
From: Ruiz, Kevin (DSHS) <Kevin.Ruiz@dshs.texas.gov>
Sent: Thursday, January 17, 2019 4:50 PM
To: eddie.olivarez@hchd.org;
Cc: Thompson, Erin (DSHS)
Subject: FY20 Zika Health Care Services Program renewal notice for Contract# HHS000059600001 Hidalgo County
Attachments: FY20 DSHSCostsOnlyBudgetInstructions.xls; FY20 DSHSCostsOnlyBudgetTemplate.xls; Face Page for FY20 Zika-HCS.DOCX

Hello Mr. Olivarez,

DSHS is in the process of developing the FY20 Zika Health Care Services Program (DFCHS/ZIKA-HCS) contract renewal for the period July 1, 2019 through June 30, 2020.

- DSHS expects contractors' budget descriptions for FY20 to remain the same as in the initial FY18 budget. Please use the attached Budget Template to develop a FY20 categorical budget for the project with the following funding allocations.

Hidalgo County

CMS allocation amount	\$ 509,600.00
Title V allocation amount	\$ 73,437.00
Total allocation amount:	\$ 583,037.00

- In addition please complete the attached FY20 Face Page (no signature required on the form). It is critical to notate the signature authority and the program contact person on the form. In addition, when returning the form via email, please provide the names of anyone else that would need to complete and sign other renewal attachments i.e. (FFATA form).

DSHS will send the upcoming contract renewal to your authorized representative via DocuSign® email; which allows you to view and sign the renewal electronically.

Submit budget and face page to me, Kevin Ruiz, by Thursday, noon, January 31, 2019 or earlier if possible.

As a reminder, the budget templates are locked to prevent the deletion of formulas.

- Dollar amounts must be in whole numbers.
- Please limit FTEs to two decimal places.
- Please do not use cents or formulas in the Excel cells.

Please contact me regarding any questions.

Sincerely,

Kevin Ruiz, CTCM, CTPM
Texas Department of State Health Services
Contract Management Section, MC 1990
P.O Box 149347
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Please note My email address has changed to reflect @dshs.texas.gov domain. Please be sure to update your contact information with the new address.