

**Hidalgo County Library System
Advisory Board Meeting
Date: October 17, 2019
Location: Elsa Public Library**

Directors (or Representatives) Present:

Laura Solis	Alamo	Kate Horan	McAllen
Albert Chambers	Donna	Michelle Muniz	Mercedes
Jose Tamez	Edinburg	Mayra Rocha	Mission
Hilda Molina	Elsa	Yenni Espinoza	Penitas
Anabel Pintor	Hidalgo	Mike Singleterry	Pharr
Susana Villegas	La Joya	Richard Rodriguez	San Juan

Board Members Present:

Christine Warren Weslaco

Others Present:

Suehay Rios	Hidalgo	Eliamar Salgado	Penitas
Jorge Gonzalez	McAllen	Carlos Alvarez	Pharr
Edward Reyna	McAllen		

I. Call to Order Kate called the meeting to order at 11:31 a.m.

II. Review of Minutes

A. Review of September Minutes

Motion was made ^{by} Yenni to approve the minutes from September 19, 2019. Albert seconded the motion. All in favor. Motion passed.

III. Old Business

A. Launch of HCLS E-Commerce System

Mayra mentioned that she was pending interlocals from San Juan and Pharr but that we had their permission to move forward and enable the e-commerce system.

Mayra did mention that the platform is charging the city of Mission a \$25 monthly fee since March. Motion was made by Hilda for Mission to invoice participating libraries for Authorize.net fees (e-commerce system) through Dec 2019 and divide costs equally among 12 participating libraries. Yenni seconded. All in favor. Motion passed.

IV. New Business

A. Vote on TLC Interlocal 2020

Mayra made a motion for County funds to be equally distributed to member libraries after paying for TLC. Yenni seconded. All in favor. Motion passed.

B. New RB Digital Contact – Craig Mears

Clayton is no longer employed by RB Digital. Craig Mears is our new representative. Kate mentioned that she would contact Mr. Mears and see if he could come down to a future HCLS meeting.

C. TLC Auto-Renewal Feature

Jorge mentioned that the auto-renewal feature should be ready by the end of the month. Feature will follow limits set by libraries and can be configured by each library at their discretion.

D. TLC Stats Only Collections *a feature called*

Jorge mentioned that TLC has stats only collections that can help with state library reports. He mentioned that there are trainings on TLCdelivers.com. He also recommended to look into statistical groups.

E. Problem Placing Holds in County Catalog

Kate had a problem placing an item on hold but it seems that the reason was that the Rules Profile needed to be modified.

F. Upgrading to TLC 5.5

Those in attendance mentioned that November 27th would be a good day for upgrading to TLC 5.5. Jorge mentioned that he would reach out to TLC to see if that date would work.

G. South Texas Book Festival – November 10

Kate mentioned that the South Texas Book Festival would take place on Sunday, November 10th. She mentioned that there would be a table for HCLS like last year and that she would send out a schedule so libraries could sign up to cover. She also mentioned that they would be having a pep rally on Saturday.

IV. **Information Exchange**

November 14, 2019 Meeting: Hidalgo Public Library

District 4 Fall Conference ^{is} taking place in McAllen on November 1st. Key note speaker Saadi [↑] Faruqi.

TSLAC Commission meeting in Brownsville on November 1st. Marisol has been invited to speak at this meeting. *will be*

Meeting adjourned at 12:25 p.m.