

COUNTY of HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

January 24, 2019

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Jose M. Flores, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Maria Arcilia Duran, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court program income in the amount of \$1,861.00 generated by the Hidalgo County Adult Probation Department for the DWI Court Grant FY2019. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$ 1,861.00	December 2018 DWI Program Income

CERTIFIED BY:

Maria A. Duran

Maria Arcilia Duran, CPA
Hidalgo County Auditor

1-28-19

Date



HIDALGO COUNTY DISTRICT JUDGES

- | | | | | | | | | | | |
|--|--|--|---|---|---|--|---|---|---|---|
| LUIS M. SNOLETERRY
JUDGE, 12 TH D.C. | FERNANDO MANCIAS
JUDGE, 13 TH D.C. | J. R. "BOBBY" FLORES
JUDGE, 13 TH D.C. | ROSE GUERRA REYNA
JUDGE, 20 TH D.C. | MARLA CUELLAR
JUDGE, 27 TH D.C. | MARIO E. RAMIREZ, JR.
JUDGE, 31 ST D.C. | NOE GONZALEZ
JUDGE, 37 TH D.C.
OVERSEER | LETICIA LOPEZ
JUDGE, 38 TH D.C. | L. KENO VASQUEZ
JUDGE, 39 TH D.C. | ISRAEL RAMON, JR.
JUDGE, 43 RD D.C. | RENEE R. BETANCOURT
JUDGE, 44 TH D.C. |
|--|--|--|---|---|---|--|---|---|---|---|

AI-68612

Adult Probation 26.0.

CC - REGULAR

Meeting Date: 01/29/2019

Submitted By: Maria Castilleja, ADULT
PROBATION

Department: ADULT PROBATION

Information

CAPTION

**Adult Probation - DWI (1289)
December 2018**

1. Approval of certification of revenues as certified by the county auditor for the DWI Grant program income in the amount of \$1,861.00.
2. Approval of appropriation of the DWI program income (GPI) in the amount of \$1,861.00

BACKGROUND

Fiscal Impact

Attachments

DWI Dec 18 approp
DWI approved budget
request to certify revenues

Form Review

Inbox	Reviewed By	Date
Budget & Management	Veronica Ortiz	01/23/2019 02:49 PM
Final Approval		
Form Started By: Maria Castilleja		Started On: 01/23/2019 11:39 AM

Rossana Schettino

From: Rosario Ramirez-Castilleja [rosario.castilleja@hidalgocountycscd.org]
Sent: Wednesday, January 23, 2019 11:41 AM
To: Rossana Schettino
Subject: DWI December revenues

Please certify the revenues for the DWI 1289 grant for December 2018.

*Rosario Ramirez-Castilleja
Hidalgo County CSCD
Budget/Fiscal Director
P.O. Box 970
Edinburg, TX 78540
956.587.6009
Fax 956.318.2488*

****Confidentiality Notice**** This email message, including all the attachments, is for the sole use of the intended recipient(s) and contains confidential information. Unauthorized use or disclosure is prohibited. If you are not the intended recipient, you may not use, disclose, copy or disseminate this information. If you are not the intended recipient, please contact the sender immediately by reply email and destroy all copies of all copies of the original message, including attachments.

[Print This Page](#)

Agency Name: Hidalgo County

Grant/App: 2413909 Start Date: 9/1/2018 End Date: 8/31/2019

Project Title: Hidalgo County DWI Court

Status: Active Grant

Budget Details Information

Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	[RETAIN] (I.H.) - Substance Abuse Counselor will provide intensive outpatient services provided for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to the participant. When residential care is indicated, the department will look for the most suitable day residential treatment program. The treatment providers will work with the program participant to develop a treatment plan	\$52,014.42	\$0.00	\$0.00	\$0.00	\$52,014.42	100

		<p>that is tailored to the participant's personal assets and needs. The participant will meet privately with the Substance Abuse Counselor on a weekly basis, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide on-going progress reports to the DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. Budget Amount allocated would cover: Salary \$37,080.00, Health benefit \$7,436.16, Life Benefit \$26.64, FICA \$2,836.62, Retirement Benefit \$4,412.52, and Unemployment Benefit \$222.48 totaling \$52,014.42.</p>						
Personnel	Probation Officer	<p>[RETAIN] (A.M.) - Probation Officer #1: The ultimate responsibility for case management rests with the probation officer. In terms of the</p>	\$67,272.27	\$0.00	\$0.00	\$0.00	\$67,272.27	100

program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the DWI court team, meeting monthly, to fully and holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the DWI court. The

frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer

to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be contacted by the caseworker or the court to have the participant arrested. The probation officer also provides cognitive intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role play. The program focuses

		<p>on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive sessions require a significant level of participation from those in attendance. Budget Amount allocated would cover: Salary \$49,779.00, Health benefit \$7,436.16, Life Benefit \$26.64, FICA \$3,808.09, Retirement Benefit \$5,923.70, and Unemployment Benefit \$298.67 totaling \$67,272.27.</p>						
Personnel	Probation Officer	<p>[RETAIN] (A.Q.) - Probation Officer #2: The ultimate responsibility for case management rests with the probation officer. In terms of the program, case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the DWI court team, meeting monthly, to fully and</p>	\$34,850.30	\$0.00	\$0.00	\$9,611.00	\$44,461.30	51

holistically manage each case. Through the collaboration with the treatment provider, intensive substance abuse treatment services are provided. The probation officer oversees referral to and provision of all other services, which may include education, employment, and job training services; health services; housing assistance; family counseling; mental health assessment; and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears weekly before the Judge in the DWI court. The frequency of meetings and intensity of monitoring decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits

as deemed necessary during each phase of the program. Based upon the participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and will require an additional court appearance and/or revocation of bond or probation. Upon issuance of an order for arrest, local law enforcement personnel will be

contacted by the caseworker or the court to have the participant arrested. The probation officer also provides cognitive intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to changing negative behavior. The curriculum identifies lecture topics and major points to be discussed and will include when appropriate, participants homework assignments and role play. The program focuses on cognitive restructuring and emphasizing critical social skills, which support the cognitive restructuring process. All cognitive sessions require a significant level of participation from those in

		attendance. Budget Amount allocated would cover: Salary \$48,319.00, Health benefit \$10,299.12, Life Benefit \$26.64, FICA \$3696.40, Retirement Benefit \$5,749.96, and Unemployment Benefit \$289.91 totaling \$68,381.00 (\$34,850.30 in OOG Funds and \$33,530.70 in GPI Funds).						
--	--	--	--	--	--	--	--	--

You are logged in as **User Name:** apatrick

DATE: January 23, 2019
 DEPARTMENT HEAD: Arnold K. Patrick, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: HIDALGO COUNTY DWI COURT
 ACCOUNT NUMBER: 8-1289-423-00-320-032-9-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
8-1289-423-00-320-032-9-113 ✓	DWI Court- Full-Time Employees	1,548.77 ✓
8-1289-423-00-320-032-9-211	DWI Court- Health Insurance	0.00
8-1289-423-00-320-032-9-212	DWI Court- Life Insurance	0.00
8-1289-423-00-320-032-9-220 ✓	DWI Court- FICA	118.48 ✓
8-1289-423-00-320-032-9-230 ✓	DWI Court- Retirement	184.46 ✓
8-1289-423-00-320-032-9-250 ✓	DWI Court- Unemployment Compensation	9.29 ✓
TOTAL APPROPRIATION		1,861.00
8-1289-342-30-320-032-9-000 ✓	DWI Court Program Income	1,861.00 ✓
TOTAL REVENUES		1,861.00

REASON:

To allocate the GPI for the FY2019 DWI Grant Budget #2413909 from 12/1/2018-12/31/2018. The total GPI is equal to \$1,861.00.

 Arnold K. Patrick, Director
 Hidalgo County CSCD

 Date

 Arcilia Duran, CPA

 Date

Account No 9-1297-130-03-000-427-0-000 Account Period Range 00 - 13 416137 pg 01 0 1 1

Acct Year 19 Previous Year Info Description DUE FROM/TO ADULT PROBATION TRUST FUND

Sum Bud Open Enc Enc Detail All Enc Checks Unpost Pay Unpost Pay Pre AJE AJE Rec/Inv Req Tabs

Rec/Inv No	Date	Received From	Description	Period	Amount	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	DWI PRE-TRIAL FEES-MISDEM - DEC 2018	01	1,188.00-	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	PRE-TRIAL VETERANS COURT - DEC 2018	01	148.00-	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	PRE-TRIAL DRUG COURT FEE - DEC 2018	01	3,710.50-	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	PRE-TRIAL COLLECTIONS - DEC 2018	01	35,675.08-	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	PRE-TRIAL DWI FEE - DEC 2018	01	1,861.00-	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	TRANSACTION FEES - DEC 2018	01	7,680.00-	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	INTEREST ON REG CHECKING ACCT - DEC 2018	01	1,513.02-	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	URINALYSIS FEES - DEC 2018	01	16,384.93-	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	ALT. INCARCERATION FEES (AIP) - DEC 2018	01	2,309.76-	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	SEX OFFENDER TREATMENT FEE - DEC 2018	01	1,497.00-	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	COMPLETION LETTERS - DEC 2018	01	180.00-	
230917	(R) 01-14-2019	ADULT PROBATION 01/08/19	SUPERVISORY FEES - DEC 2018	01	222,428.01-	
jt 20 230917					Amount	-294,575.30



OFFICIAL HIDALGO COUNTY RECEIPT
OFFICE OF THE COUNTY TREASURER
LITA L. LEO

Receipt No: 230917

Received From: ADULT PROBATION 01/08/19

Date 01/14/19

1	014597	SUPERVISORY FEES - DEC 2018 9-1297-130-03-000-427-0-000	222,428.01
2	014596	URINALYSIS FEES - DEC 2018 9-1297-130-03-000-427-0-000	16,384.93
3	014596	TRANSACTION FEES - DEC 2018 9-1297-130-03-000-427-0-000	7,680.00
4	014596	PRE-TRIAL COLLECTIONS - DEC 2018 9-1297-130-03-000-427-0-000	35,675.08
5	014596	ALT. INCARCERATION FEES (AIP) - DEC 2018 9-1297-130-03-000-427-0-000	2,309.76
6	014596	COMPLETION LETTERS - DEC 2018 9-1297-130-03-000-427-0-000	180.00
7	014596	PRE-TRIAL VETERANS COURT - DEC 2018 9-1297-130-03-000-427-0-000	148.00
8	014596	DWI PRE-TRIAL FEES-MISDEM. - DEC 2018 9-1297-130-03-000-427-0-000	1,188.00
9	014596	PRE-TRIAL DWI FEE - DEC 2018 9-1297-130-03-000-427-0-000	1,861.00
10	014596	PRE-TRIAL DRUG COURT FEE - DEC 2018 9-1297-130-03-000-427-0-000	3,710.50
11	014596	SEX OFFENDER TREATMENT FEE - DEC 2018 9-1297-130-03-000-427-0-000	1,497.00
12	014598	INTEREST ON REG CHECKING ACCT - DEC 2018 9-1297-130-03-000-427-0-000	1,513.02

Total: 294,575.30


Check Total 294,575.30
Cash Total .00
Credit Total .00
Other Total .00

TO: HIDALGO COUNTY TREASURER


COLLECTIONS FOR THE MONTH OF: December 2018

1. SUPERVISORY FEES Acct #8-1297-342-30-320-002-9-000	<u>\$222,428.01</u>
2. URINALYSIS FEES Acct #8-1297-342-31-320-002-9-000	<u>\$16,384.93</u>
3. TRANSACTION FEES Acct #8-1297-342-32-320-002-9-000	<u>\$7,680.00</u>
4. PRE-TRIAL COLLECTIONS Acct #8-1297-342-33-320-002-9-000	<u>\$35,675.08</u>
5. ELECTRONIC MONITORING Acct #8-1297-342-34-320-002-9-000	<u>\$0.00</u>
6. ALTERNATIVE INCARCERATION FEES (AIP) Acct #8-1297-342-35-320-002-9-000	<u>\$2,309.76</u>
7. COMPLETION LETTERS Acct #8-1297-342-36-320-002-9-000	<u>\$180.00</u>
8. PRETRIAL VETERANS COURT Acct #8-1297-342-38-320-002-9-000	<u>\$148.00</u>
9. DWI PRE-TRIAL FEES-MISDEMEANOR Acct #8-1297-342-37-320-002-9-000	<u>\$1,188.00</u>
10. PRE-TRIAL DWI FEE Acct #8-1289-342-30-320-032-9-000	<u>\$1,861.00</u>
11. PRE-TRIAL DRUG COURT FEE Acct #8-1297-342-30-320-014-9-000	<u>\$3,710.50</u>
12. SEX OFFENDER TREATMENT FEE Acct #8-1297-342-30-320-015-9-000	<u>\$1,497.00</u>
13. MISC. REVENUE {MBND} Acct #8-1297-360-00-320-002-9-000	<u>\$0.00</u>
14. INTEREST ON REGULAR CHECKING ACCOUNTS Acct #8-1297-361-10-320-000-9-000	<u>\$1,513.02</u>
15. COURT ORDERED EXPERT FEES TO HIDALGO COUNTY Acct #8-1100-360-00-000-000-0-000	<u>\$0.00</u>

GRAND TOTAL REMITTED TO TREASURER \$294,575.30

APPROVED BY: 
DIRECTOR

DATE: 1/8/2019

REVIEWED BY: 
BUDGET DIRECTOR ext. 4414

DATE: 1/8/2019

PREPARED BY: 
ACCOUNTING CLERK

DATE: 1/8/2019

JAN 11 '19 PM 3:57 TREAS

014597

014596

- 014598