

Texas Healthy Communities Program Call for Letters of Intent

The Texas Healthy Communities Program (TXHC) is calling for letters of intent from eligible entities (see below) for the next cycle of funding. The Texas Healthy Communities Program (TXHC) empowers communities to improve their health in all the places they live, work and play. TXHC provides technical assistance to communities to assess their existing environments and implement locally-driven environmental, policy or systems changes. Assessment results are used to promote public health interventions proven to reduce risk factors for chronic diseases. Participating communities receive recognition awards based on their score.

Benefits of participating in TXHC include:

- Engaging community leaders;
- Creating a public sense of pride when a community is recognized as a Texas Healthy Community;
- Increasing chronic disease awareness and education, and promoting healthier worksites, schools, and communities;
- Identifying community strengths and weaknesses as a result of completing the assessment.

Eligible entities: Current funded TXHC contractors; local health departments

Total number of awards: approximately 10

Total amount: approximately \$100,000/year

Funding cycle: 10/1/19-9/30/2024 (depending upon the availability of funds)

Timeline

Event	Date
Informational Call	December 19, 2018
Deadline for Letter of Intent Submission	January 10, 2019
Anticipated Contract Negotiations	January 14-31, 2019
Anticipated Contract Start Date	September 1, 2019

Letter of Intent Instructions

Interested organizations should submit a letter of intent (LOI) thoroughly describing the following:

- Statement of need/chronic disease burden (10 points)
- Organizational capacity (75 points)
 - Leadership support/buy-in and key project staff responsible for implementing activities managing the grant (if not already onboard, a timeline for hiring appropriate staff)
 - Existing health promotion and/or chronic disease prevention and management activities
 - Ability to target strategies to populations/areas that are disproportionality impacted by chronic disease
 - Experience implementing successful evidence-based policy, system, environmental (PSE) change strategies related to chronic disease prevention and management
 - Existing relationships with local health promotion and/or chronic disease coalitions
- Evaluation (15 points)
 - Experience evaluating chronic disease-related public health programs



All LOIs must be:

- Submitted in Word format;
- Organized in the sequence outlined above
- Times New Roman font, size 12
- No more than three (3) pages in length (pages beyond this will not be considered)
- Signed by an authorized official
- Three letters of support from partnering organizations

Please submit your LOI electronically to:

Cecily Brea

TXHC Program Coordinator

Health Promotion and Chronic Disease Prevention Section

Department of State Health Services

Cecily.Brea@dshs.texas.gov

Subject Line: TXHC Program LOI – {Insert County Name}

(Example: TXHC Program LOI – Travis County)