

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

December 20, 2018

The Honorable Ramon Garcia, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Joseph Palacios, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$7,750.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2019. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 2,386.00	September 2018 DWI Program Income
\$ 2,964.00	October 2018 DWI Program Income
\$ 2,400.00	November 2018 DWI Program Income

CERTIFIED BY:

Maria A. Duran

Maria Arcilia Duran, CPA
Hidalgo County Auditor

12-27-18

Date

HIDALGO COUNTY DISTRICT JUDGES

- LUIS M. SINGLETERRY
JUDGE, 12th D.C.
- JAMIE E. TIERNA
JUDGE, 17th D.C.
- J. R. "BOBBY" FLORES
JUDGE, 131st D.C.
- ROSE GUERRA REYNA
JUDGE, 206th D.C.
- JUAN R. PARTIDA
JUDGE, 373rd D.C.
- MARIO E. RAMIREZ, JR.
JUDGE, 332nd D.C.
- NOE GONZALEZ
JUDGE, 370th D.C.
OVERSEER
- LETICIA LOPEZ
JUDGE, 389th D.C.
- L. KENO VASQUEZ
JUDGE, 398th D.C.
- ISRAEL RAMON, JR.
JUDGE, 430th D.C.
- RENEE R. BETANCOURT
JUDGE, 449th D.C.

AI-68176

Adult Probation 26. A.

CC - REGULAR

Meeting Date: 01/08/2019

Submitted For: Maria Castilleja, ADULT PROBATION

Submitted By: Maria Castilleja, ADULT PROBATION

Department: ADULT PROBATION

Information

CAPTION

Adult Probation - DWI (1289)

September 2018

- 1. Approval of certification of revenues as certified by the county auditor for the DWI Grant program income in the amount of \$2,386.00.
- 2. Approval of appropriation of the DWI program income (GPI) in the amount of \$2,386.00

October 2018

- 1. Approval of certification of revenues as certified by the county auditor for the DWI Grant program income in the amount of \$2,964.00.
- 2. Approval of appropriation of the DWI program income (GPI) in the amount of \$2,964.00

November 2018

- 1. Approval of certification of revenues as certified by the county auditor for the DWI Grant program income in the amount of \$2,400.00.
- 2. Approval of appropriation of the DWI program income (GPI) in the amount of \$2,400.00

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2018

ACCT. #: 8-1289-423-00-320-032-9-XXX

FUNDS AVAILABLE Y/N?: Y **MATCHING FUNDS Y/N?:** N

BUDGETARY IMPACT:

Funds available; appropriation of funds from program income revenues.

Attachments

DWI Sept 18 approp

DWI Oct 18 approp

Sept 18-Nov 18 revenues

DWI Nov 18 approp

DWI approved budget

request to certify revenues

Form Review

Inbox

Reviewed By

Date

Budget & Management

Veronica Ortiz

12/18/2018 03:14 PM

Final Approval

Form Started By: Maria Castilleja

Started On: 12/13/2018 05:36 PM

Rosario Ramirez-Castilleja

From: Rosario Ramirez-Castilleja
Sent: Monday, December 17, 2018 2:04 PM
To: Rossana Schettino
Subject: DWI revenues

Please certify the revenues for the DWI 1289 grant for September thru November.

*Rosario Ramirez-Castilleja
Hidalgo County CSCD
Budget/Fiscal Director
P.O. Box 970
Edinburg, TX 78540
956.587.6009
Fax 956.318.2488*

DATE: December 13, 2018
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT ✓
 ACCOUNT NUMBER: 8-1289-423-00-320-032-9-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S) ✓	ACCOUNT (OBJECT) NAME	AMOUNT
8-1289-423-00-320-032-9-113	DWI Court- Full-Time Employees	1,985.69
8-1289-423-00-320-032-9-211	DWI Court- Health Insurance	0.00
8-1289-423-00-320-032-9-212	DWI Court- Life Insurance	0.00
8-1289-423-00-320-032-9-220	DWI Court- FICA	151.90
8-1289-423-00-320-032-9-230	DWI Court- Retirement	236.50
8-1289-423-00-320-032-9-250	DWI Court- Unemployment Compensation	11.91
TOTAL APPROPRIATION		2,386.00
8-1289-342-30-320-032-9-000	DWI Court Program Income	2,386.00
TOTAL REVENUES		2,386.00 ✓

REASON:
 To allocate the GPI for the FY2019 DWI Grant Budget #2413909 from 9/1/2018-9/30/2018. ✓
 The total GPI is equal to \$2,386.00. ✓

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

DATE: December 13, 2018
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
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INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
8-1289-423-00-320-032-9-113	DWI Court- Full-Time Employees	2,466.71
8-1289-423-00-320-032-9-211	DWI Court- Health Insurance	0.00
8-1289-423-00-320-032-9-212	DWI Court- Life Insurance	0.00
8-1289-423-00-320-032-9-220	DWI Court- FICA	188.70
8-1289-423-00-320-032-9-230	DWI Court- Retirement	293.79
8-1289-423-00-320-032-9-250	DWI Court- Unemployment Compensation	14.80
TOTAL APPROPRIATION		2,964.00
8-1289-342-30-320-032-9-000	DWI Court Program Income	2,964.00
TOTAL REVENUES		2,964.00

REASON:
 To allocate the GPI for the FY2019 DWI Grant Budget #2413909 from 10/1/2018-10/31/2018.
 The total GPI is equal to \$2,964.00.

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

DATE: December 13, 2018

DEPARTMENT HEAD: Arnold K. Patrick, Executive Director

DEPARTMENT NAME: Adult Probation

PROGRAM: HIDALGO COUNTY DWI COURT

ACCOUNT NUMBER: 8-1289-423-00-320-032-9-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S) ✓	ACCOUNT (OBJECT) NAME	AMOUNT
8-1289-423-00-320-032-9-113	DWI Court- Full-Time Employees	1,997.34
8-1289-423-00-320-032-9-211	DWI Court- Health Insurance	0.00
8-1289-423-00-320-032-9-212	DWI Court- Life Insurance	0.00
8-1289-423-00-320-032-9-220	DWI Court- FICA	152.80
8-1289-423-00-320-032-9-230	DWI Court- Retirement	237.88
8-1289-423-00-320-032-9-250	DWI Court- Unemployment Compensation	11.98
TOTAL APPROPRIATION		2,400.00
8-1289-342-30-320-032-9-000	DWI Court Program Income	2,400.00
TOTAL REVENUES		2,400.00 ✓

REASON:

To allocate the GPI for the FY2019 DWI Grant Budget #2413909 from 11/1/2018-11/30/2018.
The total GPI is equal to \$2,400.00. ✓

Arnold K. Patrick, Director
Hidalgo County CSCD

Date

Arcilia Duran, CPA

Date

Run Date 12/13/18 03:36 PM

Hidalgo County

Page No 1

For 09/01/18 - 12/31/18

Revenue Detail Report By Account

FJRED01C

Periods 09 - 12

Standard Report Format

1001 - Standard Report Spec

Account No/Description	Budget	Amount	Receivable
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8-1289-342-30-320-032-9-000 DWI CRT PROGRAM INCOME

* Beginning Balance	.00	.00	.00
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* Receipts

DATE	RECEIPT NO.	BATCH	RECEIVED FROM	DESCRIPTION	Amount	Receivable
10/12/18	228013	18004051	ADULT PROBATION DEPT.	10/10/18 PRE-TRIP	2,386.00	
11/09/18	229050	18004517	ADULT PROBATION DEPARTMENT	11/ PRE-TRIP	2,964.00	
12/07/18	229853	18004859	ADULT PROBATION	12/04/18 PRE-TRIP	2,400.00	
Total					7,750.00	

* Journal Entries

DATE	REFERENCE	BATCH	DESCRIPTION	Amount	Receivable
10/31/18	JE184607	18004519	DFR 10/18 REV DWI COURT GRT FY	-2,386.00	
11/30/18	JE185081	18004932	DFR 11/18 REV DWI COURT GRT FY	-2,964.00	
Total				-5,350.00	

* Ending Balance	.00	2,400.00	-2,400.00
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1289 DESIGNATED PURPOSE GRANTS LVL 9	.00	2,400.00	-2,400.00
8 YEAR 2018	.00	2,400.00	-2,400.00

[Print This Page](#)

Agency Name: Hidalgo County
Grant/App: 2413909 **Start Date:** 9/1/2018 **End Date:** 8/31/2019

Project Title: Hidalgo County DWI Court
Status: Active Grant

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	[RETAIN] (I.H.) - Substance Abuse Counselor will provide intensive outpatient services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy scssions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to the participant. When residential care is indicated, the department will look for the most suitable day residential treatment program. The treatment providers will work with the program participant to develop a treatment plan	\$52,014.42	\$0.00	\$0.00	\$0.00	\$52,014.42	100

		<p>that is tailored to the participant's personal assets and needs. The participant will meet privately with the Substance Abuse Counselor on a weekly basis, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget Amount allocated would cover: Salary \$37,080.00, Health benefit \$7,436.16, Life Benefit \$26.64, FICA \$2,836.62, Retirement Benefit \$4,412.52, and Unemployment Benefit \$222.48 totaling \$52,014.42.</p>						
Personnel	Probation Officer	<p>[RETAIN] (A.M.) - Probation Officer #1: The ultimate responsibility for case management rests with the probation officer. In terms of the</p>	\$67,272.27	\$0.00	\$0.00	\$0.00	\$67,272.27	100

program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the DWI court. The

frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer

to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the caseworker or the court to have the participant arrested. The probation officer also provides cognitive intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role play. The program focuses

		<p>on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive sessions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$49,779.00, Health benefit \$7,436.16, Life Benefit \$26.64, FICA \$3,808.09, Retirement Benefit \$5,923.70, and Unemployment Benefit \$298.67 totaling \$67,272.27.</p>						
Personnel	Probation Officer	<p>[RETAIN] (A.Q.) - Probation Officer #2: The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the DWI court team, meeting monthly, to fully and</p>	\$34,850.30	\$0.00	\$0.00	\$7,750.00	\$42,600.30	51

holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits

as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be

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		attendance. Budget Amount allocated would cover: Salary \$48,319.00, Health benefit \$10,299.12, Life Benefit \$26.64, FICA \$3696.40, Retirement Benefit \$5,749.96, and Unemployment Benefit \$289.91 totaling \$68,381.00 (\$34,850.30 in OOG Funds and \$33,530.70 in GPI Funds).						
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You are logged in as **User Name:** apatrick