (Doc.)	\$2.79
IND702	92021	Backfile Archival Indexing of Vitals / Manuscript	<i>Manuscript is handwritten data.</i>	365	1	Each (Doc.)	\$4.01
IND703	92021	Backfile Archival Indexing of Land Record / Typescript	<i>Typescript is typed data.</i>	365	1	Each (Doc.)	\$2.98
IND704	92021	Backfile Archival Indexing of Land Record /	<i>Manuscript is handwritten data.</i>	365	1	Each (Doc.)	\$5.32
IND705	92021	Backfile Archival Indexing of Case Files	<i>Applies to either typescript or manuscript.</i>	365	1	Each (Doc.)	\$2.67
IND706	92021	Backfile Archival Indexing of Probates	<i>Applies to either typescript or manuscript.</i>	365	1	Each (Doc.)	\$2.67
IND707	92021	Backfile Archival Indexing of Plats and Maps	<i>Applies to either typescript or manuscript.</i>	365	1	Each (Doc.)	\$2.67
CUSTOMIZED INDEXING SERVICES							
IND708	92021	Indexing of Book/Volume/Page	<i>Capture of three indexing fields. Primarily applies to Land Records (Real Property) or Vitals.</i>	365	1	Each (Field)	\$0.16
IND709	92021	Index Document ID/Document No., Case No., SSN	<i>Capture of three indexing fields. Primarily applies to Case Files or Probates.</i>	365	1	Each (Field)	\$0.25
IND710	92021	Indexing of Document Types	<i>Addition of a per field charge for indexing of fields beyond the standard fields.</i>	365	1	Each (Doc.)	\$0.25
DAILY INDEXING SERVICES							
IND711	92021	Daily Index Capture of Metadata for Public Filings	<i>Applies to daily indexing needs of a County Clerk or District Clerk's Office.</i>	365	1	Each (Doc.)	\$4.31
IND712	92021	Daily Indexing of Vitals	<i>Applies to daily indexing needs of a County Clerk or District Clerk's Office.</i>	365	1	Each (Doc.)	\$2.79
IND713	92021	Daily Indexing of Real Property Records	<i>Applies to daily indexing needs of a County Clerk or District Clerk's Office.</i>	365	1	Each (Doc.)	\$4.82
IND714	92021	Daily Indexing of Probate Record	<i>Applies to daily indexing needs of a County Clerk or District Clerk's Office.</i>	365	1	Case (1)	\$2.79
QUICKLINK® INDEXING SERVICES							
IND715	92021	QuickLink® Archival Indexing	<i>Alternative to full indexing.</i>	365	1	Each (Doc.)	\$2.03
IND716	92021	QuickLink® Archival Full Indexing	<i>Alternative to full indexing. The digitized index and entry are linked.</i>	365	1	Each (Link)	\$0.65
IND717	92021	QuickLink® Archival Lite Indexing	<i>Alternative to full indexing. The index is digitized for digital searches.</i>	365	1	Each (Link)	\$0.35
IND718	92021	QuickLink® Set Up	<i>Set up of a QuickLink® System in an Office.</i>	365	1	Each (Each)	\$7,106.59
IND719	92021	QuickLink® Lite Support and Maintenance	<i>Annual and/or per month charge for support and maintenance.</i>	365	1	Mo. (Month)	\$203.04
IND720	92021	QuickLink® Full Support and Maintenance	<i>Annual and/or per month charge for support and maintenance.</i>	365	1	Each (WS)	\$203.04
IND721	92021	QuickLink® Customization	<i>Permits the customization of the system.</i>	365	1	Hour (Hour)	\$177.66

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ARCHIVAL MICROFILMING (ARCHIVE WRITER)							
DIGITAL TO FILM							
MMC701	91568	Digital Images to 16 MM Archival Microfilm Creation	<i>A minimum per roll charge applies (maximum of 8,000 images per roll).</i>	185	8000	Each (Image)	\$0.05
MMC702	91568	Digital Images to 35 MM Archival Microfilm Creation	<i>A minimum per roll charge applies (maximum of 900 images per roll).</i>	185	900	Each (Image)	\$0.65
MMC703	91568	Digital Images to 35 MM Life Expectancy (LE) 500 Microfilm	<i>A minimum per roll charge applies (maximum of 900 images per roll).</i>	185	900	Each (Image)	\$0.76
ARCHIVE MICROFILM SERVICES & PRODUCTS							
CAMERA TO FILM							
MSP701	91568	Camera Capture to Microfilm, 16 MM	<i>A minimum per roll charge applies (maximum of 8,000 images per roll).</i>	185	8000	Each (Page)	\$0.26
MSP702	91568	Camera Capture to Microfilm, 35 MM	<i>A minimum per roll charge applies (maximum of 900 images per roll).</i>	185	900	Each (Page)	\$0.37
FILM DUPLICATION							
MSP703	91568	Silver Duplication, 16 MM x 100' Roll	<i>Duplication of existing microfilm to silver microfilm.</i>	185	1	Roll (1)	\$48.73
MSP704	91568	Silver Duplication, 35 MM x 100' Roll	<i>Duplication of existing microfilm to silver microfilm.</i>	185	1	Roll (1)	\$76.14
MSP705	91568	Diazo Duplication, 16 MM x 100' Roll	<i>Duplication of existing microfilm to diazo microfilm.</i>	185	1	Roll (1)	\$35.53
MSP706	91568	Diazo Duplication, 35 MM x 100' Roll	<i>Duplication of existing microfilm to diazo microfilm.</i>	185	1	Roll (1)	\$48.73
FILM BROWNTONING							
MSP707	91568	Brown Toning Microfilm, 16 MM x 100' Roll	<i>Archival service for existing microfilm.</i>	185	1	Roll (1)	\$37.30
MSP708	91568	Brown Toning Microfilm, 35 MM x 100' Roll	<i>Archival service for existing microfilm.</i>	185	1	Roll (1)	\$47.96
CUSTOMIZED FILM SERVICES							
MSP709	91568	Miscellaneous Microfilm Service Request	<i>Permits the customization of micrographics need of an Office.</i>	185	1	Hour (1)	\$76.14
FILM CONVERSION							
MSP710	91568	Microfilm Conversion Services	<i>Conversion of microfilm to digital image.</i>	185	1	Each (Image)	\$0.37
MSP711	91568	Microfiche Conversion Services	<i>Conversion of microfiche to digital image.</i>	185	1	Each (Image)	\$0.47
FILM STORAGE							
MSP712	91568	Microfilm Transport, Inventory, & Analysis	<i>Services for the purposes of either micrographic services or vault storage.</i>	185	1	Each (1)	\$507.61
MSP713	42574	Microfilm Vault Service: Pull Microfilm from Storage for Delivery to Client	<i>Applicable to media stored in Kofile's Archival Media Vault. Request of this service ends any storage agreements.</i>	185	1	Roll (1)	\$25.38

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MSP714	42574	Microfilm Vault Service: Scan Document on Microfilm for Digital Transfer or Hard Copy	<i>Per the request of the Client.</i>	185	1	Each (Request)	\$25.38
DIGITAL ARCHIVE HOSTING							
HOST701	92003	Kofile Set Up Fee	<i>Set up of a Records Management System or Solution. Service may include install, implementation, training, and data conversion.</i>	365	1	Each (1)	\$2,131.97
HOST702	92003	Kofile Digital Archive Repository	<i>A per image charge.</i>	365	1	Each (Image)	\$0.02
HOST703	92045	Kofile Digital Archive Subscription & Support Services	<i>Includes the ongoing software support and upgrades.</i>	365	1	Mo. (1)	\$639.59
HOST704	92003	Kofile Digital Archive Repository License	<i>The charge for this solution is per month per workstation in the client Office. This service applies to Kofile's records management systems.</i>	365	1	Each (WS/Mo.)	\$1,065.98
ARCHIVAL STORAGE							
VAULT001	42574	Class 350 Vault Storage Services	<i>Storage of records at Kofile's Archival Storage Vault.</i>	90	1	Each (Ft.3/Mo.)	\$1.01
VAULT002	42574	Media Vault Storage of Microfilm	<i>Storage of microfilm at Kofile's Archival Media Vault.</i>	90	1	Each (Roll/Year)	\$3.04