DATE: **January 11, 2019**

DEPARTMENT HEAD: **VALDE GUERRA**

DEPARTMENT NAME: **CIVIL SERVICE**

ACCOUNT NUMBER: **9-1100-415-50-125-037-0-XXX**

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
333	LEGAL SERVICES	**610**	GENERAL SUPPLIES	**1,000.00**
333	LEGAL SERVICES	**630**	FOOD	**100.00**
333	LEGAL SERVICES	**631**	BOTTLED WATER	**25.00**
			TOTAL	**$ 1,125.00**

REASON: **FOR NEEDED SUPPLIES AND CIVIL SERVICE COMMISSION MEETINGS.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK